

VERDANT HEALTH COMMISSION  
PUBLIC HOSPITAL DISTRICT NO. 2 OF SNOHOMISH COUNTY, WASHINGTON  
**BOARD OF COMMISSIONERS**  
Regular Meeting  
AGENDA  
June 23, 2021  
8:00 a.m. to 10:00 a.m.

Due to the Governor's Proclamation 20-28 et seq that temporarily waives and suspends sections of the Open Public Meetings Act, the June 23, 2021 Board of Commissioners meeting is NOT being held in person and will be held by remote participation only. The public can join via Zoom by visiting <https://us02web.zoom.us/j/81170706793> Meeting ID: 811 7070 6793 Passcode: 871927 or the call-in number is 253 215 8782.

	<u>ACTION</u>	<u>TIME</u>	<u>PAGE</u>
A. Call to Order	---	8:00	---
B. Approval of Minutes	Action	8:01	2-5
a) May 26, 2021 Board Meeting			
C. Community Presentation	Information	8:02	6-7
a) Edmonds Waterfront Center Daniel Johnson and Michelle Reitan			
D. Community Presentation	Information	8:17	---
a) Volunteers of America Western Washington Steve Corsi and Dave Jordan			
E. Superintendent Report	Information	8:32	---
a) Verdant Operations Update b) Community Outreach Update			
F. Executive Committee Report	Information	8:42	---
G. Finance Committee Report			
a) Review financial statements and cash activity	Information	8:45	8-12
b) Authorization for payment of vouchers and payroll	Action	8:55	13
c) YTD Expenses for May 2021	Information	8:57	14
H. Program Committee Report			
a) Conflicts of Interest	Information	8:58	---
b) Approval of Q2 Grant Applications	Action	9:00	15
c) Review of 2021 and 2022 Budget Forecasting	Information	9:15	17-19
d) Verdant Program and Marketing Highlights	Information	9:20	20-22
I. Public Comments (limit 3 minutes per speaker)	---	9:25	---
J. Commissioner Comments	---	9:30	---
K. Adjournment	---	9:40	---

PUBLIC HOSPITAL DISTRICT NO. 2 OF SNOHOMISH COUNTY, WASHINGTON  
**VERDANT HEALTH COMMISSION**

**BOARD OF COMMISSIONERS**

**Regular Meeting**

**via Zoom**

**May 26, 2021**

<b>Commissioners Present</b>	Bob Knowles, President (via Zoom) Dr. Jim Distelhorst, Secretary (via Zoom) Karianna Wilson, Commissioner (8:06 a.m. arrival, via Zoom) Deana Knutsen, Commissioner (via Zoom) Fred Langer, Commissioner (8:06 a.m. arrival, via Zoom)
<b>Staff</b>	Lisa Edwards, EdD, Superintendent (via Zoom) Jennifer Piplic, Marketing Director (via Zoom) Sue Waldin, Community Wellness Program Manager (via Zoom) Sandra Huber, Community Engagement Manager (via Zoom) Nancy Budd, Community Social Worker (via Zoom) Zoe Reese, Director of Community Impact (via Zoom) Tammy Keuser, Director of Finance and Operations (via Zoom) Tammy Weenink, Executive Assistant/Office Manager (via Zoom)
<b>Guests</b>	Mary Wright, Moss Adams (via Zoom) Mathew Stopa, Moss Adams (via Zoom)
<b>Call to Order</b>	The Regular Meeting of the Board of Commissioners of Public Hospital District No. 2, Snohomish County, was called to order at 8:01 a.m. by President Knowles.
<b>Approval of Minutes</b>	<b><i>Motion was made, seconded and passed unanimously to approve</i></b> the minutes of the regular board meeting on April 28, 2021. (E:27:21)
<b>Moss Adams 2020 Financial Statement Audit Presentation</b>	Ms. Wright and Mr. Stopa from Moss Adams presented a report of the 2020 Audit Results. Mr. Stopa thanked staff for all the help and commented on how smoothly the audit went with changes in management and no issues of note were found. (E:28:21)
<b>Community Presentation</b>	Ms. Budd gave a presentation and overview of her involvement in South Snohomish County community outreach committees and groups who are working to raise awareness and coordinate health services for vulnerable adults experiencing homelessness. Ms. Budd also reported on case management workload and upcoming provider trainings. Ms. Budd and Commissioners discussed the lack of behavioral health services available in the area. (E:29:21)

**Superintendent  
Report**

Commissioner Langer thanked Ms. Budd for the work that she is doing.

Dr. Edwards reported that the agreement with Swedish Edmonds has been finalized for Ms. Budd to be on site on Fridays starting May 28 to begin supporting the transition of some discharged patients to Ms. Budd's case management program. The goal is to improve the health outcomes of these individuals after discharge from the hospital.

The Verdant Community Wellness Center continues to welcome community back into the building while working through the ever-changing guidance about mask wearing. Currently the Prescription Drug Assistance Program and Veterans Services are using the building and two more organizations will be starting in June.

Dr. Edwards announced that starting July 1<sup>st</sup> Coast Property Management Group will be providing property management for the Kruger Clinic, Value Village, and the Verdant Community Wellness Center. Staff are also developing an RFP that will include a bid to remodel the check in area and restorative work at the VCWC and updates for the Kruger Clinic.

Dr. Edwards reported that Verdant staff are working on a survey to assess community interest in the summer walking program and activities that are scheduled to begin in July.

**Executive  
Committee  
Report**

President Knowles reported that the Executive Committee met on Thursday, May 13, 2021 to review the agenda for the May 26, 2021 board meeting. No action was taken.

President Knowles asked Commissioners to confirm their attendance for the June 23 regular board meeting to make sure there is a quorum. Commissioners Distelhorst, Knutsen and President Knowles will be in attendance. Commissioner Langer's attendance is tentative, and Commissioner Wilson will not be attending.

**Finance  
Committee  
Report**

The Finance Committee met on May 14, 2021. Ms. Keuser reviewed the financial statement and cash activity for April 2021 and noted anything over \$5,000 in payment from the warrants (E:30:21).

**Authorization for  
Payment of  
Voucher and  
Payroll**

Authorization for payment of vouchers and payroll: Warrant numbers 14817 through 14851 for April 2021 for payment in the amount of \$101,682.95 were presented for approval (E:31:21) by Commissioner Langer. ***Motion was made, seconded and passed unanimously to approve.***

<b>Program Committee Update</b>	Commissioner Knutsen reported that the Program Committee met on May 13, 2021.
<b>Conflicts of Interest</b>	No conflicts of interest reported.
<b>Superintendent's Discretionary Funds</b>	Gambien Talents Promotions project Iftar/Ngodu, 4/15/21-5/30/22, \$8,000. (E:32:21)
<b>Review of 2021 and 2022 Budget Forecasting</b>	Ms. Reese presented the program payout schedule as of April 2021 and an overview of funding commitments by year and priority area for 2021 and 2022. (E:33:21)
<b>Expiring Contracts</b>	Ms. Reese reviewed grantees with expiring contracts in the next three months. All grantees have been contacted and have been encouraged to apply for renewal.
<b>Q2 Grant Process Update</b>	Ms. Reese reported that the Q2 grantmaking process is underway and has already held a Q&A session for potential grantees. The proposal scoring process for staff will begin next week followed by commissioner scoring. Commissioner Distelhorst will be scoring proposals for the Program Committee in the absence of Commissioner Wilson next month.
<b>COVID Testing and Vaccine Partnerships</b>	<p>Mass vaccination site (SVNA, Edmonds College) YTD: 35,340 vaccinations. All mass vaccination sites in Snohomish County have moved to a "flex" model where appointments are preferred, but not required, and folks can walk-up/drive-up and be registered onsite.</p> <p>Adult Family Home vaccinations YTD: 98 facilities visited, and 2,629 vaccinations given. Have now transitioned to Community Pop-Up events via grant mod of South County Fire VIP contract.</p>
<b>Verdant Program and Marketing Highlights</b>	See exhibit (E:34:21) for updates on program staff and marketing highlights.
<b>Public Comments</b>	None
<b>Commissioner Comments</b>	<p>Commissioner Knutsen commented that everyone is doing a great job and that she really enjoyed Ms. Budd's presentation. Commissioner Knutsen reported that family members have received the Canopy newsletter and have given positive feedback.</p> <p>President Knowles inquired about the Edmonds School District payout. Dr. Edwards replied that with the changes in leadership</p>

they are not familiar with the grants and grant opportunities. Ms. Reese has created a process to follow up with the Edmonds School District on all opportunities that the district is included in, so they have the opportunity to decide if it is a value add or not.

Commissioner Wilson commented that there is community interest in the underdeveloped field at the Woodway Campus and asked if there is any plan to move forward with development. Dr. Edwards replied she is in regular contact with the Superintendent of Edmonds School District and she is aware of litigation related to the field project lighting. She will find out more about the school district's plans with this space.

**Meeting Recess**

President Knowles recessed the meeting at 9:12 a.m. to reconvene at 9:15 a.m.

**Executive Session**

President Knowles reconvened the regular meeting at 9:15 and immediately recessed the regular meeting into Executive Session to review and consider proposed sale of real estate.

**Open Session**

The board reconvened into Open Session at 9:44 a.m.

**Adjournment**

The meeting was adjourned at 9:44 a.m.

**ATTEST BY:**

\_\_\_\_\_  
President

\_\_\_\_\_  
Secretary

## **Current Program Offerings Edmonds Waterfront Center**

### **Health and Wellness Department**

- Bastyr Clinic
- Blood Works Partnership
- Dental Hygienist
- DOH Fruit and Vegetable Voucher Program
- EnhanceWellness
- Footcare
- Medicare/Open Enrollment
- Memory Loss Support Group
- Nutrition Classes
- Parkinson's Dance and Movement
- PEARLS Depression Program
- Senior Lunch Program
- SHIBA Advisor
- Seattle Cancer Care Alliance Mammovan

### **Social and Recreation Department**

- AARP Driving
- Auxilliary to the VFW
- Bible Study
- Bingo
- Bridge - Duplicate
- Bridge – Party
- China Painting
- Clogging - Beginner Plus
- Clogging – Beginning
- Clogging – Intermediate

- Current Events Discussion Group
- Driftwood Sculpture
- Enhance Fitness
- Financial Advisor
- Friday Dance
- Genealogy
- German Club
- Gottzze
- Haircuts
- Jewelry Repair
- Legal Advisor
- Line Dancing
- Mah Jongg - American
- Mah Jongg - Chinese (monthly)
- Modern World History
- Movies with Millie
- New Members Meeting
- No Fear Drawing
- No Fear Watercolor (Beginner)
- No Fear Watercolor (Intermediate)
- Ping Pong
- Pinochle
- Poker
- Pool
- Quilters
- Readers Theater Comedy Group
- Senior Swingers Orchestra
- Senior Tech Help
- Soft Exercise
- Sound Singers Choir

- Spanish
- Tai Chi Advanced
- Tai Chi Beginning
- Tai Chi Intermediate
- Ukulele Aikane (Friends)
- Woodcarving
- Writer's Group
- Yoga

**Balance Sheet**

As of May 31, 2021

	A	B	C	D
	Dec 31, 2020	May 31, 2021	\$ Change	Comments:
<b>1 ASSETS</b>				
<b>2 Current Assets</b>				
<b>3 Cash Balance</b>	3,404,411	3,694,188	289,777	BHCF - CHC \$1.2M payment in Feb; rec 1m tax levy pymt
<b>4 Other Current Assets</b>	55,995,957	55,668,042	(327,914)	Includes Investments & Prepaid Expenses
<b>5 Total Current Assets</b>	59,400,367	59,362,231	(38,137)	
<b>6 Total Long-term &amp; Fixed Assets</b>	43,056,966	42,379,360	(677,606)	Net of Accumulated Depreciation
<b>7 TOTAL ASSETS</b>	<b>102,457,334</b>	<b>101,741,591</b>	<b>(715,743)</b>	
<b>8 LIABILITIES &amp; EQUITY</b>				
<b>9 Liabilities</b>				
<b>10 Current Liabilities</b>	1,421,828	1,323,215	(98,613)	Swedish prepaid rent for June
<b>11 Long-term Liabilities</b>	-	-	-	
<b>12 Total Liabilities</b>	1,421,828	1,323,215	(98,613)	
<b>13 Total Equity</b>	101,035,505	100,418,376	(617,129)	Annual Net Income/(Loss)
<b>14 TOTAL LIABILITIES &amp; EQUITY</b>	<b>102,457,334</b>	<b>101,741,591</b>	<b>(715,743)</b>	

**Profit & Loss**

May 31, 2021

	A	B	C	D	E	F
	May Actual	May Budget	Fav/(Unfav)	YTD Actual	YTD Budget	Fav/(Unfav)
<b>1 INCOME</b>						
<b>2 Ordinary Income</b>	938,422	973,494	(35,072)	4,700,883	4,871,530	(170,647)
<b>3 EXPENSES</b>						
<b>4 Operating Expenses</b>	243,291	208,904	(34,387)	1,129,606	1,145,530	15,924
<b>5 Depreciation Expense</b>	118,944	118,921	(23)	594,865	585,369	(9,496)
<b>6 Program Expenses</b>	532,128	788,875	256,747	4,590,688	4,940,373	349,685
<b>7 Total Expenses</b>	894,362	1,116,700	222,337	6,315,159	6,671,272	356,113
<b>8 OTHER INCOME/(EXPENSE)</b>						
<b>9 Total Other Income/(Expense)</b>	206,113	280,833	(74,721)	1,029,197	1,429,167	(399,969)
<b>10 NET INCOME/(LOSS)</b>	<b>250,173</b>	<b>137,628</b>	<b>112,544</b>	<b>(585,079)</b>	<b>(370,575)</b>	<b>(214,503)</b>

**Monthly Highlights**

May 31, 2021

Verdant received dividend payments of \$32.2K, a realized loss of \$9.7K and an unrealized gain of \$46.6K on our investment portfolio which closed with an ending market value of \$55,739,926.

Program grant commitments total \$5,549,527 for 2021 excluding BHCF. Additional 2021 funding for COVID-19 programs total \$594K.

Revenue of \$127K and expenses of \$84K from the Kruger Clinic were incurred, netting to an additional operating income of \$43K.



**Public Hospital District #2**

<b>Warrant Number</b>	<b>Transaction Date</b>	<b>Payee</b>	<b>Amount</b>	<b>Purpose</b>
<b>Warrant Activity:</b>				
14852	05/06/2021	Armstrong Services	1,352.85	Janitorial
14853	05/06/2021	Ash Consulting	233.00	April Services
14854	05/06/2021	City of Edmonds	942.13	Water, Sewer, Storm Drain 2/18 - 4/19/21
14855	05/06/2021	City of Lynnwood - Utilities	367.37	Water/Sewer 1/1/21 - 3/8/21
14856	05/06/2021	Comcast - Acct # 8498310221378586	418.15	8498 31 022 1378586
14857	05/06/2021	Consolidated Landscape Maintenance, Inc.	440.90	Landscaping May 2021
14858	05/06/2021	Dynamic Computing, Inc.	5,945.89	IT Consulting
14859	05/06/2021	ELTEC Systems, LLC	305.25	May 2021 Elevator Maintenance
14860	05/06/2021	Guardian Security Systems, Inc.	663.00	Security Monitoring 4/1/21 - 6/30/21
14861	05/06/2021	Margot Helphand	450.00	Facilitation and Consultation Bridge Plan Update and Team Meeting
14862	05/06/2021	Northwest Center Building Services Inc.	2,300.01	Flood at Kruger Building 11/1/2019
14863	05/06/2021	Pacific Medical Centers(PacMed)	337.13	WC 339 - Nutrition & Activity Programs Purchased Services
14864	05/06/2021	Pride Electric	2,401.20	Install Time Clocks to Control lights per proposal
14865	05/06/2021	Puget Sound Energy	594.09	Natural Gas - Account number 220025094198
14866	05/06/2021	Quadient Finance USA Inc.	30.00	Postage
14867	05/06/2021	Regence Blueshield	7,746.56	May 2021 Medical & Dental Insurance
14868	05/06/2021	Snohomish County PUD	1,030.55	Electricity - Acct number 205299316
14869	05/06/2021	Turner HR Services, Inc.	325.00	HR Consulting - April 2021
14870	05/06/2021	US Postal Service	14,397.73	Postage for Spring 2021 Canopy Newsletter
14871	05/06/2021	Waste Management	153.60	April 2021 - Acct number 14-46330-13003
14872	05/06/2021	Wells Fargo	228.57	Wells Fargo CC - 3/19/2021 - 4/16/2021
14873	05/06/2021	Yasaura Carvajal	297.50	WC 342 - Changing to Healthy Habits series
14874	05/06/2021	City of Lynnwood - Utilities	236.08	Storm Drain 12/30/20-3/10/21
14875	05/06/2021	Puget Sound Energy	55.70	Natural Gas - Account number 220001924632
14876	05/06/2021	Waste Management	282.37	April 2021 - Acct number 14-46467-83003
14877	05/06/2021	City of Lynnwood - Utilities	144.84	Irrigation base and usage 12/31/20 - 3/8/21
14878	05/11/2021	Allstream	68.04	Account #1299089 5/3/21 - 6/2/21
14879	05/11/2021	Comcast - Acct # 905447969	578.50	905447969
14880	05/11/2021	Dynamic Computing, Inc.	3,483.52	IT Consulting
14881	05/11/2021	Lowe Graham Jones PLLC	150.00	Report trademark watch service notice(s)
14882	05/11/2021	Northwest Center Building Services Inc.	932.96	Painted 3 exterior walls and cleaned up trash and debris
14883	05/11/2021	Sara Prato, RD	852.14	Internal programs
14884	05/11/2021	Verizon	109.50	May 2 - June 1, 2021
14885	05/11/2021	Wells Fargo	787.70	3-20-21 - 4-19-21
14886	05/11/2021	Yasaura Carvajal	314.50	WC 329 - Promotora Lead Work

	Transaction Date	Payee	Amount	Purpose
<b>Warrant Activity (continued):</b>				
14887	05/11/2021	Wells Fargo	834.65	Credit card payment
14888	05/12/2021	Parsi Properties LLC	2,786.00	May 2021 - Parking lot lease
14889	05/18/2021	Ana Evelin Garcia	1,183.00	WC 334 - 4-workshops 3/12,3/17,4/16,4/21; Curriculum development and coordination March & April
14890	05/18/2021	Canon Financial Services, Inc.	544.23	Contract #: 852451-1 Copier Lease May 2021
14891	05/18/2021	Chase Brexton Health Care	500.00	Webinar Training Session: LGBTQ Risk Prevention
14892	05/18/2021	Foster Garvey PC	11,489.50	Legal billing April 2021
14893	05/18/2021	PalAmerica Security Inc.	1,075.90	Parking Lot Security
14894	05/18/2021	Payden & Rygel	9,270.00	4/1 - 4/30/2021 Investment Advisory Services
14895	05/18/2021	Seattle Food Nut	392.06	WC 344 - Nutrition Programming - Sweet & Savory Breakfast Bowls Cooking Demo
14896	05/18/2021	Snohomish County PUD	426.76	Electricity - Acct number 222825879
14897	05/18/2021	Staples	314.04	4/10 - 05/10/21
14898	05/25/2021	City of Edmonds	23.75	Water 3/16 - 5/15/21
14899	05/25/2021	Consolidated Landscape Maintenance, Inc.	210.78	2021 Spring start up of irrigation system
14900	05/25/2021	Moss Adams LLP	9,870.00	2020 Financial Audit
14901	05/25/2021	Parsi Properties LLC	2,786.00	June 2021 - Parking lot lease
14902	05/25/2021	Principal Life Insurance Co.	2,076.67	1019549-10001
14903	05/25/2021	Quadient Finance USA Inc.	196.41	Postage
14904	05/25/2021	Regence Blueshield	8,358.40	June 2021 Medical & Dental Insurance
14905	05/25/2021	Sound Dietitians LLC	1,252.50	Internal Programs
14906	05/25/2021	Teresa Wippel Communications	2,240.00	5/20/21 thru 1/19/22 Advertising in My Edmonds News/Lynnwood Today/MLT News
14907	05/25/2021	Thomas & Associates Consulting, LLC	4,111.60	Consulting Jan 2021 - May 21, 2021
14908	05/26/2021	Community Foundation of Snohomish Cnty	10,000.00	Support of community organizations in applying for Verdant funding
		<b>Total Warrants</b>	<b>118,898.58</b>	

Transaction Date	Payee	Amount	Purpose
<b>Wire/ACH Activity:</b>			
05/14/2021	Wells Fargo	25.00	Credit Card Payment
05/14/2021	Wells Fargo	25.00	Credit Card Payment
05/05/2021	Paychex	25,025.97	Payroll
05/06/2021	Paychex	10,602.79	Payroll Taxes
05/03/2021	AmeriFlex Business Solutions	155.17	Flexible Spending - Claim Reimbursement
05/06/2021	Valic	553.27	Payroll 401(a)/457 Deposit
05/11/2021	Wells Fargo	325.12	Service Charge
05/12/2021	Wells Fargo Merchant Services	70.50	Service Charge
05/07/2021	Valic	5,427.70	Payroll 401(a)/457 Deposit
05/10/2021	AmeriFlex Business Solutions	607.33	Flexible Spending - Claim Reimbursement
05/17/2021	AmeriFlex Business Solutions	30.00	Flexible Spending - Claim Reimbursement
05/19/2021	Paychex	24,300.71	Payroll
05/20/2021	Paychex	10,097.76	Payroll Taxes
05/21/2021	ADP	75.55	Payroll Processing Fees
05/26/2021	WA State Department of Revenue	791.87	B&O/Retailing Sales Tax for April 2021
05/06/2021	Paychex	169.25	Payroll Processing Fees
05/06/2021	Valic	1,211.30	Payroll 401(a)/457 Deposit
05/20/2021	Paychex	135.40	Payroll Processing Fees
05/20/2021	Valic	3,585.98	Payroll 401(a)/457 Deposit
05/20/2021	ADP	569.92	Previously returned payroll taxes
05/24/2021	AmeriFlex Business Solutions	145.28	Flexible Spending - Claim Reimbursement
05/28/2021	WA State Department of Revenue	10.00	Business license renewal
05/31/2021	Paychex	10,015.24	Payroll Taxes
	<b>Total Wire/ACH Activity</b>	<b>93,956.11</b>	

Transaction Date	Payee	Amount	Purpose
05/15/2021	Boys & Girls Club of Snohomish County	24,583.33	Program Payment
05/15/2021	Cascade Bicycle Club Education Foundation	2,666.67	Program Payment
05/15/2021	Center for Human Services	36,717.66	Program Payment
05/15/2021	ChildStrive	52,127.99	Program Payment
05/15/2021	Cocoon House.	8,750.00	Program Payment
05/15/2021	Compass Health	12,635.58	Program Payment
05/15/2021	Concern for Neighbors Food Bank	200.00	Program Payment
05/15/2021	Domestic Violence Services Snohomish Co	8,000.00	Program Payment
05/15/2021	Edmonds School District No. 15	110,834.00	Program Payment
05/15/2021	Homage Senior Services	64,309.10	Program Payment
05/15/2021	Interfaith Family Shelter	833.00	Program Payment
05/15/2021	Kinderling	12,500.00	Program Payment

05/15/2021	Korean Women's Association	5,000.00	Program Payment
05/15/2021	Lynnwood Food Bank	839.58	Program Payment
05/15/2021	Medical Teams International	8,100.00	Program Payment
05/15/2021	Millenia Ministries	12,452.08	Program Payment
05/15/2021	Pacific Treatment Alternatives	11,800.58	Program Payment
05/15/2021	Prescription Drug Assistance Foundation	4,583.33	Program Payment
05/15/2021	Project Access Northwest	10,416.67	Program Payment
05/15/2021	Puget Sound Christian Clinic	55,264.33	Program Payment
05/15/2021	Snohomish County Legal Services	4,166.66	Program Payment
05/15/2021	South County Fire	19,771.66	Program Payment
05/15/2021	Therapeutic Health Services	20,833.33	Program Payment
05/15/2021	Wonderland Child & Family Services	23,513.58	Program Payment
05/15/2021	YWCA of Seattle, King and Snohomish Co	7,720.42	Program Payment
	<b>Total Wires/ACH Transactions</b>	<b>518,619.55</b>	

Transaction Date		Payee	Amount	Purpose
<b>Kruger Clinic Activity:</b>				
1548-1562	misc	Various Claimants/Vendors	31,793.33	Administered by Azose
<b>Work Comp Activity:</b>				
305500-305506	misc	Various Claimants/Vendors	69,023.99	Administered by Eberle Vivian
		<b>Total Disbursements</b>	<b>832,291.56</b>	

Transaction Date		Payer	Amount	Purpose
<b>Deposits:</b>				
05/04/2021		Edmonds Medical Clinic	6,684.51	Monthly Rent
05/04/2021		City of Lynnwood	7,500.00	Easement payment
05/04/2021		Nancy Budd	7.72	Repayment of CC Charge
05/04/2021		Allied Dermatology Partners	2,050.24	Monthly Rent
05/10/2021		Edmonds Medical Clinic	4,663.72	Monthly Rent
05/10/2021		Snohomish County	1,011,003.97	Tax Levy Payment
05/13/2021		Allied Dermatology Partners	7,595.38	Monthly Rent
05/26/2021		Swedish Edmonds Hospital	806,349.83	Monthly Rent
05/25/2021		Swedish Edmonds Kruger Clinic	52,270.51	Monthly Rent
05/25/2021		Swedish Edmonds Children's	21,919.32	Monthly Rent
05/27/2021		Triangle Associates	100.00	Transportation Survey
		<b>Total Deposits</b>	<b>1,920,145.20</b>	

VERDANT HEALTH COMMISSION  
PUBLIC HOSPITAL DISTRICT #2  
SNOHOMISH COUNTY, WASHINGTON

WARRANT APPROVAL

We, the undersigned Board of Commissioners of Public Hospital District #2 of Snohomish County, Washington, do hereby certify that the merchandise or services hereinafter specified have been received and that Warrant Numbers 14852 through 14908 have been issued for payment in the amount of \$118,898.58. These warrants are hereby approved.

Attest:

\_\_\_\_\_  
Tammy Keuser

\_\_\_\_\_  
Commissioner

\_\_\_\_\_  
Commissioner

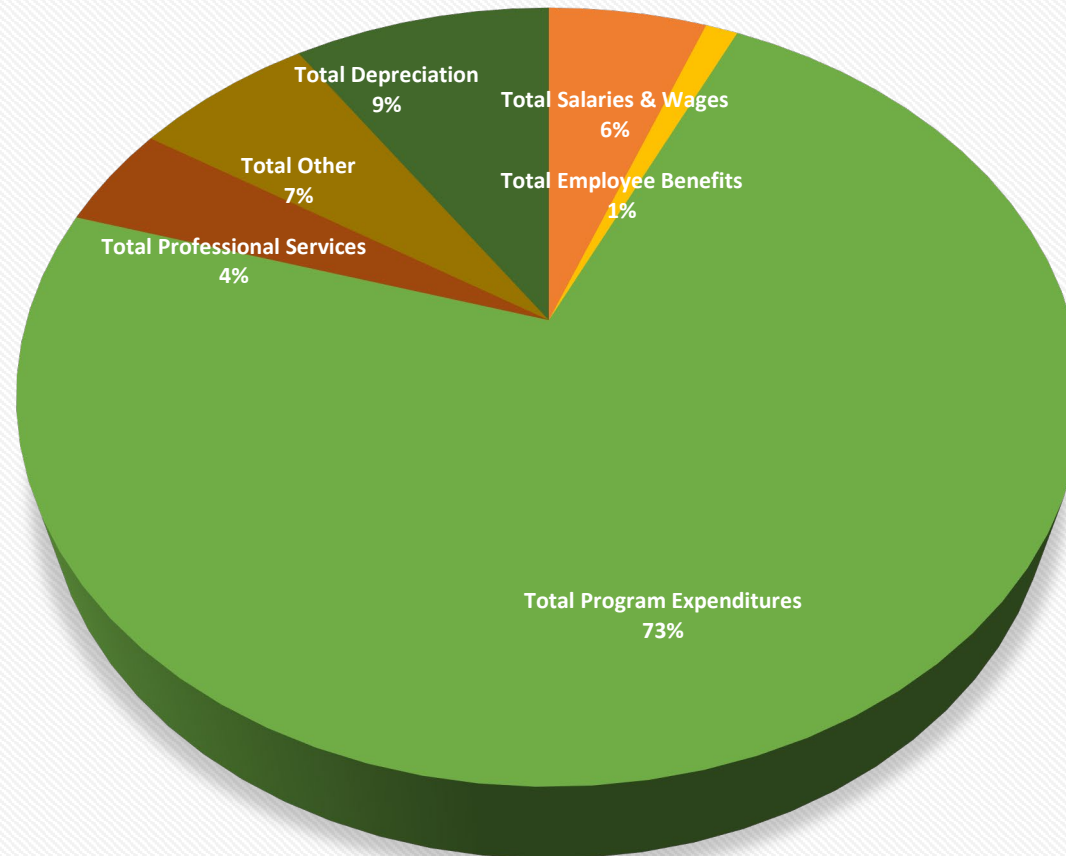
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Commissioner

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Commissioner

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Commissioner

Warrants Processed:	05-01-2021 – 05-31-2021		\$118,898.58
Work Comp Claims Pd:	05-01-2021 – 05-31-2021		69,023.99
Kruger Clinic Processed:	05-01-2021 – 05-31-2021		31,793.33
Payroll:	04-18-2021 – 05-01-2021	25,025.97	
	05-02-2021 – 05-15-2021	<u>24,300.71</u>	
			49,326.68
Electronic Payments/ Adjustments:	Payroll Taxes	31,285.71	
	Payroll Processing	380.20	
	Valic Retirement	10,778.25	
	FSA Payments	937.78	
	Bank Fees and Supplies	445.62	
	WA State Dept Revenue	801.87	
	Program Expenditures	<u>518,619.55</u>	
			<u>563,248.98</u>
	Grand Total		<u>\$832,291.56</u>

## Verdant YTD expenses May 2021



■ Total Salaries & Wages ■ Total Employee Benefits ■ Total Program Expenditures ■ Total Professional Services ■ Total Other ■ Total Depreciation

**Program Oversight Committee- June 2021**

- I. Modifications to Contracts: to review**  
None
- II. Superintendents Discretionary**  
None
- III. Quarter 2 Grant Applications Recommended for Board Approval**

*All budgets are for year one only. Expectation is that contracts will be done on an annual basis with up to 2 years of renewal based on successful performance and continued demonstration of community need.*

<b>Agency</b>	<b>Program/Project</b>	<b>Funding Recommended</b>
Cascade Bicycle	Let's Go Edmonds! Renewal	\$50,000
Center for Human Services	Youth Counseling Renewal	\$350,000
Compass Health	Community Transitions Renewal	\$151,627
Edmonds College Foundation	CRC Mental Health Expansion	\$170,550
Edmonds School District	Family Resource Advocates Renewal	\$180,000
Evergreen Recovery Center	Bi-directional Substance Use Treatment Program	\$354,400
Lahai Health	Dental Program Renewal	\$380,000
Lahai Health	Mental Health Program Renewal	\$79,600
LETI	Family Success/Promotora Program	\$88,800
Project Access NW	Specialty Care Coordination Renewal	\$175,000
Project Girl	Mentoring Program	\$271,336
Therapeutic Health Services	Integrated Cognitive Therapy Renewal	\$186,149
UW Bothell	Behavioral Health Peer Advocate Training	\$112,760
Washington Kids in Transition	Distribution Center and Expanded Programming	\$125,000
	<b>TOTAL</b>	<b>\$2,672,522</b>

<b>Available 2021 Funding</b>	<b>\$2,450,473.00</b>
<b>Recommended 2021 Funding</b>	<b>\$1,189,874.33</b>
<b>2021 Balance</b>	<b>\$1,260,598.67</b>
<b>Available 2022 Budget</b>	<b>\$6,192,368.00</b>
<b>Recommended 2022 Funding</b>	<b>\$1,528,946.04</b>
<b>2022 Balance</b>	<b>\$4,663,421.96</b>

#### **IV. Fluxx Implementation Update**

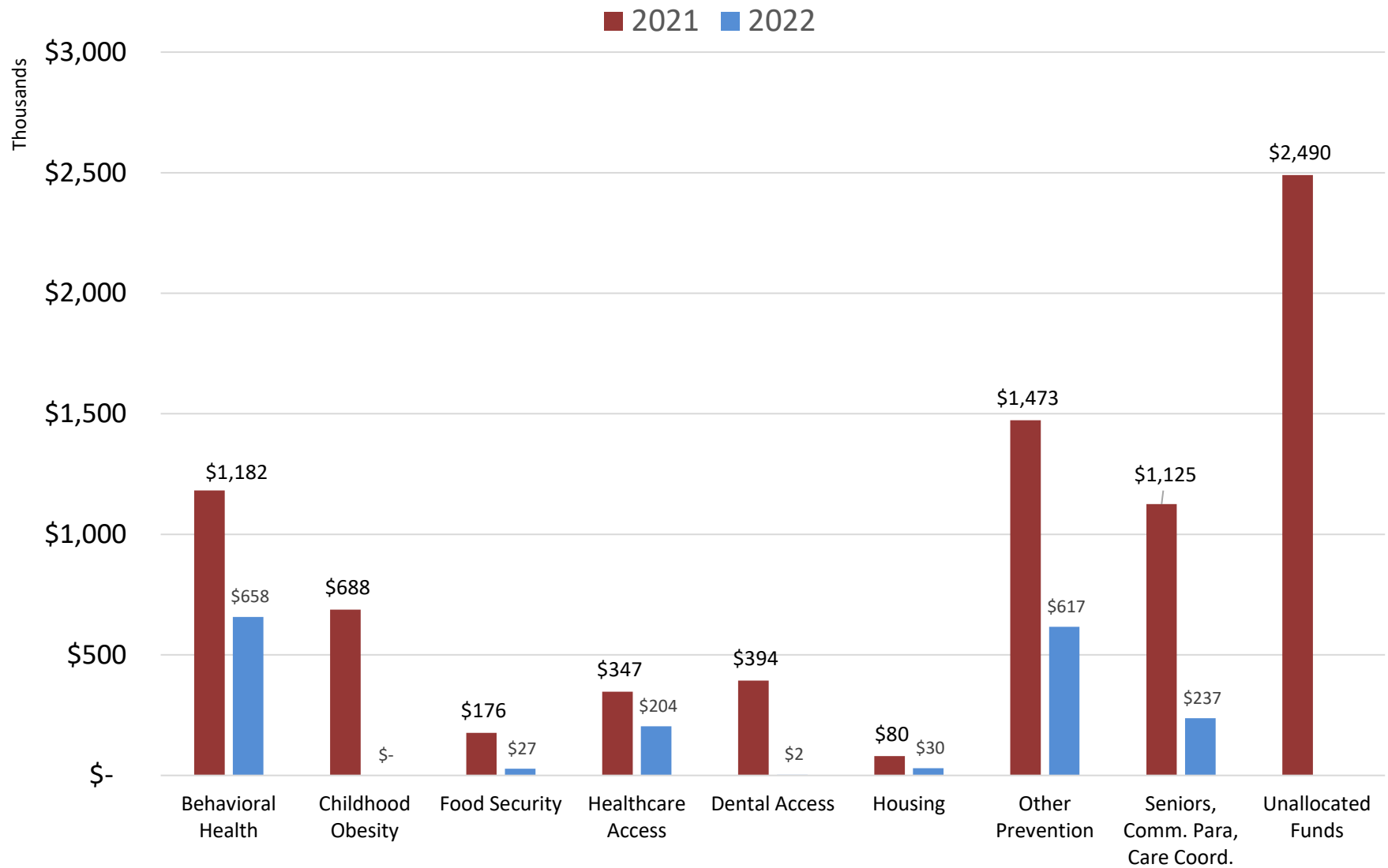
- a. Development of our “instance” of the program is underway! Thea and Zoe attended the (virtual) annual Fluxx conference and are meeting with our implementation team weekly.
- b. Recorded demonstrations of progress will start next week, and development is broken into 4 cycles:
  - i. Cycle 1: Registration, User, and Organization Forms and profiles
  - ii. Cycle 2: Pre-Award (application- traditional grants and superintendents discretionary)
  - iii. Cycle 3: Post Award (contracts, reports, payments)
  - iv. Cycle 4: End to End testing (final polishing, no significant changes to be made).
- c. Our goal is that applications will submit their proposals via Fluxx during our planned November application cycle. Current grantees that aren’t due to apply in November will be asked to create their organization profile and we will need to manually transfer contract and payment schedules.
- d. Thea, Jennifer, and Zoe will be creating training videos and written materials for staff, commissioner, and community partner use starting in August that will be available online. 1:1 training will also be available to all.
- e. Zoe will serve as the ongoing system administrator and first line support for all questions.

#### **V. COVID Vaccination Update**

- a. Mass vaccination sites planned to close by end of month and focus will move to community-based efforts
- b. Verdant will fund Medical Teams International and Helping Hands Project Organization to do robust community outreach and support for six community-based vaccine clinics, including Verdant’s Meet Me at The Park event.
- c. Conversations with Seattle Visiting Nurse Association and community partners already underway for fall flu/COVID vaccine events.



## Verdant Committed Grant Funds (\$k)



**Program Payout Schedule  
as of May 2021**

		<b>Budget 2021</b>	<b>Budget 2022</b>	<b>Program End</b>
<b>7100 . Grants</b>				
	<b>Committed</b>			
	Boys & Girls Club Healthy Habits	\$ 221,250	\$ -	Sep-21
	Cascade Bicycling Club Advanced Basics	\$ 32,000	\$ -	
	Center for Human Services Youth Counseling	\$ 202,500	\$ -	Sep-21
	Center For Human Services/CHS Integration	\$ 68,820	\$ 70,227	May-23
	Center For Human Services/EFM Integration	\$ 100,057	\$ 102,058	Feb-23
	ChildStrive Early Intervention/PAT	\$ 326,813	\$ 82,121	Mar-22
	ChildStrive Nurse Family Partnership	\$ 297,052	\$ 305,964	Dec-22
	Cocoon House Prevention Program	\$ 78,750	\$ 26,250	Mar-22
	Community Health Center County Dental Program	\$ 100,195	\$ -	9/31/21
	Compass Health CP Program	\$ 88,449	\$ -	Jul-21
	Compass Health - Emergency Motel Vouchers	\$ 20,250	\$ 10,000	Mar-22
	Concern for Neighbors Food Bank (MLT)	\$ 8,230	\$ -	
	Domestic Violence Services Teen Prevention	\$ 16,700	\$ -	Aug-21
	Domestic Violence Services South County Advocate	\$ 96,000	\$ -	
	Edmonds Food Bank	\$ 20,000	\$ -	
	Edmonds School District Move 60!	\$ 466,672	\$ -	Aug-21
	Edmonds Schools Family Resource Advocate	\$ 120,000	\$ -	Aug-21
	Edmonds Schools Student Support Advocate	\$ 450,000	\$ 450,000	Dec-22
	Edmonds Senior Center Enhanced Wellness	\$ 115,992	\$ -	
	Foundation for Edmonds School Summer Meals	\$ 20,000	\$ -	
	Homage Senior Services Care Coordination	\$ 143,620	\$ 147,919	Dec-22
	Homage Senior Services Center for Healthy Living	\$ 628,095	\$ -	
	Interfaith Family Shelter	\$ 7,500	\$ 2,499	Mar-22
	Kinderling Early Intervention	\$ 149,155	\$ 37,500	Mar-22
	Korean Women's Association Everyday Prevention	\$ 60,000	\$ 15,000	Mar-22
	Lahai Health Dental Clinic	\$ 212,970	\$ -	
	Lahai Health Mental Health Counseling Program	\$ 39,000	\$ -	
	Lahai Health Mobile Medical Clinic	\$ 183,000	\$ 188,000	Dec-22
	Latino Educational Training Institute	\$ 54,000	\$ 32,500	Sep-23
	Lynnwood Food Bank	\$ 15,625	\$ -	
	Millennia Ministries	\$ 112,500	\$ 27,356	Mar-22
	MTI Mobile Dental Program	\$ 72,900	\$ -	Sep-21
	Pacific Treatment Alternatives	\$ 106,205	\$ 35,402	Mar-22
	Parent Trust	\$ 15,000	\$ -	Sep-21
	Parent Trust Family Wellness	\$ 15,000	\$ -	
	Prescription Drug Assistance Program	\$ 55,000	\$ -	
	Snohomish County Legal Services	\$ 37,500	\$ 12,500	Mar-22
	SSC Fire & Rescue Community Paramedic	\$ 145,000	\$ -	
	SSC Fire & Rescue/OMF Veteran's Project	\$ 92,260	\$ 89,175	Dec-22
	Swim Lessons (Edmonds, Lynnwood, MLT, YMCA)	\$ 70,000	\$ -	
	Therapeutic Health Services Youth Behavioral	\$ 125,000	\$ -	Jun-21
	VOAWW 211	\$ 76,400	\$ -	
	Wonderland Development Center	\$ 150,000	\$ 150,000	Dec-22
	YWCA Children's Domestic Violence	\$ 2,083	\$ -	Jan-18
	YWCA - Emergency Shelter	\$ 22,500	\$ 7,500	Mar-22
	YWCA - Healthcare Access	\$ 46,984	\$ 15,661	Mar-22
	<b>Total Committed</b>	<b>\$ 5,549,527</b>	<b>\$ 1,807,632</b>	
	<b>Not Committed (Available to Spend)</b>	<b>\$ 2,450,473</b>	<b>\$ 6,192,368</b>	
	<b>Total Grants</b>	<b>\$ 8,000,000</b>	<b>\$ 8,000,000</b>	
<b>7300 . Internal Programs</b>				
	<b>Committed</b>			
	7301 Conferences & Forums	\$ 29,000		
	7302 Needs Assessment and Evaluation	\$ -		
	7303 Nutrition & Physical Activity	\$ 98,650		
	7304 Behavioral Health	\$ 42,340		

**Program Payout Schedule  
as of May 2021**

	7305 VOAWW 211 Community Resource Advocate	\$ 29,100		
	7306 Multicultural Health Programs	\$ 44,405		
	7308 Social Worker Case Management	\$ 6,000		
	7309 Health Screening & Education	\$ 2,000		
	7310 Provider Training & CME	\$ 10,000		
	<b>Total Committed</b>	<b>\$ 261,495</b>		
	<b>Not Committed (Available to Spend)</b>	<b>\$ 76,400</b>		
	<b>Total Internal Programs</b>	<b>\$ 337,895</b>		
	<b>7200 . Supt. Discretionary</b>			
	<b>Committed</b>			
	Leadership Snohomish County Step-up Event	\$ -	\$ -	
	Center for Human Services	\$ 1,920	\$ -	
	Compass Health	\$ 30,544	\$ -	
	Domestic Violence Services Snohomish Co	\$ 26,767	\$ -	
	Edmonds Community College Foundation	\$ 12,737	\$ -	
	Jean Kim Foundation	\$ 52,182	\$ -	
	Korean Women's Association	\$ 69,128	\$ -	
	WA Kids in Transition	\$ 50,000	\$ -	
	LETI	\$ 48,160	\$ -	
	Foundation for Edmonds School District	\$ 54,325	\$ -	
	Medical Teams International	\$ 34,880	\$ -	
	South County Fire	\$ 48,000	\$ -	
	Trinity Lutheran Church/Cold Weather Shelter	\$ 4,300	\$ -	
	Helping Hands Project Organization	\$ 76,560	\$ -	
	City of Edmonds-LEAP	\$ 66,000	\$ -	
	Gambian Talents Promotion	\$ 8,000	\$ -	
	Volunteers of America Western WA	\$ 10,000	\$ -	
	<b>Total Committed</b>	<b>\$ 593,503</b>		
	<b>Not Committed (Available to Spend)</b>	<b>\$ 406,497</b>		
	<b>Total Discretionary Programs</b>	<b>\$ 1,000,000</b>		
	<b>7500 . Building Healthy Communities Fund</b>			
	<b>Committed</b>			
	Sea Mar CHC - Lynnwood Clinic	\$ 1,000,000	\$ -	
	City of MLT - Evergreen Playfield	\$ 1,000,000	\$ -	
	Community Health Center (CHC)	\$ 1,875,000	\$ -	
	<b>Total Committed</b>	<b>\$ 3,875,000</b>		
	<b>Not Committed (Available to Spend)</b>	<b>\$ (2,090,000)</b>		
	<b>Total BHCF Programs</b>	<b>\$ 1,785,000</b>		
	<b>7600 . Co-funding Opportunities</b>			
	<b>Committed</b>			
		\$ -		
	<b>Total Committed</b>	<b>\$ -</b>		
	<b>Not Committed (Available to Spend)</b>	<b>\$ 100,000</b>		
	<b>Total Co-funding Opportunities</b>	<b>\$ 100,000</b>		
	<b>7700 . CHART</b>			
	<b>Committed</b>			
		\$ -		
	<b>Total Committed</b>	<b>\$ -</b>		
	<b>Not Committed (Available to Spend)</b>	<b>\$ 3,600</b>		
	<b>Total CHART</b>	<b>\$ 3,600</b>		
	<b>TOTAL</b>	<b>\$ 11,226,495</b>		

**Report to Commissioners**  
**June 23, 2021**

**Verdant Community Wellness Center Report**

Sue Waldin, Community Wellness Program Manager

**Addressing Food Insecurity**

- Have distributed 2,475 Verdant-funded Fruit and Vegetable vouchers since April 2020 to food insecure residents through 12 South Snohomish County partners
- Verdant's DOH Fruit and Vegetable Project (July-Dec) will serve 20 food insecure seniors through a partnership program with the Edmonds Waterfront Center.

**Prevention and Support Resources for the Community Virtually**

- 6-week Virtual Series on "Weight Loss that Works for You" based on research of Dr. Robert Kushner, a well-known expert in the field of weight management. Program is full and starts 6/23/21. (Co-sponsored with PHD#3 / lifestyle modification program developed by Verdant - taught by a RDN)

**Virtual Programming**

- **Getting to Goal Weight Reduction Class**, 5/24/21, 10 participants, (RDN sharing weight loss strategies & opportunity for 1:1 health coaching for PHD#2 residents)
- **Cooking Demo-Farmers' Market Season Launch**, 5/25/21, 21 participants, (RDN sharing Info about local farmers' markets and recipes using healthy, economical, seasonal NW produce)
- **Cooking Demo -Strategies for Picky Eaters**, 5/26/21, 20 participants, (14 English/6 Spanish\*), (RDN sharing strategies for parents to provide nutritional meals & snacks for kids plus easy recipes to get started) \*This class was offered in English with simultaneous Spanish translation over Zoom
- **Recipes from the Blue Zones-Cuisine of Sardinia, Italy**, 6/8/21, 41 participants, (The first class of a monthly series that features the nutrition & lifestyle habits of long-lived residents in 5 unique Blue Zone communities around the world. Based on the book *Blue Zones Kitchen* and taught by an RDN)
- **Cooking Demo-Budget-friendly Recipes featuring Snap Peas**, 6/10/21, 17 participants, (RDN sharing recipes using fresh and frozen peas as an economical & nutritional option to stretch food dollars)
- **Cooking with Fresh Seasonal Produce** (partner class with Sno-Isle Libraries), 6/10/21, 188 participants, (RDN sharing recipes featuring seasonal produce from local Farmers' Markets broadcast from Verdant's Kitchen)

Note: Sue is the Verdant staff working to support Leo Bejarano, the bilingual Community Resource Advocate, in partnership with VOA and Edmonds College. Currently, Leo does weekly outreach at 3 food banks, the College and LETI. The CRA is expected to move into an Edmonds College office building off 196<sup>th</sup> this Summer to provide walk-in service to the student population and the general community.

## Multicultural Report

Sandra Huber, Community Engagement Manager

### Verdant Sponsored Programs

- **Weekly Parent Support Group**, Tuesdays 10:30 am, 17 participants
- **Weekly Community Health Boards Coalition**, Thursdays 6:00-8:00 pm, 23 participants
- **Monthly Women's Support Group**, third Wednesday of the month, 11 participants
- **Por que tu salud importa: Ideas para comer saludable sin sacrificios**, April 5-May 3 7:00 pm, 27 participants
- **Connecting, Empowering and Better Accompanying Your Adolescent**, March 15-June 21, 39 participants
- **Race and Anti-Blackness Community Dialogue**, May 22, 2021, 21 participants
- **Managing Fear and Stress in Business**, May 13, 2021, 13 participants
- **Pregnancy and Mental Health in Times of COVID**, May 11, 2021, 21 participants.

### Community Collaborations

- **Con Confianza y En Comunidad: Hablando sobre COVID-19 y temas que nos afectan**, Tuesdays 5:00-7:30 pm, 73 participants
- **Snohomish County Latino Coalicion (SCLC)**, Monthly 6:00-7:30 pm, 46 participants
- **Health Equity for Immigrants Campaign**, Mondays 3:30 pm, 61 participants
- **Latinx Health Board**, Fridays 1:00 pm, 19 participants
- **DOH Collaborative**, Wednesdays 4:00 pm, 102 participants
- **Community Health Board Coalition**, Thursday 6:00-8:00 pm, 29 participants
- **OCOE Community Action Coalition Steering Committee Meeting**, 3<sup>rd</sup> Thursday of the month 3:00-4:00 pm, 17 participants

### Verdant Community Social Worker Highlights

Nancy Budd, Community Social Worker

- Case Management – continuing support for 11 clients. CHART – continuing support for 7 clients during this period. Several clients were very active this month, with multiple crises, involuntary commitments and suicidal behaviors. Several have improved their health through accessing treatment for substance use and mental health.
- This past month included weekly team check ins and marketing meetings, monthly staff meeting, covid and grant update meetings, monthly County Outreach Coalition, and County and Human Services Providers meeting. Monthly Snohomish County Community Behavioral Health Committee and Vulnerable Adult Taskforce. Quarterly Lynnwood Cops and Clergy Group.
- Quarterly provider training on June 11. The topic was LGBTQ Risk Prevention Strategies. 35 people of the 39 who registered attended and provided excellent ratings overall.
- This month I began working one day per week at Swedish Edmonds. I coordinate work between the psychiatric unit, the emergency departments behavioral health assessment team, and the hospital case management team. I have obtained 4 new clients between the units and are seeing improved patient results already. The goal is to begin to build rapport with clients before their discharges, in hopes of obtaining better health and wellness outcomes outside of the hospital setting.

## **Marketing Report**

Jennifer Piplic, Director of Marketing and Communications

### **Website Redesign**

Staff and Aukema & Associates are continuing to explore the technical needs of our site as we work toward site mapping and wire frames. We have spent time exploring ways to display grant information and events, as those are two important functionalities that may require the most development work to fit our needs.

### **Social Media**

Our social media presence has increased considerably in the past month in both areas of reach and engagement. In May, we posted 15 times and our page and/or content reached an estimated 4,460 people, an increase of 105% from the month of April.

### **Communication for Hybrid, In-person & Virtual Programming**

We are creating a communication strategy to provide clear information about our plans for in-person, hybrid, and virtual classes as we will incorporate in-person and hybrid programming at Verdant in late summer. With classes offered through different means for the first time, it is important we are clear and thoughtful regarding this approach, and we will roll out the information next month.