

VIDYA BHAVAN COLLEGE OF COMMERCE

**20, SOLAPUR ROAD, BHAIROBANALA,
PUNE 411013**

(Affiliated to Savitribai Phule Pune University, Maharashtra)

THE ANNUAL QUALITY ASSURANCE REPORT (AQAR)

TRACK ID –NAAC/A&A/outcome- 29/2004/5623

ACADEMIC YEAR 2017-2018

The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC.

Part – A

I. Details of the Institution

1.1 Name of the Institution

Vidya Bhavan College of Commerce

1.2 Address Line 1

20 Solapur Road

Address Line 2

Bhairoba Nalla

City/Town

Pune

State

Maharashtra

Pin Code

411 013

Institution e-mail address

vbhavan148@gmail.com

Contact Nos.

020-26877180

Name of the Head of the Institution:

Dr. M.G. Gonsalves

Tel. No. with STD Code:

020-26356913

Mobile:

+91-9970585936

Name of the IQAC Co-ordinator:

Dr. K.G. Awale

Mobile:

+91-9960343037

IQAC e-mail address:

vbhavan148@gmail.com

1.3 NAAC Track ID

NAAC/A&A/outcome-29/2004/5623

1.4 Website address:

vidyabhavancollege.org

Web-link of the AQAR:

1.5 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B+	78.30	2003-2004	5 years

1.6 Date of Establishment of IQAC:DD/MM/YYYY

20/07/2012

1.7 AQAR for the year

15th June 2016 to 2nd May 2017

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC.

- i. AQAR 2004 – 2005 sent to NAAC on 08/01/2018
- ii. AQAR 2005 – 2006 sent to NAAC on 19/01/2018
- iii. AQAR 2006 – 2007 sent to NAAC on 05/03/2018
- iv. AQAR 2007 – 2008 sent to NAAC on 24/04/2018
- v. AQAR 2008 – 2009 sent to NAAC on 24/04/2018
- vi. AQAR 2009 – 2010 sent to NAAC on 24/04/2018
- vii. AQAR 2010 – 2011 sent to NAAC on 24/04/2018
- viii. AQAR 2011 – 2012 sent to NAAC on 24/04/2018
- ix. AQAR 2012 – 2013 sent to NAAC on 24/04/2018
- x. AQAR 2013 – 2014 sent to NAAC on 30/04/2018
- xi. AQAR 2014 – 2015 sent to NAAC on 30/04/2018
- xii. AQAR 2015 – 2016 sent to NAAC on 01/05/2018
- xiii. AQAR 2016 – 2017 sent to NAAC on 01/05/2018
- xiv. AQAR 2017 – 2018 sent to NAAC on 26/07/2018

1.9 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.10 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

1.11 Name of the Affiliating University (*for the Colleges*)

Savitribai Phule Pune University

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc.

Autonomy by State/Central Govt. / University

University with Potential for Excellence

UGC-CPE

DST Star Scheme

UGC-CE

UGC-Special Assistance Programme

DST-FIST

UGC-Innovative PG programmes

Any other (*Specify*)

UGC-COP Programmes

2. IQAC Composition and Activities

2.1 No. of Teachers	<input type="text" value="05"/>
2.2 No. of Administrative/Technical staff	<input type="text" value="02"/>
2.3 No. of students	<input type="text" value="01"/>
2.4 No. of Management representatives	<input type="text" value="01"/>
2.5 No. of Alumni	<input type="text" value="01"/>
2.6 No. of any other stakeholder and community representatives (NGO)	<input type="text" value="01"/>
2.7 No. of Employers/ Industrialists	<input type="text" value="01"/>
2.8 No. of other External Experts	<input type="text" value="01"/>
2.9 Total No. of members	<input type="text" value="13"/>
2.10 No. of IQAC meetings held	<input type="text" value="02"/>
2.11 No. of meetings with various stakeholders:	No. <input type="text" value="1"/> Faculty <input type="text" value="4"/>
Non-Teaching Staff	<input type="text" value="2"/>
Students	<input type="text" value="2"/>
Alumni	<input type="text" value="1"/>
Parents	<input type="text" value="1"/>
2.12 Has IQAC received any funding from UGC during the year?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
If yes, mention the amount	<input type="text"/>
2.13 Seminars and Conferences (only quality related)	
(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC	
Total Nos.	<input type="text"/>
International	<input type="text"/>
National	<input type="text"/>
State	<input type="text"/>
Institution Level	<input type="text"/>
(ii) Themes	<input type="text"/>

2.14 Significant Activities and contributions made by IQAC

- Health Audit for the Staff
- Conduct of regular test to prepare the students for written exam
- Certification course for TALLY
- Counselling services were offered by a counsellor
- Earn and Learn scheme of the Savitribai Phule Pune University Students Welfare Department was introduced.
- Students were imparted with value education through talks, workshops and seminars.
- Students were encouraged to participate in sports and inter-collegiate activities.
- To continue the policy of encouraging the ex-students having the flair and aptitude for teaching to join as faculty in the college.
- To continue the extension activities through NSS and to encourage participation of students in

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
<p>Certification course for TALLY</p> <p>Conduct of regular test to prepare the students for written exam</p> <p>Health Audit for the Staff</p> <p>Earn and Learn scheme of the Savitribai Phule Pune University Students Welfare Department was introduced.</p> <p>Counselling services were offered by a counsellor</p> <p>Students were imparted with value education through talks, workshops and seminars</p> <p>Students were encouraged to participate in sports and inter-collegiate activities</p> <p>To continue the policy of encouraging the ex-students having the flair and aptitude for teaching to join as faculty in the college</p>	<p>The students were provided with an effective tally course at an economical cost</p> <p>Tests based on past question papers were regularly conducted to prepare the students for the written exams</p> <p>The health audit of the staff was conducted by the Director of Education to know their physical fitness and feedback was given</p> <p>Three students availed the benefit of Earn and Learn Scheme</p> <p>Systematic follow up of the students by means of individual sessions to guide and motivate them to set their goals and to overcome any problems faced by them</p> <p>Talks on leadership, personality development were organised for students</p> <ul style="list-style-type: none"> • Andrea Francis participated at the National level in the gymnastics event • Andrea Francis secured a gold medal in gymnastics in inter-collegiate and inter-zonal tournament • Football team were runners up in the Reliance tournament and third place in the inter-collegiate tournament • Rotellu Adarsh represented SPPU the inter-university football tournament • Elijah won the silver medal at PCZ inter-collegiate tournament in Best Physique • Milind Shinde won the silver medal at PCZ inter-collegiate tournament in Best Physique <p>Three ex-students were recruited by the college to be on the faculty</p> <p>NSS students attended special camp at Tulapur Village and undertook activities of planting</p>

<p>To continue the extension activities through NSS and to encourage participation of students in sports and cultural activities.</p> <p>To continue encouraging teaching staff to upgrade their knowledge and skills by attending seminars, workshops and orientation programs</p>	<p>saplings in the primary school campus of the village.</p> <p>The staff members participated in Seminars, Workshops and Conferences on various topics.</p>
---	--

** Academic Calendar - Annexure I.*

2.16 Whether the **IQAC** was placed in statutory body Yes No

Management Syndicate Any other body

Provide the details of the action taken

<p>Management approved the plans made and gave further directions for implementing the Vision-Mission of the college.</p>

Part – B

Criterion – I

I. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD				
PG	1		1	
UG	1	Nil	Nil	Nil
PG Diploma	1		1	
Advanced Diploma				
Diploma				
Certificate				
Others				
Total	3		2	Nil
Interdisciplinary				
Innovative				

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	1
Trimester	
Annual	2

1.3 Feedback from stakeholders* Alumni Parents Employers Students
(On all aspects)

Mode of feedback : Online Manual Co-operating schools (for PEI)

**Please provide an analysis of the feedback in the Annexure*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Syllabus is as per Savitribai Phule Pune University norms.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

No

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
4	1	3	0	0

2.2 No. of permanent faculty with Ph.D.

3

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
0	0	0	0	0	0	0	0	0	0

2.4 No. of Guest and Visiting faculty and Temporary faculty

	5	
--	---	--

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level	Local
Attended				
Presented papers		3		
Resource Persons				

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- The students were provided with an effective tally course at an economical cost
- Conduct of regular test to prepare the students for written exam
- Students underwent a soft skills program; it helped them to improve their communication skills and also how to appear for the interviews.
- Class presentations were done with the help of power point presentations.
- Students visited the banks, financial institutions, chartered accountants and industries to collect the necessary information for their practicals this would help them to supplement their theoretical knowledge with practical experience.
- Group discussion and Case studies were conducted in the class on different topics.
- Past question paper are discussed and solved in the class
- The students in the class were asked to discuss the current events like the budget, monetary policy with the help of newspapers and articles in the magazine. After these policy documents were presented
- Home assignments and problems were given to the students to be solved in the subject of Accountancy and Taxation.

2.7 Total No. of actual teaching days during this academic year

186

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

1

2.10 Average percentage of attendance of students

70 %

2.11 Course/Programme wise
distribution of pass percentage:

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	Higher II %	II %	Pass %
B.Com	108	5	18	8	11	15
M.Com	6	1	4	--	--	--
PGDBF	25	1	6	3	3	2

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

The IQAC members had a meeting with the Teaching and non-teaching staff at the start of the year for planning and at the end of the year for evaluation of the plans made.

.

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	
UGC – Faculty Improvement Programme	
HRD programmes	
Orientation programmes	
Faculty exchange programme	
Staff training conducted by the university	
Staff training conducted by other institutions	
Summer / Winter schools, Workshops, etc.	
Others	

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	2			
Technical Staff				

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

The management stressed on the importance of teachers completing the doctoral studies which would benefit the institute and the students.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number				
Outlay in Rs. Lakhs				

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number				
Outlay in Rs. Lakhs				

3.4 Details on research publications

	International	National	Others
Peer Review Journals			
Non-Peer Review Journals			
e-Journals		3	
Conference proceedings			

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects				
Minor Projects				
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College				
Students research projects <i>(other than compulsory by the University)</i>				
Any other(Specify)				
Total				

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
DPE DBT Scheme/funds

3.9 For colleges

Autonomy CPE DBT Star Scheme
INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences

organized by the Institution

Level	International	National	State	University	College
Number					
Sponsoring agencies					

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs:

From funding agency From Management of University/College

Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	
	Granted	
International	Applied	
	Granted	
Commercialised	Applied	
	Granted	

3.17 No. of research awards/ recognitions received by faculty and research fellows
Of the institute in the year

Total	International	National	State	University	Dist	College

3.18 No. of faculty from the Institution
who are Ph. D. Guides
and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events:

University level State level
National level International level

3.22 No. of students participated in NCC events:

University level State level
National level International level

3.23 No. of Awards won in NSS:

University level	<input type="text"/>	State level	<input type="text"/>
National level	<input type="text"/>	International level	<input type="text"/>

3.24 No. of Awards won in NCC:

University level	<input type="text"/>	State level	<input type="text"/>
National level	<input type="text"/>	International level	<input type="text"/>

3.25 No. of Extension activities organized

University forum	<input type="text"/>	College forum	<input type="text"/>	
NCC	<input type="text"/>	NSS	<input type="text" value="4"/>	Any other <input type="text"/>

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Organised Blood Donation camp in the college.
- Conducted Tree Plantation in the college campus and in the adopted village.
- Visit to the home for the aged during Christmas.
- Two teams of students participated in Swacha Bharat Abhiyan

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	1 Acre	Nil		1 Acre
Class rooms	5	Nil		5
Laboratories	1	Nil		1
Seminar Halls	1	Nil		1
No. of important equipment purchased (\geq 1-0 lakh) during the current year.	182	47	College	229
	25	1	University	26
Value of the equipment purchased during the year (Rs. in Lakhs)	20,10,297.13	233,575.00		22,43,872.13
Others				

4.2 Computerization of administration and library

Bar Code Scanner was purchased for the library

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value (Rs.)	No.	Value (Rs.)	No.	Value (Rs.)
Text Books	3309	295,501.00	05	950.00	3314	296,351.00
Reference Books	1394	340,475.00	54	31,138.00		371,613.00
Competitive exam books	313	55,103.00	20	6928.00		61,941.00
e-Books						
Journals	266	134,880.00	19	18,159.00	285	153,039.00
e-Journals						
Digital Database						
CD & Video						
Others (specify)	701	150,132.00	43	12,159.00	744.00	162,291.00
Total	5983	975,901.00	141	69,334.00	6124	10,45,235.00

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	9	10	1	Nil	Nil	1	Nil	Nil
Added	2	Nil	Nil	Nil	Nil	Nil	Nil	Nil
Total	11	10	1	Nil	Nil	1	Nil	Nil

4.5 Computer, Internet access, training to teachers and students and any other programme for technology Upgradation (Networking, e-Governance etc.)

--

4.6 Amount spent on maintenance in lakhs:

i) ICT	<input type="text"/>
ii) Campus Infrastructure and facilities	<input type="text" value="3.82"/>
iii) Equipment	<input type="text"/>
iv) Others	<input type="text"/>
Total:	<input type="text" value="3.82"/>

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- Ensured that Student Council prepared an annual plan for Student activities and that it was carried out by them with necessary guidance from the Student Welfare Officer.
- The plan that was formulated was displayed on the notice board and the students were also informed about the programs in the classrooms.

5.2 Efforts made by the institution for tracking the progression

- Monitoring of the program through regular meetings with the Student Council and Student Welfare Officer.
- Evaluation of the program made by students and staff at the end of the year.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
359	71		

(b) No. of students outside the state

16

(c) No. of international students

Men	No	%	Women	No	%
	200			230	

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
358	28	--	16	--	418	375	22	--	33	--	420

Demand ratio 2:1

Dropout % Nil

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

No. of student beneficiaries

5.5 No. of students qualified in these examinations

NET SET/SLET GATE CAT
 IAS/IPS etc State PSC UPSC Others

5.6 Details of student counselling and career guidance

- The college has a full time counsellor Fr. Alex Quadros who meets the students on a regular basis to guide them.
- Career Guidance was given through lectures and individual counselling.

No. of students benefitted

240

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
1	3	2	

5.8 Details of gender sensitization programmes

- The Vidyarthini Manch organised “Day of the Girl Child” to bring about awareness of the problems faced by girl children.
- 25 girls and 25 boys stay and work together in the NSS Camp for 7 days, during which the chores are shared by both equally

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports: State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution		
Financial support from government	5	28,495.00
Financial support from other sources		
Number of students who received International/ National recognitions		

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: _____

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

VISION: to provide an anchor for the less privileged, for those students who scored a lower percentage, and to give them an opportunity to experience the same academic excellence offered elsewhere.

MISSION: Educate students to prepare them for life through a threefold process, that is of being critical, disciplined and cultured, so that the students graduating from this college may not only be successful in life but also be faithful to the commitment of life.

6.2 Does the Institution has a Management Information System

Yes

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

We follow the syllabus prescribed and modified from time to time by the Savitribai Phule Pune University

6.3.2 Teaching and Learning

- The students were provided with an effective tally course at an economical cost
- Conduct of regular test to prepare the students for written exam
- Students underwent a soft skills program; it helped them to improve their communication skills and also how to appear for the interviews.
- Class presentations were done with the help of power point presentations.
- Students visited the banks, financial institutions, chartered accountants and industries to collect the necessary information for their practicals this would help them to supplement their theoretical knowledge with practical experience.
- Group discussion and Case studies were conducted in the class on different topics.
- Past question paper are discussed and solved in the class
- The students in the class were asked to discuss the current events like the budget, monetary policy with the help of newspapers and articles in the magazine. After these policy documents were presented
- Home assignments and problems were given to the students to be solved in the subject of Accountancy and Taxation.

6.3.3 Examination and Evaluation

As prescribed by the Savitribai Phule Pune University

6.3.4 Research and Development

6.3.5 Library, ICT and physical infrastructure / instrumentation

- Bar Code scanner was installed in the library
- The Computer lab was set up with 10 Computers
- Green boards in the classroom
- Desks for the FYBCom , SYBCom and TYBCOM students
- Comprehensive website created and introduction of online admission

6.3.6 Human Resource Management

- Motivational talks given by the Manager of the college to the staff members.
- Closer rapport between management and the staff

6.3.7 Faculty and Staff recruitment

The faculty and staff are recruited on the basis of prescribed rules and regulations of the University and Office of the Joint Director.

6.3.8 Industry Interaction / Collaboration

Invitation of Guest speakers from industry to interact and guide our students on various topics.

6.3.9 Admission of Students

As per Savitribai Phule Pune University norms.

6.4 Welfare schemes for

Teaching	--
Non-teaching	--
Students	5

6.5 Total corpus fund generated

Nil

6.6 Whether annual financial audit has been done

Yes

No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	No	Yes	Management
Administrative	No	No	Yes	Management

6.8 Does the University/ Autonomous College declare results within 30 days?

For UG Programmes

Yes

No

For PG Programmes

Yes

No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

6.11 Activities and support from the Alumni Association

1. The Alumni were invited to give guest lectures in the area which they are specialising and entrepreneurship development.
2. The Alumni was also recruited as visiting faculty.

6.12 Activities and support from the Parent – Teacher Association

A meeting of parents was called at the start of the year to inform them of the college policies and activities, and to get their feedback as well as co-operation and support in the entire education process of their wards.

6.13 Development programmes for support staff

Orientation lectures were delivered by the manager at the beginning of the school year.

6.14 Initiatives taken by the institution to make the campus eco-friendly

Tree plantation activity was done by the NSS students.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- Special Guidance lectures were conducted
- Talks on value education were organised by inviting eminent speakers.
- The efforts of all the teaching staff in different subjects in the form of solving past question papers continues.
- Systematic follow up of the students by means of individual sessions to guide and motivate them to set their goals and to overcome any problems faced by them

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

Minutes of IQAC at the end of the year evaluating the plan made at the start of the year.
Annexure ii

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

- Improvement in English language and public speaking for FY B. Com students
- Special Guidance lectures were conducted on selected topics.

7.4 Contribution to environmental awareness / protection

Cleaning the campus and planting of trees.

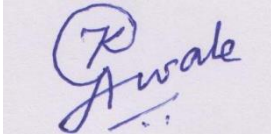
7.5 Whether environmental audit was conducted? Yes No

7.6 Any other relevant information the institution wishes to add. (for example SWOC Analysis)

SWOC Analysis of the College	
<p>STRENGTHS</p> <ul style="list-style-type: none"> • Institution for academically weaker students in the city of Pune • Being a small college the students are given personal attention • Strategic location and easy accessibility • Supportive management with a progressive vision • Transparency in staff recruitment based purely on merit • Well qualified and experienced faculty • Excellent student support system • Many and diverse opportunities in curricular/ co- curricular activities and sports • Excellent infrastructure with well-equipped gymnasium • Library with a good collection of journals • Timely conduct of examinations and publication of results • Greater opportunities for participation of staff and students being a small college • Extending classroom facilities to the external students. • Instalment fee payment • Parents of errant students are informed of their ward performance • Special Guidance Lectures 	<p>WEAKNESS</p> <ul style="list-style-type: none"> • Consultancy and industry linkage needs to be strengthened • Financial constraints affect infrastructure development • We find ourselves short-staffed and having to depend on clock hour teachers who cannot be expected to give more time to the institution
<p>OPPORTUNITIES</p> <ul style="list-style-type: none"> • Industry oriented courses can be designed to ensure employability • Organisation of the alumni could help in strengthening the network for support and employment of the students • Improvement in English language and public speaking for FYB.Com students • Earn and learn scheme of the SPPU to be introduced 	<p>CHALLENGES</p> <ul style="list-style-type: none"> • Since the college is short staffed the grants from the UGC is not available • Ensuring quality in the self-financing sector

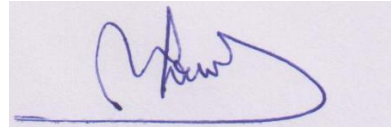
8. Plans of institution for next year

1. To initiate procedures and apply for re-accreditation of the college.
2. Painting of outside of the building.



DR. K. G. AWALE

Signature of the Coordinator, IQAC



DR. M.G. GONSALVES

Signature of the Chairperson, IQAC

Annexure I

VIDYA BHAVAN COLLEGE OF COMMERCE
ACADEMIC CALENDAR
2017-2018

First Term- 15-06-2017 to 18-10-2017

Second Term – 09-11-2017 to 01-5-2018

Vidya Bhavan College of Commerce Academic Calendar 2017-2018		June 2017
Third week 15-06-2017 to 17-06- 2017		1) Commencement of First Term. 2) NAAC Committee meeting. (IQAC)
Fourth week 19-06-2017 to 24-06- 2017 20-06-2017		1) Staff Meeting. 2) Academic Committee meeting. 3) Admission Committee meeting. PALKHI
Fifth week 26-06-2017 to 30-06- 2017 26-06-2017		1) Local Managing Committee. RAMZAN-ID
Vidya Bhavan College of Commerce Academic Calendar 2017-2018		July 2017
First Week 01-07-2017		1) Library Committee Meeting.
Second week 03-07-2017- to 08-07-2017		1) Principal to address the students of the college 2) N.S.S. Committee meeting. 3) Student Welfare Committee. 4) Magazine Committee Meeting.
Third Week 10-07-2017 to 15-07-2017		1) Practical Committee meeting. 2) Examination Committee Meeting.
Fourth Week 17-07-2017 to 22-07-2017		1) Gymkhana Committee Meeting. 2)
Fifth Week 24-07-2015 to 31-07-2015		1) Inauguration of N.S.S. 2) Orientation of N.S.S. Volunteers.
Vidya Bhavan College of Commerce Academic Calendar 2017-2018		August 2017
First Week 01-08-2017 to 05-08-2017		
Second week 07-08-2017- to 12-08-2017		1) Student Council meeting (Election of UR and LR).
Third Week 14-08-2017 to 19-08-2017 15-08-2015		1) Development Fund Committee Meeting. 2) Medical Check-up INDEPENDENCE DAY
Fourth Week 21-08-2017 to 26-08-2017 25-08-2017		Vidyarthini Manch. GANESH CHATURTHI
Fifth Week 28-08-2017 to 31-08-2017		1) M.Com. Committee meeting

Vidya Bhavan College of Commerce Academic Calendar 2017-2018		September 2017
First Week 01-09-2017 to 02-09-2017 02-09-2017	1) Purchase Committee BAKRI -ID	
Second week 04-09-2017- to 09-09-2017 05-09-2017	1) Women's Day 2) Teacher's Day 3) Filling Term End Forms (FY, SY, TY) ANANT CHATURTHI	
Third Week 11-09-2017 to 16-09-2017	1) Submission Question Papers. 2) Employment Cell Meeting 3) Vidya Bhavan Week	
Fourth Week 18-09-2017 to 23-09-2017 21-09-2017	GHAT STAPANA	
Fifth week 25-09-2017 to 30-09-2017 30-09-2017	1) Assessment of Practical's DUSSEHRA	
Vidya Bhavan College of Commerce Academic Calendar 2017-2018		October 2017
First Week 02-10-2017 to 07/10/2017 02/10/2017	1)Guest Lectures 2)Career Guidance for students 3) Examination Committee Meeting MAHATMA GANDHI JAYANTI	
Second week 09-10-2017- to 14-10-2017	1) Staff Meeting 2) N.S.S. Meeting to discuss about Winter Camp	
Third Week 16-10-2017 to 18-10-2017 11-10-2017 12-10-2017	1) Term End Examination DUSSEHRA MOHARRAM	
Conclusion	18-10-2017	

Vidya Bhavan College of Commerce Academic Calendar 2017-2018	November 2017
Commencement II Term	15-11-2017
Second Week 09-11-2017 to 11-11-2017	1) Staff Meeting
Third Week 13-11-2017 to 18-11-2017 14-11-2017	1) NSS Camp (13 th November to 19 th November) KARTHIK EKADASHI
Fourth Week 20-11-2017 to 25-11-2017	
Fifth Week 27-11-2017 to 30-11-2017	
Vidya Bhavan College of Commerce December 2017 Academic Calendar 2017-2018	
First Week 01-12-2017 to 02-12-2017	1) Examination Committee Meeting
Second week 04-12-2017- to 09-12-2017 08-12-2017	COLLEGE FOUNDATION DAY
Third Week 11-12-2017 to 16-12-2017	
Fourth Week 18-12-2017 to 23-12-2017	1) Visit to Home for Aged 2) Carol Singing
Fifth Week 25-12-2017 to 30-12-2017	
Vidya Bhavan College of Commerce January 2018 Academic Calendar 2017-2018	
First Week 03-01-2018 to 06-01-2018	1) Practical Examination Committee Meeting.
Second week 08-01-2018 to 13-01-2018	2) M.Com Committee Meeting
Third Week 15-01-2018 to 20-01-2018	1) Blood Donation Camp.
Fourth Week 22-01-2018 to 27-01-2018 26-01-2017	REPUBLIC DAY
Fifth Week 29-01-2018 to 31-01-2018	1) Submission of M.Com Project work.
Vidya Bhavan College of Commerce February 2018 Academic Calendar 2017-2018	
First Week 01-02-2018 to 03-02-2018	1) Student Council Meeting
Second week 05-02-2018- to 10-02-2018 10-02-2018	ANNUAL PRIZE DISTRIBUTION

Third Week 12-02-2018 to 17-02-2018	1) Environmental Awareness Theory Examination 2) Environmental Awareness Practical Examination
13-02-2018	MAHASHIVRATRI
Fourth Week 19-02-2018 to 24-02-2018 19-02-2018	1) Socials CHATRAPATI SHIVAJI JAYANTI
Fifth Week 26-02-2018 to 28-02-2018	
Vidya Bhavan College of Commerce March 2018	
First Week 01-03-2018 to 03-03-2018 02-03-2018	1) Examination Committee Meeting 2) Library Committee Meeting HOLI
Second week 05-03-2018 to 10-03-2018	1) Gymkhana Committee Meeting 2) NSS Committee Meeting
Third Week 12-03-2018 to 17-03-2018	1) Practical Examinations
Fourth Week 19-03-2018 to 24-03-2018	1) Practical Examinations
Fifth Week 26-03-2018 to 31-03-2018 28-03-2018	1) Annual Examination GOOD FRIDAY
Vidya Bhavan College of Commerce April 2018	
First Week 01-04-2018 to 07-04-2018	1) Annual Examination
Second Week 09-04-2018 to 14-04-2018 14-04-2018	1) Annual Examination AMBEDKAR JAYANTI
Third Week 16-04-2018 to 21-04-2018	1) NAAC Committee meeting. (IQAC)
Fourth Week 23-04-2018 to 28-04-2018	
Fifth Week 30-4-2018	1) Staff Meeting
Conclusion 01-05-2018	
Vidya Bhavan College of Commerce May 2018 Academic Calendar 2017-2018	1) M.Com and PGDBF Examination Commences

INTERNAL QUALITY ASSURANCE CELL (IQAC) ACTION TAKEN REPORT

Sr. No.	Date	Event	Resource Person	Activity type
1	16 th June 2017	Principals address to the students (SY and TY BCom)	Dr. M.G. Gonsalves	Orientation
2	21 st June 2017	Yoga Day	Prof. B.P. Jadhav	Yoga
3	1 st July 2017	Principals address to the students (FY BCom)	Dr. M.G. Gonsalves	Orientation
4	3 rd July 2017	Parents Meeting	Fr. Alex Quadros	Parents Feedback
5	11 th July 2017	Tree Plantation		Tree Plantation
6	14 th July 2017	Careers in Accountancy	Ms. Priyanka Deka	Career Guidance
7	18 th July 2017	Changing Vision of HRM	Mr. Thomas Kuriakos	Talk
8	4 th August 2017	Singing	Mr. Mathew Cheriyan	Competition
9	8 th August 2017	Guest Lecture – Special Guidance	Prof. Gilbi John	Talk
10	11 th August 2017	Mehndi and Rangoli	Ms. Rohina Sheikh & Ms. Sania Sheikh	Competition
11	21 st August 2017	Health Audit	Prof. B.P. Jadhav	Health Audit
12	23 rd August 2017	Guest Lecture– Special Guidance	Prof. Franklin Salvi	Talk
13	1 st September 2017	Cooking	Mr. Arpan Shetre and Mr. Sagar Quitino	Competition
14	4 th September 2017	Teachers' Day		Social Gathering
15	7 th September 2017	Guest Lecture– Special Guidance	Dr. C.P. Rodrigues	Talk
16	8 th September 2017	Vidhyathini Manch/Girl Child Day	Adv. Farida Fanaswalla	Inauguration
17	11 th September 2017	Inauguration cum orientation of NSS	Dr. M.G. Gonsalves	Orientation cum Inauguration
18	14 th September 2017	Quiz competition	Brian Raj	Competition
19	15 th October 2017	Reading Inspiration Day	Prof. S.K. Jadhav	Gathering
20	13 th November to 19 th November 2017	N.S.S. Winter Camp	Prof. Samuel Rao	Camp
21	24 th November 2017	Medical Check-up	Dr. Shinde and Dr. Deshpande	Medical Check - up
22	16 th December 2017	Entrepreneurship	Mr. Satyagit Umarijikar	Talk

Sr. No.	Date	Event	Resource Person	Activity type
23	16 th December 2017	Entrepreneurship designing training to SY and TY Students	Prof. Sunil Wanjare	Career Guidance
24	22 nd December 2017	Carol Singing		Social Gathering
25	23 rd December 2017	Visit to the Home for Aged		Outreach Programme
26	11 th January 2018	Guest Lecture– Special Guidance	Prof. Gilbi John	Talk
27	15 th January 2018	Guest Lecture– Special Guidance	Prof. Franklin Salvi	Talk
28	15 th January 2018	Chess Tournament	Prof. B.P. Jadhav	Inter-Class
29	16 th January 2018	Table Tennis Tournament	Prof. B.P. Jadhav	Inter-Class
30	16 th January 2018	Taxation	Mr. Rohan K Awale	Talk
31	17 th January 2018	Football Tournament	Prof. B.P. Jadhav	Inter-Class
32	18 th January 2018	Cricket Tournament	Prof. B.P. Jadhav	Inter-Class
33	20 th January 2018	Sports Day	Prof. B.P. Jadhav	Sports Day
34	25 th January 2018	Blood Donation Camp	Sasoon Blood Bank	Blood Donation
35	29 th January 2018	Guest Lecture– Special Guidance	Dr. C.P. Rodrigues	Talk
36	30 th January 2018	Special Guidance– Special Guidance	Prof. Ajay Rao	
37	2 nd February 2018	Special Guidance– Special Guidance	Prof. Ajay Rao	
38	10 th February 2018	Annual Prize Distribution Day	Dr. Joe Lopez	Annual Day
39	27 th February 2018	Marathi Bhasha Divas	Prof. S.K. Jadhav	Gathering