

VISUAL IDENTITY GUIDELINES VERSION 1.1 - 7/08





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VISUAL IDENTITY GUIDELINES USING THE MANUAL

Using This Manual

This manual has been prepared to ensure the success of the Malone University visual identity through consistency of use. Please read this manual and adhere to the guidelines. This manual contains specific illustration, guidelines, and examples of the approved usage of the Malone University logo and Pioneers athletic logo(s.)

All logos are available online or upon request. For further information regarding the Malone University Identity Manual or the use of the Malone University or Pioneers athletic logos, please contact the Office of University Relations at 330-471-8240.



VISUAL IDENTITY GUIDELINES STANDARDS FOR THE UNIVERSITY LOGO

Standards for the University Logo

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VISUAL IDENTITY GUIDELINES LOGO USAGE

Logo Usage

The Malone University logo is the primary visual identity mark of the institution and is to be used on all stationery, merchandise, and printed and electronic publications intended for off-campus use. The logo must always contain both the wordmark and the icon. As shown below, there is a "Banner Version," a "Centered Version," and a "Stacked Version" of the logo. All versions are acceptable. Suggested usage of the three versions can be found on page 3 of this guide.

The logo must always be printed in two-color. Acceptable colors are "Malone Blue" – PMS 281 and "Malone Red" - PMS 187, CMYK conversion, RGB conversion, black, and white in a reversed application. Screening the logo (in any color) is unacceptable.

BANNER VERSION



CENTERED VERSION



STACKED VERSION





Obtaining the Logo

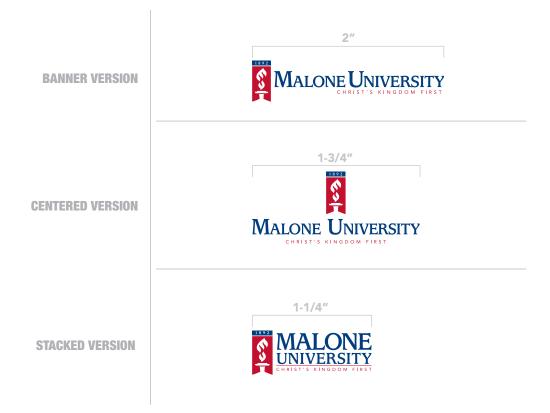
To obtain a copy of the official logo (Banner, Centered, or Stacked), contact the Office of University Relations at 330-471-8240.

Logo Sizing

The recommended minimum reproduction size of the Malone University logo is 2" in width for the Banner Version, 1-3/4" in width for the Centered Version, and 1-1/4" in width for the Stacked Version. Reducing the logos further would compromise legibility and the integrity of the logo reproduction.

Reproducing the Logo

The Malone University logo is comprised of customized graphics and type. The University requires that electronic files or camera-ready art be used for all forms of reproduction. Any attempt to recreate the art, type, or spacing and styling of the logo could result in inconsistencies in reproduction which would compromise the integrity of the logo.



VISUAL IDENTITY GUIDELINES COLOR USAGE

Malone University Logo Colors

The official colors of the Malone University logo are "Malone Blue" (Pantone Matching System [PMS] 281) and "Malone Red" (Pantone Matching System [PMS] 187) .

Color Matching

When reproducing the logo in four-color process (CMYK) or three color process (RGB) the following formulas should be used to best match "Malone Blue" and "Malone Red":

PANTONE	PROCESS	RGB	
PMS 281	C:100 M:72 Y:0 K:32	R:0 G:12 B:34	
PMS 187	C:0 M:100 Y:79 K:20	R:70 G:11 B:15	

CORRECT LOGO COLOR USAGE



CORRECT USAGE TWO COLOR: PMS 281,187



CORRECT USAGE ONE COLOR: BLACK



CORRECT USAGE



ONE COLOR: WHITE

INCORRECT LOGO COLOR USAGE



INCORRECT USAGE USING WRONG BLUE



INCORRECT USAGE USING WRONG COLOR



Safe Zones

Each of the Malone University logos has an established safe zone. This safe zone is intended to maintain the logo's integrity and to avoid visual confusion. No other type or graphic element (including folds, trims, or edges) should fall within the safe zone shown.

The safe zone on all sides of all institutional logos is equal to the height of the small cap letters in the wordmark.







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VISUAL IDENTITY GUIDELINES INCORRECT USAGE

Incorrect Logo Usage

To ensure visual consistency and to promote recognition, the Malone University logo must not be altered in any way. Below are examples of some, but not all, incorrect usages of the logos.



INCORRECT USAGE USING WORDMARK ONLY





INCORRECT USAGE DISTORTING PROPORTIONS



INCORRECT USAGE DISTORTING PROPORTIONS



INCORRECT USAGE ROTATING OR ANGLING LOGO



INCORRECT USAGE SEPARATING ICON AND WORDMARK



INCORRECT USAGE NOT INCLUDING "CHRIST'S KINGDOM FIRST"



INCORRECT USAGE MOVING ELEMENTS





Outdated logo

The Malone University visual identity system introduced in summer of 2008 is now the official identity system for the campus. Older designs that were created by or commissioned by Malone College have been withdrawn from circulation. This outdated logo is not to be reproduced on any new publications or literature. On web sites, replacement of outdated logos should be part of any planned update or redesign.





Full Color Reproduction

Adhering to the following color reproduction guidelines will create a consistent image and maintain the visual impact of the logo.

When printing over a white or light background, the logo should be reproduced in full color. On a solid dark background the logo should be represented in white.



WHITE BACKGROUND



LIGHT BACKGROUND



DARK BACKGROUND



Full Color Reproduction

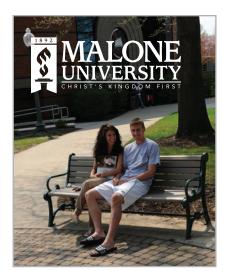
Adhering to the following color reproduction guidelines will create a consistent image and maintain the visual impact of the logo.

When printing over a white or light background, the logo should be reproduced in full color. When appearing on a photo background, the following rules should be followed.



Printing on light photographs

On light photographs, a PMS two-color or solid black logo should be placed in a light untextured area for maximum legibility. It is recommended that the background be no darker than 20% in value. The background should show behind the icon.



Printing on dark photographs

On dark photographic backgrounds the white logo should be placed in the darkest area of the image for maximum contrast. The background should show behind the icon.



Single Color Reproduction

Adhering to the following color reproduction guidelines will create a consistent image and maintain the visual impact of the logo.

The logo must be printed in PMS 281. Black may be used as a substitute if only black is available. When appearing on a colored or black background, the logo appears in white.

Web Reproduction

When appearing on a web page, follow the same rules outlined for full color and photo backgrounds.



PMS 281 ON WHITE BACKGROUND



BLACK ON WHITE BACKGROUND



COLORED BACKGROUND



BLACK BACKGROUND



Logo Typeface

The type family that has been chosen is Exposition SSi and Expo SSi.

Please contact the Office of University Relations at 330-471-8240 for information on obtaining the typeface.

EXPOSITION SSI BOLD:

ABCDEFGHIJKLMNOPQRSTUVWXYZ abcdefghijklmnopqrstuvwxyz

EXPOSITION SSI BOLD:

ABCDEFGHIJKLMNOPQRSTUVWXYZ abcdefghijklmnopqrstuvwxyz

EXPO BOOK SSI MEDIUM:

ABCDEFGHIJKLMNOPQRSTUVWXYZ abcdefghijklmnopqrstuvwxyz

EXPO BOOK SSI MEDIUM:

ABCDEFGHIJKLMNOPQRSTUVWXYZ abcdefghijklmnopqrstuvwxyz



Standards for the University Seal

While the standard mark of the university is the Malone University logo, occasionally the Malone University seal may be employed. Use of the symbol is restricted, however, to certain documents including appointment certificates, diplomas, honorary degrees, transcripts, awards/citations from the Board of Trustees and Superintendent, and publications which require a more formal appearance. Written permission must be obtained by the Office of University Relations before the seal can be used.

The seal, when printed, complies to the sames guidelines as the university logo (see pages 4-13). It must never be printed any smaller than 3/4" in diameter.









GRAYSCALE

PMS 281

UNIVERSITY SEAL





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Logo Usage

The Malone University athletics logos are the primary visual identity mark of the institution's sports program. They are to be used on all stationery, uniforms, merchandise, and printed and electronic publications. These logos are intended soley for the Athletic Department's use. As shown below, there are two primary styles of the logo.

The logo should always be printed in three-colors whenever possible. Acceptable colors are Malone Blue - PMS 281, Malone Red - PMS 187, CMYK conversion, RGB conversion, and black. If three-color printing is not possible refer to the one color logo specifications on page 20.



PRIMARY LOGO: WORDMARK AND PIONEER

> PRIMARY WORDMARK





Obtaining the Athletic Logos

To obtain a copy of the official athletic logos, contact the Office of University Relations at 330-471-8240.

Logo Sizing

The recommended minimum reproduction size of the primary athletic logos are 1" in width. Reducing the logos further would compromise legibility and the integrity of the logo reproduction.

Reproducing the Logo

The Malone University athletic logos are comprised of customized graphics and type. The University requires that electronic files or camera-ready art be used for all forms of reproduction. Any attempt to recreate the art, type, or spacing and styling of the logo could result in inconsistencies in reproduction which would compromise the integrity of the logo.

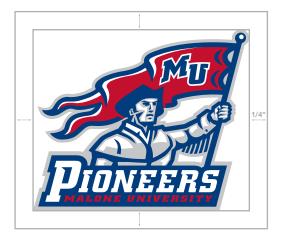
No other artwork may appear within 1/4 inch of any Malone University athletic logo.

PRIMARY LOGO: WORDMARK AND PIONEER

> PRIMARY WORDMARK











Malone University Athletic Logo Colors

The official colors of the Malone University athletics logo are "Malone Blue" (Pantone Matching System [PMS] 281), "Malone Red" (PMS 187), and Grey (PMS 421).

Color Matching

When reproducing the logo in four-color process (CMYK) or three-color process (RGB), the following formulas should be used to best match "Malone Blue," "Malone Red," and Grey:

PANTONE	PROCESS	RGB
PMS 281	C:100 M:72 Y:0 K:32	R:0 G:12 B:34
PMS 187	C:0 M:100 Y:79 K:20	R:70 G:11 B:15
PMS 421	C:0 M:0 Y:0 K:26	R:197 G:198 B:200





Outdated Logos

The Malone University athletic logos were introduced in summer of 2008. They are now the official identity of Malone University athletics. Older designs that were created by or commissioned by Malone College have been withdrawn from circulation.





Full Color Reproduction: Primary Athletic Logos

Adhering to the following color reproduction guidelines will create a consistent image and maintain the visual impact of the logo.

When printing over a white, light, or dark background, the primary logo should be reproduced in full color.

Whenever possible, full color should be used. Grayscale and black & white primary logos are available for use when full color is not a possibility.









PRIMARY LOGO: WORDMARK AND PIONEER



Single Color Reproduction: Primary Athletic Logos

Adhering to the following color reproduction guidelines will create a consistent image and maintain the visual impact of the logo.

The Malone University Primary Athletic logo in grayscale should be applied when use of the full color primary logo is not possible and when tonal values are requested.

The primary logo in black & white should be applied when use of the full color primary logo is not possible and when one tone is requested.





GRAYSCALE





PMS 281

BLACK





PRIMARY LOGO: WORDMARK AND PIONEER



Incorrect Logo Usage

To ensure visual consistency and to promote recognition, the Malone University athletic logo must not be altered in any way. Below are examples of some, but not all, incorrect usages of the athletic logo.



INCORRECT USAGE DISTORTING PROPORTIONS



INCORRECT USAGE SCALING SEPARATE ELEMENTS



INCORRECT USAGE ROTATING OR ANGLING LOGO



INCORRECT USAGE MOVING SEPARATE ELEMENTS



INCORRECT USAGE USING UNAPPROVED COLORS



INCORRECT USAGE SWITCHING EXISTING COLORS



Full Color Reproduction: Secondary Athletic Logos

Shown below are the Secondary Athletic Logos. These logos should be printed PMS 281, PMS 187, and PMS 421.

When printing over a white, light, or dark background, the logo should be reproduced in full color.









LOGO - HEAD - PIONEERS



WORDMARK - MALONE - WHITE



WORDMARK - MALONE UNIVERSITY - WHITE







WORDMARK - MALONE UNIVERSITY



WORDMARK - PIONEERS - RED



WORDMARK - MALONE_RED



WORDMARK - MU



WORDMARK - MU - PIONEERS



LOGO - FLAG - MU



ICON - HEAD



Single Color Reproduction: Secondary Athletic Logos

Adhering to the following color reproduction guidelines will create a consistent image and maintain the visual impact of the logo. These logos should be printed in a solid PMS 281 or black on a white, light, or black background.

The Malone University secondary athletic logos in grayscale should be applied when use of the full color secondary logo is not possible and when tonal values are requested.



FULL LOGO - MALONE



FULL LOGO - MALONE UNIVERSITY



LOGO - HEAD - PIONEERS



WORDMARK - MALONE - WHITE



WORDMARK - MALONE UNIVERSITY - WHITE



LOGO - MU



WORDMARK - MALONE UNIVERSITY



WORDMARK - PIONEERS_RED



WORDMARK - MALONE - RED



WORDMARK - MU



WORDMARK - MU - PIONEERS



LOGO - FLAG - MU



ICON - HEAD



Single Color Reproduction: Secondary Athletic Logos

Adhering to the following color reproduction guidelines will create a consistent image and maintain the visual impact of the logo. These logos should be printed in a solid PMS 281 or black on a white, light, or black background.

The secondary logos in black & white should be applied when use of the full color secondary logos are not possible and when one tone is requested.



FULL LOGO - MALONE



FULL LOGO - MALONE UNIVERSITY



LOGO - HEAD - PIONEERS



WORDMARK - MALONE - WHITE



WORDMARK - MALONE UNIVERSITY - WHITE



LOGO - HEAD - MU



WORDMARK - MU



WORDMARK - PIONEERS - RED



WORDMARK - MU - PIONEERS



ICON - HEAD



LOGO - FLAG - MU

VISUAL IDENTITY GUIDELINES LOGO TYPEFACES

Logo Typefaces

The type face primarily used with the Malone University athletic logos is Berthold City.

Please contact the Office of University Relations at 330-471-8240 for information on obtaining the typeface.

BERTHOLD CITY BOLD ITALIC:

ABCDEFGHIJKLMNOPQRSTUVWXYZ abcdefghijklmnopqrstuvwxyz

BERTHOLD CITY BOLD ITALIC:

ABCDEFGHIJKLMNOPQRSTUVWXYZ abcdefghijklmnopqrstuvwxyz



VISUAL IDENTITY GUIDELINES STANDARDS FOR STATIONERY

Standards for Stationery

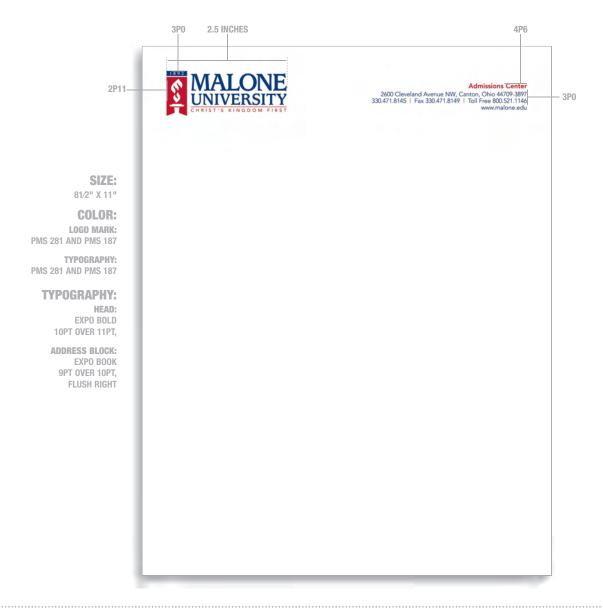
University Letterhead
Letter Format
University Business Cards
University Envelopes
Athletic Letterheads
Athletic Envelopes
Athletic Business cards



University Letterhead

Departments may use institutional letterhead or letterhead customized for their department or programs. Individual campus entities or departments **MAY NOT** design their own stationery.

Letterhead should only be printed from approved templates. When working with these templates, the position of elements should not be moved except as noted below. The diagram below uses picas which is a measurement of type equal to 12 points or approx. 1/6 inch. See page 28 for specifications on setting up a letter.



VISUAL IDENTITY GUIDELINES LETTER FORMAT

Letter Format

Letterhead should only be printed from the approved templates. When working with a letter, the body of the letter should use the font Adobe Jenson 9pt over 14pt and stay within the margins specified.

Please contact the Office of University Relations for any situations that are not addressed by these guidelines.



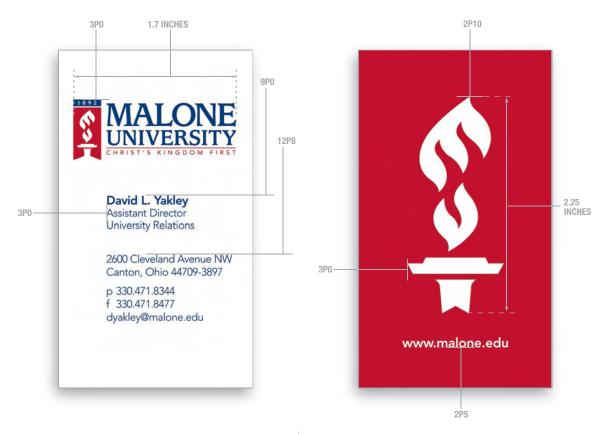
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Business Cards

The business card format below is to be used by all campus personnel. Individual campus entities, departments, or personnel MAY NOT design their own stationery. The diagram below uses picas which is a measurement of type equal to 12 points or approx. 1/6 inch.

To order stationery, contact the Office of University Relations at 330-471-8240.



FRONT:

SIZE: 31/2" X 2"

COLOR:

LOGO MARK: PMS 281 AND PMS 187

TYPOGRAPHY: PMS 281

NAME: EXPO BOLD, 9PT OVER 9PT, FLUSH LEFT

TITLE: EXPO BOOK, 8PT OVER 9PT, FLUSH LEFT

DEPARTMENT NAME:

EXPO BOOK, 8PT OVER 9PT, FLUSH LEFT

ADDRESS BLOCK, TELEPHONE, FAX,

AND E-MAIL:

EXPO 8PT OVER 9PT, FLUSH LEFT

BACK:

SIZE: 31/2" X 2"

COLOR:

LOGO MARK: WHITE BACKGROUND: PMS 187

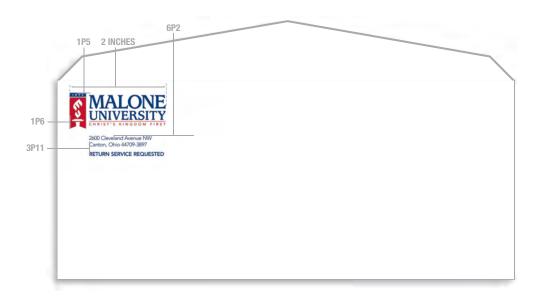
TYPOGRAPHY: WHITE

WEBSITE: EXPO BOLD, 7PT, CENTERED



Standard Envelopes

Envelopes should only be printed from approved templates. When working with these templates, the position of elements should not be moved except as noted below. The diagram below uses picas which is a measurement of type equal to 12 points or approx. 1/6 inch.



10 ENVELOPE

SIZE

9-1/2" X 4-1/8"

COLOR:

LOGO MARK: PMS 281 AND PMS 187 TYPOGRAPHY: PMS 281

ADDRESS BLOCK:

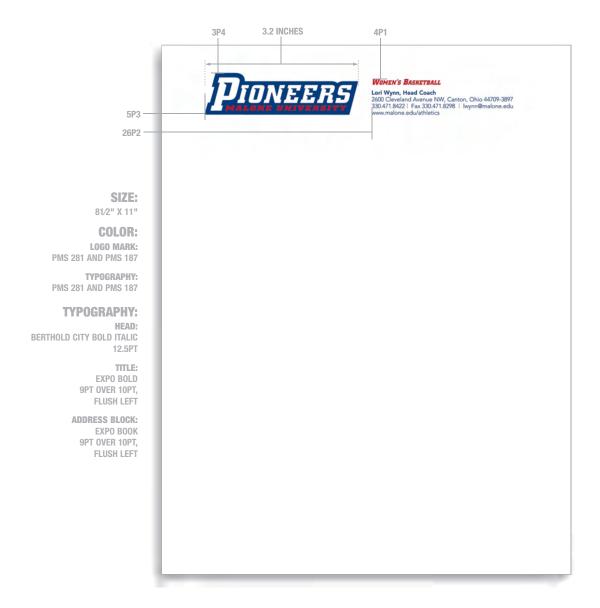
EXPO BOOK 8PT OVER 9.5PT, FLUSH LEFT EXPO BOLD 8PT OVER 9.5PT, FLUSH LEFT



Athletic Letterhead - Wordmark Version

The Athletic Department is the only authorized user of this letterhead. Individual campus entities or departments **MAY NOT** design their own stationery.

Letterhead should only be printed from approved templates. When working with these templates, the position of elements should not be moved except as noted below. The diagram below uses picas which is a measurement of type equal to 12 points or approx. 1/6 inch. See page 28 for specifications on setting up a letter.

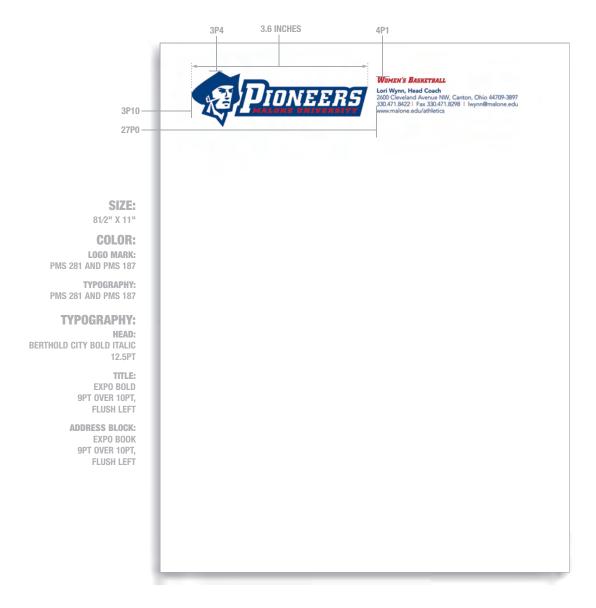




Athletic Letterhead - Wordmark and Icon Version

The Athletic Department is the only authorized user of this letterhead. Individual campus entities or departments **MAY NOT** design their own stationery.

Letterhead should only be printed from approved templates. When working with these templates, the position of elements should not be moved except as noted below. The diagram below uses picas which is a measurement of type equal to 12 points or approx. 1/6 inch. See page 28 for specifications on setting up a letter.

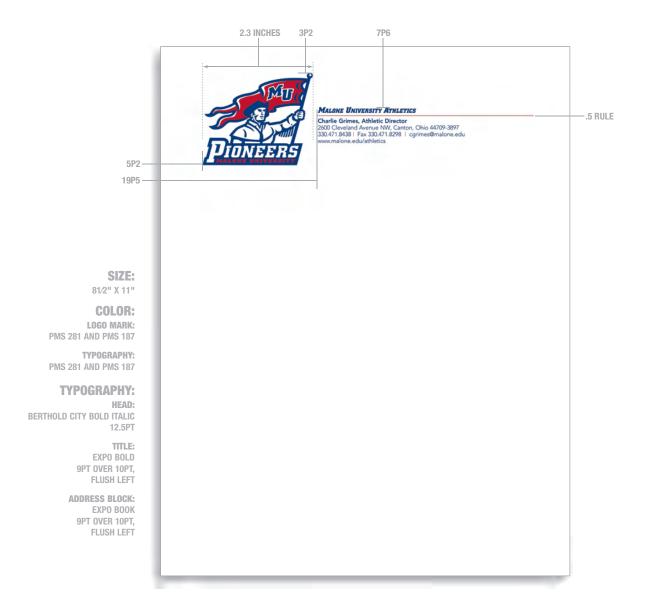




Athletic Department Letterhead

The Athletic Department is the only authorized user of this letterhead. Individual campus entities or departments **MAY NOT** design their own stationery.

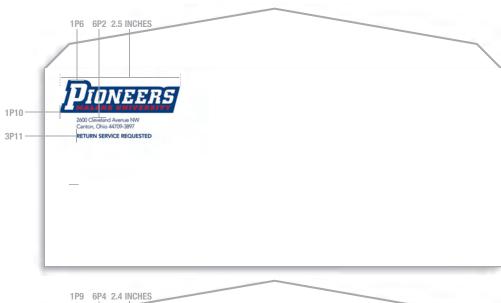
Letterhead should only be printed from approved templates. When working with these templates, the position of elements should not be moved except as noted below. The diagram below uses picas which is a measurement of type equal to 12 points or approx. 1/6 inch. See page 28 for specifications on setting up a letter.

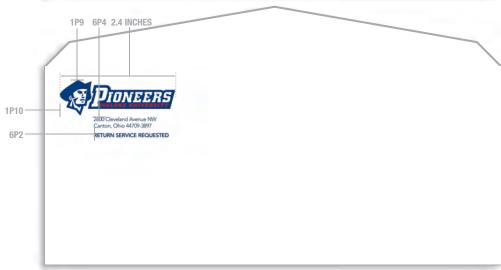




Athletic Envelopes

Envelopes should only be printed from approved templates. When working with these templates, the position of elements should not be moved except as noted below. The diagram below uses picas which is a measurement of type equal to 12 points or approx. 1/6 inch.





10 ENVELOPE

SIZE

9-1/2" X 4-1/8"

COLOR:

LOGO MARK: PMS 281 AND PMS 187 TYPOGRAPHY: PMS 281

ADDRESS BLOCK:

EXPO BOOK, 8PT OVER 9.5PT, FLUSH LEFT EXPO BOLD, 8PT OVER 9.5PT, FLUSH LEFT



Athletic Business Cards - Wordmark Version

The athletic business card format below is to be used only by athletic department personnel. Individual campus entities, departments, or personnel MAY NOT design their own stationery. The diagram below uses picas which is a measurement of type equal to 12 points or approx. 1/6 inch.





FRONT:	BACK:
SIZE: 31/2" X 2"	SIZE: 31/2" X 2"
COLOR: LOGO MARK: PMS 281 AND PMS 187 TYPOGRAPHY:PMS 281 AND PMS 187	COLOR: LOGO MARK: PMS 281 TYPOGRAPHY: PMS 281
NAME: EXPO BOLD, 9PT OVER 9PT, FLUSH LEFT TITLE: EXPO BOOK, 8PT OVER 9PT, FLUSH LEFT ADDRESS BLOCK: EXPO BOOK, 8PT OVER 9PT, FLUSH LEFT	WEBSITE: EXPO BOLD, 9PT



Athletic Business Cards - Wordmark and Icon Version

The athletic business card format below is to be used only by athletic department personnel. Individual campus entities, departments, or personnel MAY NOT design their own stationery. The diagram below uses picas which is a measurement of type equal to 12 points or approx. 1/6 inch.





FRONT:	BACK:
SIZE: 31/2" X 2"	SIZE: 31/2" X 2"
COLOR:	COLOR:
LOGO MARK: PMS 281 AND PMS 187	LOGO MARK: PMS 281
TYPOGRAPHY:PMS 281 AND PMS 187	TYPOGRAPHY: PMS 281
NAME: EXPO BOLD, 9PT OVER 9PT, FLUSH LEFT	WEBSITE:
TITLE: EXPO BOOK, 8PT OVER 9PT, FLUSH LEFT	EXPO BOLD, 9PT
ADDRESS BLOCK: EXPO BOOK, 8PT OVER 9PT, FLUSH LEFT	