

**WAGAIT SHIRE COUNCIL
AGENDA
ORDINARY COUNCIL MEETING
COUNCIL CHAMBERS
LOT 62, WAGAIT TOWER ROAD
7PM
19 January 2016**



TABLE OF CONTENTS

1.0	PRESENT	Page 3
1.1	Opening of Meeting	Page 3
1.2	Apologies and Leave of Absence	Page 3
2.0	DECLARATION OF INTERESTS	Page 3
3.0	CONFIRMATION OF MINUTES	Page 4
3.1	Confirmation of 17 November 2015 Council Meeting	Page 4
3.2	Confirmation of 01 December 2015 Special Meeting	Page 10
3.3	Matters arising from 17 November 2015 Meeting	Page 11
4.0	QUESTIONS AND FEEDBACK FROM THE PUBLIC	Page 11
5.0	INWARDS AND OUTWARDS CORRESPONDENCE	Page 11
5.1	Inwards Correspondence	Page 11
5.2	Outwards Correspondence	Page 12
6.0	COUNCILLORS REPORTS	Page 13
7.0	OFFICERS REPORTS	Page 13
7.1	Chief Executive Officers Report	Page 13
7.2	Works Supervisors Officers Report	Page 14
7.3	Sports & Recreation Officers Report	Page 14
8.0	FINANCIAL REPORTS	Page 17
8.1	Income & Expenditure Report	Page 17
8.2	Financial Report	Page 18
8.3	Supplier Payment History	Page 19
9.0	BUSINESS ARISING FROM PREVIOUS MINUTES	Page 21
9.1	Power Point Presentation – Financial Reporting System	Page 21
9.2	Firies Shed	Page 21
9.3	Overdue Rates	Page 21
9.4	Asset Write-Off	Page 21
9.5	Cyclone Shelter Group Checklist	Page 21
9.6	Unimproved Capital Value of Lands	Page 21
9.7	Roads 2 Recovery	Page 21
9.8	Mandorah Ferry Service	Page 21
9.9	Animal Management	Page 22
9.10	Boundary Reform	Page 22
9.11	Remediation Project – Waste Management	Page 22
9.12	Darwin Duchess	Page 22
10.0	AGENDA ITEMS	Page 22
10.1	Voting for New Vice-President	Page 22
10.2	Media Release – New Oil and Gas guidelines exclude Watarrka and Coomalie excluded from exploration	Page 22 Page 22
10.3	Notice of Consent	Page 22
10.4	Review of Draft Waste Transfer Station Design	Page 22
10.5	Chief Minister’s Department Regional Economic Development Fund – grant	Page 22 Page 22
10.6	Tourism NT Tourism Infrastructure Development Fund - grant	Page 22 Page 22
11.0	UPCOMING EVENTS	Page 22
11.1	Australia Day – 26 January 2016	Page 22
11.2	Pink Stumps – 20 February 2016	Page 22
11.3	Easter – 25/28 March 2016	Page 22
11.4	ANZAC Day – 25 April 2016	Page 22
12.0	LATE ITEMS AND GENERAL BUSINESS	Page 22
13.0	IN-CAMERA ITEMS	Page 22
14.0	DATE OF NEXT MEETING	Page 23
15.0	CLOSE OF MEETING	Page 23

1.0 PRESENT

1.1 OPENING OF MEETING and chaired by:.....

1.2. APOLOGIES AND LEAVE OF ABSENCE:

Resolution No. 2016/

**That the apology of Cr
approved.**

be accepted and

Moved:

Seconded:

Vote:

2.0 DECLARATION OF INTERESTS

3.0 CONFIRMATION OF MINUTES

3.1 Confirmation of 17 November 2015 Council Meeting

WAGAIT SHIRE COUNCIL

Draft Minutes

ORDINARY COUNCIL MEETING
COUNCIL CHAMBERS
LOT 64 WAGAIT TOWER ROAD

17 November 2015

- 1.0 PRESENT:** President Peter Clee
Cr VJ Thorpe
Cr Lisa-Marie Stones
Cr Alex Richmond
Deborah Allen - CEO

1.1 MEETING OPENING

- 1.2** President Peter Clee declared the meeting open at 7.00pm at the Council Conference Room and welcomed all Councillors to the meeting.

1.3 APOLOGIES: -

Resolution No. 2015/231 – That the apology of Vice-President Brad Irvine and Cr Shenagh Gamble be accepted and approved.

Moved: President Peter Clee
Seconded: Cr VJ Richmond
Vote: AIF

2.0 DECLARATION OF INTERESTS - NIL

3.0 CONFIRMATION OF MINUTES OF PREVIOUS MEETING

Resolution No. 2015/232 - That the minutes of the Monthly Meeting of 20 October 2015 as tabled be confirmed.

Moved: Cr VJ Thorpe
Seconded: Cr Alex Richmond
Vote: AIF

4.0 QUESTIONS AND FEEDBACK FROM THE PUBLIC - Nil

5.0 INWARDS AND OUTWARDS CORRESPONDENCE – OCTOBER/NOVEMBER 2015

- 5.1** Refer to the November 2015 Agenda for a copy of the Inwards and Outwards Correspondence.

Resolution No. 2015/233 - That the Inwards and Outwards correspondence for the month of October 2015 be noted.

Moved: Cr Lisa-Marie Stones

Seconded: Cr VJ Thorpe

Vote: AIF

6.0 COUNCILLORS REPORTS

Nil

7.0 OFFICERS REPORTS

7.1 Chief Executive Officer's Report – Deborah Allen – refer to the November 2015 Agenda for a copy of the Chief Executive Officers report.

7.1.1 130 bins were emptied on the first day of our "wheelie bin" collection. Since then an extra 40 wheelie bins have been picked up from the Council office by residents. Of those that were emptied, half of the bins were positioned correctly along the side of the road, the rest of the bins were either facing the wrong way or positioned too far from the road.

7.2 Works Supervisors Report – Gary Zikan - refer to the November 2015 Agenda for the Works Supervisor's report.

7.2.1 The extra casual staff employed to paint the jetty was queried during the council meeting. It was noted that now that the Local tip has closed, this should free up extra time for the two works depot staff. CEO Deborah Allen explained that she has asked for the Council depot staff to concentrate working within the estate. The Workshop staff have been heavily involved with the painting of the roadside kerbs and the removal of Neam trees. The painting of the railings at the Mandorah Jetty is an extra contract awarded to us by the Department of Infrastructure. Dept. of Infrastructure has asked that Council only paint the timber, not the metal parts of the jetty. The two extra casual staff have been allowed four weeks to complete the painting.

7.3 Sports & Recreation Officers Report – Robyn Presley – Refer to the November 2015 Agenda for the Sports and Recreation Officer's report.

7.3.1 Cr Alex Richmond thanks Robyn on behalf of councillors and the community for hosting an excellent and well attended Halloween Disco. Once again the event was well organised and the children had so much fun.

Resolution No. 2015/234 - That the Officer's reports' for the month of October 2015 be received and accepted.

Moved: President Peter Clee

Seconded: Cr Alex Richmond

Vote: AIF

8.0 FINANCIAL REPORTS

- 8.1 CEO Deborah Allen has been provided with a Power Point Presentation used to deliver compliance training to the new Tiwi Islands Council. The presentation shows a simple picture system which allows members of the public to easily read and understand the Financial reporting system. CEO Deborah would like to see council follow this picture system. Councillors have agreed that this is a great idea and it is worth giving a try.
- 8.2 President Peter Clee queried the Capital Expenditure on the October Financial Report. The report shows that we have spent \$399 on a Samsung Tablet, however the report shows that our budget is \$3,500.00. CEO explained that the Samsung Tablet has been included in the financials so members of the public can follow and see all assets that have been purchased in the current financial year. President Peter Clee has asked that purchases of assets be separated from the Financial Report and put on a separate page.
- 8.3 President Peter Clee noted that the Financial Report ending 31 October 2015 shows a total of \$43,777.33 in the debtors column. This amount has been entered in the wrong column and should have been put in the Rates column. Pam Wanrooy told councillors that this amount includes the quarterly instalments from rate payers. Councillors would like to see the actual figure from overdue rate payers only be reflected in this column. Pam Wanrooy to show a breakdown on how much of the money is from rate payers making quarterly payments. More details to be shown on the Financial reports presented to council meetings.

Resolution No. 2015/235 - That the financials for the month of October 2015 be received and accepted.

Moved: Cr Lisa-Marie Stones

Seconded: Cr Alex Richmond

Vote: AIF

9.0 BUSINESS ARISING FROM PREVIOUS MINUTES

- 9.1 **Firies Shed** – Patrick McIntyre from the Cox Peninsula Volunteer Bushfire Brigade is still to provide a draft copy of the lease for the Firies Shed to council. Michael Vaughan, our local electrician will be providing a rough estimate for the supply and power and consumption to the building when he returns from holidays.
- 9.2 **Wagait Beach Supermarket Waste** – have provided numbers.
- 9.3 **Overdue Rates** – This is ongoing.
- 9.4 **2014/2015 Annual report** – The 2014/2015 Annual Report and the 2014/2015 Audited Financial Report has been submitted to compliance.

Resolution No. 2015/236 - That the audited Financial Report for the year ending 30 June 2015 be noted and accepted.

Moved: Cr Lisa-Marie Stones

Seconded: Cr VJ Thorpe

G:/councilmeetings/2015/minutes/November/2015

Vote: AIF

- 9.4.1** An advertisement has been placed in the NT News Classified to inform the public that they can view the Audited Financial Report on the website and also to inform members of the public that they can obtain a copy of this report from the Council office or email for an electronic copy.

Resolution No. 2015/237 - That the 2014/2015 Annual Report be received and adopted.

Moved: Cr Alex Richmond

Seconded: Cr Lisa-Marie Stones

Vote: AIF

- 9.5 Asset Write-Off – CEO to obtain another quote.** This is ongoing.

- 9.6 Cyclone Shelter Group Check List** – CEO Deborah Allen received an email from Ken Lehmann from the NT Government asking Wagait Shire to demonstrate their preparedness for the forthcoming cyclone season and to provide a Shelter Contact List. Last week CEO Deborah Allen attended a pre-briefing with Shelter Managers and Principals. At the briefing they were issued a list of items that need to be checked off which includes toilet papers, cups, batteries, etc. Councils have been asked to purchase all items that are missing on this list. Council will be reimbursed for all expenses.

There was concern with the size of our septic system. Is it capable to cater for xxxx number of people? CEO to find out the size of our septic system and to check when this was last pumped out.

- 9.7 Unimproved Capital Value of Lands** – CEO is still awaiting a reply from the Valuer General's office. This is ongoing.
- 9.8 Use of Regulatory Orders by Councils** – This refers to a letter that was received from a resident wanting to see if council has considered using the provisions of the Local Govt Act 2015, namely the issuing of the regulatory orders for uncontrolled domestic pets.

Resolution No. 2015/238 - Council has decided that the use of Regulatory Orders for most matters are not applicable at this stage.

Moved: President Peter Clee

Seconded: Cr VJ Thorpe

Vote: AIF

- 9.9 Roads to Recovery** – This is ongoing.

- 9.10 Mandorah Ferry Service** – This is ongoing.

- 9.11 2015 Access to all areas of Film Festival** – This will be held in the Community Centre from 7.00pm on Friday December 4. It is a series of short films specifically designed for people with disabilities. Everyone is invited to attend. Advertising material will be provided. This is to be followed up.

- 9.12 Animal Management** – Council is still awaiting for the By-Laws to be written up by LGANT for the East Arnhem Shire Council. We have been advised by LGANT to have a read of this and to base our animal management plan on their By-Laws. This should be finalised and available in the first quarter of 2016. At the last LGANT conference held last week, it was announced that the By-Laws for Tiwi Regional Council has been created.
- 9.13 Boundary Reform** – CEO Deborah Allen, President Peter Clee and Cr VJ Thorpe attended the Belyuen, Coomalie and Wagait Local Government Advisory Group meeting in early November. Copies of Agendas and minutes will be made available on the Council website for members of the public.
- 9.14 Remediation Project - Waste Management** – Council was informed by the NT Government that our local tip will be closed once the first roadside kerbside collection started. We have since been informed by Steve Brown from the Northern Land Council that the Kenbi Rangers have been contracted to fence off the tip.
- 9.15 Request from Rate Payer** – A reply letter has been sent to the rate payer.
- 9.16 Darwin Duchess** – Vice-President Brad Irvine will arrange for this to be tied down for Cyclone Season.
- 9.17 Solar Panels** – This will be discussed in item 10.3.
- 9.18 Salvation Army Donation.** This is now complete.
- 9.19 Common Service Agreement** – Council received a letter from Litchfield Council to see if they would like to join the “Common Services Agreement” established by a number of progressive Councils. Council feels that our council is not in a financial position to be part of this.
- 9.20 COD Record Disposal Schedule Request** - Council have been asked if they would like to be included in the list of councils who want to participate in accessing a generic records disposal schedule for Local Government. This comes at a cost of \$400. Council agreed to participate.
- 9.21 Council Website** – The history of Wagait Beach can now be accessed of the website.

10.0 AGENDA

- 10.1 TOPROC Regional Development Plan** – A copy has been circulated to council members and TOPROC has asked Council to endorse the Plan.

Resolution No. 2015/239 - That Council endorse the TOPROC Regional Development Plan.
Moved: Cr Alex Richmond
Seconded: Cr Lisa-Marie Stones
Vote: AIF

- 10.2 Legislative Assembly Elections** –Department of Local Government and Community Services wrote a letter to councillors asking if they would like to nominate for election to the Legislative Assembly (LA) for next year.

10.3 Budget Amendment

Resolution No. 2015/240 - That \$35,000 be moved from the reserves account for expenditure for the purchase of the Solar Panel system.

Moved: President Peter Clee
Seconded: Cr Alex Richmond
Vote: AIF

CEO Deborah informed councillors that as soon the system has been installed, council will be eligible for a \$10,000 rebate.

11.0 UPCOMING EVENTS

11.1 Australia Day – 26 January 2016. This is being organised by Pam Wanrooy and Robyn Presley.

11.2 ANZAC Day – April 26 2016

12.0 LATE ITEMS AND GENERAL BUSINESS

12.1 Cr VJ Thorpe questioned if council is now in compliance or if further assistance is needed. CEO Deborah Allen informed councillors that all of the deadlines have been met. The employee contracts are being re-written and reviewed and these will be sent to WALGA for review ensuring that staff will be paid at the correct pay rate level.

13.0 IN-CAMERA ITEMS

13.1 Nil

14.0 DATE OF NEXT MEETING

The next Council Meeting is to be held on Tuesday 19 January 2016 in the Council Chambers, 64 Wagait Tower Road, Wagait Beach.

15.0 CLOSE OF MEETING

The Chair declared the meeting closed at 8.02pm.

Resolution No. 2016/.....

That the minutes of the Monthly Meeting of 17 November 2015, as amended be confirmed.

Moved:

Seconded:

Vote:

3.2 Confirmation of Special Meeting

WAGAIT SHIRE COUNCIL
Minutes
SPECIAL MEETING
COUNCIL CHAMBERS
LOT 64 WAGAIT TOWER ROAD
1 DECEMBER 2015

- 1.0 PRESENT:** Vice President Brad Irvine
Cr VJ Thorpe
Cr Shenagh Gamble
Cr Kurt Noble
Deborah Allen - CEO

1.1 MEETING OPENING

- 1.2** Vice-President Brad Irvine declared the meeting open at 7.05pm at the Council Conference Room and welcomed all Councillors to the meeting.

- 1.3 APOLOGIES:** - President Peter Clee, Cr Lisa-Marie Stones, Cr Alex Richmond

Resolution No. 2015/241 – That the apologies of President Peter Clee, Cr Lisa-Marie Stones and Cr Alex Richmond be accepted and approved.

Moved: Cr Shenagh Gamble
Seconded: Cr Kurt Noble
Vote: AIF

- 2.0** A Special Meeting was held for councillors to receive and note the Report Titled “Affixation of Common Seal – 15-16 Remote Sport Agreement”.

Resolution No. 2015/242

- 1. That Council receive and note this report.**
- 2. That Council receive and note the 15-16 Remote Sport Agreement.**
- 3. That a Member of Council and the Chief Executive Officer be authorised to sign and affix Council’s Common Seal to the 15-16 Remote Sport Agreement in Attachment A of this report.**

Moved: Cr Kurt Noble
Seconded: Cr Shenagh Gamble
Vote: AIF

15.0 CLOSE OF MEETING

The Chair declared the meeting closed at 7.08pm.

Resolution No. 2016/.....
That the minutes of the Special Meeting of 1 December as amended be confirmed.

Moved:
Seconded:
Vote:

3.3 Matters arising from November 2015 Minutes

4.0 QUESTIONS AND FEEDBACK FROM THE PUBLIC

Nil

5.0 INWARDS AND OUTWARDS CORRESPONDENCE – NOVEMBER/DECEMBER 2015

5.1 Inwards Correspondence – November/December 2015

10/11/15	Lands, Planning and Environment	Notice of Amendment No. 3 - Provision of Weed Mngt Services, 20 Nov 2015 to 19 Nov 2016	CEO	email
11/11/15	CBA	Merchant Statement	admin	mail
11/11/15	CBA	Merchant Fees Summary (tax invoice)	admin	mail
11/11/15	Power Water	Water bill - \$106.50	admin	admin
13/11/15	Office of Valuer	October 2015 Valuation reports	admin	admin
19/11/15	MVR	Certificate of Registration - Box Trailer	admin	admin
19/11/15	Dept of Local Govt.	Notice of payment of Grant - 2nd qtr general purpose \$1104.00	admin	admin
19/11/15	Dept of Local Govt.	Notice of payment of Grant - 2nd qtr FAA Roads \$6,490.00	admin	admin
19/11/15	Dept of Valuation	request update address list of ratable properties	admin	admin
24/11/15	Area9	Tax invoice - \$3,080.00	admin	admin
24/11/15	Veolia	Tax invoice - \$2587.92	admin	admin
26/11/15	M. Kiem	Tax invoice - water - \$560.00	admin	admin
26/11/15	NT News - Danni - McDonald	Questions of dog traps	admin	admin
27/11/15	Michael Vaughan - Electrician	Quote - electrical supply to Firies shed	admin	admin
1/12/15	Access All Areas Film Festival	Family friendly short film program 2015	Peter Clee	
1/12/15	Australia Day	Regional Support and acquittal report	Admin	admin
1/12/15	NT Blinds	Order Confirmation	admin	admin
2/12/15	Dept of Lands Planing & Environment	Signed Determination, Notice of Consent and Endorsed Drawlings, 27 Erickson Crescent	admin	admin
8/12/15	Area9	IT quote - computer system	admin	admin
8/12/15	Dept of Transport	Thank you letter - Improving Strategic Local Roads Infrastructure Program Application.	admin	admin
8/12/15	CBA	Merchant Statement	admin	admin
9/12/15	Bureau of Meteorology	Rainfall Observations	admin	admin
10/12/15	Dept of Local Govt	Notice of payment of Grant - \$31,000 SPG Wheelie Bins	admin	admin
16/12/15	Westpac	Master Card Statement	admin	admin
16/12/15	Dept of Infrastructure	Request for information - construction snapshot	admin	admin
19/12/15	Dept of Sports &	Recipient Created Tax invoice	admin	admin

	Recreation			
24/12/15	Dept of Mines & Energy	NT Oil and Gas Industry Development Strategy comment period	Peter/Debbie	admin
24/12/15	NT Electoral Commission	2017 Local Government General Election Costs	Deborah Allen	admin

5.2 Outwards Correspondence – November/December 2015

9/11/15	Darwin HR & Computer Accademy	MYOB Registration - Pam Wanrooy - 23&24 November	email
13/11/15	Abdus Satter - Compliance	Annual report - 2014/15	email
17/11/15	Stephen McGreevy - Navy Cadets	Invitation to participate in our Australia Day Activities	email
17/11/15	NT News	Annual report 2014/15 - prepayment form for advertisement	email
19/11/15	Valuation Administrator	Updated address and contact details for Wagait Shire	email
19/11/15	Hon Bess Nungarrayi Price MLA, cc Gary Higgins MLS - Member for Daly	Amendment to W.S.C 2015-2016 Budget	email
20/11/15	Abdus Satter - Compliance	Copies of financials presented at November Council meeting	email
20/11/15	Chief Minister's Office	RSVP - Deborah to attend Chief Ministers 2015 Xmas Party	phone
24/11/15	Naomi Wilson Conveyancing	Rate Search letter	email
25/11/15	NT News	Advertisement - Revised budget 2015-16	email
26/11/15	NT News	Payment form for advertisement - special meeting	email
26/11/15	Danni - NT News	Answers to Danni's questions on Dog Traps	email
30/11/15	Country Solar	Letter of acceptance to submission	email
30/11/15	Country Solar	Class 3 Solar PV Application Form	email
30/11/15	Infinity Solar and Quality Solar	Letter informing that they were not successful	email
1/12/15	Bureau of Meteorology	Rainfall gauge reading for month of November 2015	mail
2/12/12	Hon Mathias Cormann, cc: Hon Warren Snowdon, Hon Nigel Scullion, Senator Nova Peris	Closure of Wagait Beach Landfill for Kenbi Land Claim Rehabilitation Project	mail
2/12/12	NT Blinds	Purchase order and 50% deposit payment for blinds for office	email
2/12/15	Australia Day Council	Regional Support form	email
8/12/15	Dept of Sports & Recreation	Remote Sport Program – Grant application	email
8/12/15	Dept of Infrastructure	Tax invoice - relocation of bait table	email
9/12/15	Dept of Infrastructure	Tax invoice - painting of Mandorah Jetty rails	email
9/12/15	Peter Thornton - Local Govt Grants Unit	Acceptance of Special Purpose Grant for 2015-16	email
10/12/15	Rate payer	Access to 158 Wagait Tower Road via 148 Wagait Tower Road	email
16/12/15	Dept of Infrastructure	Request for Info - Construction Snapshot - (none in community infrastructure)	email
18/12/15	Westpac - Scott Philip	Third Party Access Authority - credit card	email

		online banking	
18/12/15	Humpty Doo Police - Paul Wood	Email - dog issues on Sachse Street	email

Resolution No. 2016/.....

That the correspondence for the month of November and December 2015 be noted.

Moved:

Seconded:

Vote:

6.0 COUNCILLORS REPORTS

7.0 OFFICERS REPORTS

7.1 Chief Executive Officers Report – Deborah Allen

MEETINGS CEO ATTENDED:

18 November – Briefing for Cyclone Shelter Managers – Darwin

04 December – Area 9 IT Services – Darwin

13 December – Wagait Gardening Group – Wagait Beach

COMMUNITY:

As of 10 December, 212 wheelie bins have been collected by residents and there has been a steady increase in the number of bins being placed along road verges for the removal of household waste with 169 emptied on 09 December.

Wagait residents previously used a landfill that is located outside of the town boundary and the NT Government fenced off that landfill in December; this has left Wagait residents without an area to deposit green or hard waste until a transfer station is completed. A letter was forwarded to Senator Mathias Cormann in November requesting the landfill be made available for residents to use for the purpose of disposing green waste; a response or acknowledgement of the letter has not been received.

Options for residents are to keep that type of waste on their property in the interim or alternatively, the Shoal Bay Waste Management Facility will allow domestic users from other municipalities/shires access via an Annual Access Tag or pay per load. Humpty Doo Waste Transfer Station is also open to other users and fees may apply. Shoal Bay Waste Management Facility is located off Vanderlin Drive in Karama and its opening hours are 7:00am to 6:00pm 7 days a week. The Humpty Doo Waste Transfer Station is located on Spencely Road in Humpty Doo, phone 08 8983 0652 and is also open 7:00am to 6:00pm 7 days a week.

GRANT APPLICATIONS SUBMITTED:

- Department of Local Government and Community Services to purchase 400 wheelie bins plus design and cost a transfer station for \$31,000 – *approved 26 October, payment received 15 December*
- Department of Transport for upgrade of B-24 Liberator Bomber 'Milady' crash site access road for \$40,000 – *submitted 09 October - unsuccessful*
- Northern Territory Government for an additional computer for the library – *submitted 14 October*
- Northern Territory Government Road Safety Community Grants Program for street name signs replacement \$3256.80 – *submitted 04 November*
- Department of Sport and Recreation, Remote Sport Program for \$21,000 – contract signed and Common Seal affixed 07 December – *payment received 21 December*

OFFICE/STAFF:

The Council Administration Officer completed MYOB Power User training on 23 November. Firearms licences for both works staff have been renewed as has the council's corporate licence which is required for the storage of council firearms.

Mick Kiem has very kindly loaned his non-lethal dog trap to council for use around the estate and the building of a second trap is almost complete. The two traps will be located in areas that are being frequented by wild dogs in an effort to reduce their migration into town now that the food source from the old landfill has been removed.

Residents should note that negotiations are well underway with Litchfield Council to have domesticated dogs that may be caught in the traps accepted into their dog pound. Owners will be required to travel to Litchfield and pay any associated costs to Litchfield Council prior to being allowed to collect their pet. If an animal is not collected within a specified period, it may be euthanized.

CONTRACTS:

Department of Infrastructure provided a scope of work and requested a quote from WSC to repaint the white wooden railings only on the Mandorah jetty; the quote was subsequently accepted. As the work was being undertaken, a complaint from a Wagait Beach resident was made to the Department of Infrastructure about the standard of work being carried out by council employees. An inspection was conducted by a Department of Infrastructure Project Officer and he advised the work was being carried out in accordance with the Department's requirements and that council staff were to continue on with the same processes in place.

WSC does not hold any responsibility for the planning or scope of maintenance on the Mandorah jetty but does carry out work on behalf of and as prescribed by the Department of Infrastructure on a fee for service basis.

The Mandorah Jetty contract has a requirement for a traffic management plan and an environmental management plan to be developed and forwarded to the Department of Infrastructure (DOI) to allow payments of \$500 and \$700 respectively to be activated. Those plans were completed over the reduced activity period and will be forwarded this month to the DOI for review.

7.2 Works Supervisors Report – Gary Zikan

The onset of the wet season has seen the works team primarily occupied with mowing and weed spraying around the estate. Contractual obligations such as daily rubbish removal from the Mandorah Jetty, ground maintenance at the jetty carpark, daily water checks and bore line maintenance is ongoing. Maintenance and servicing of council grounds equipment has also increased with its regular use during the wet. The building of a new dog trap has been undertaken during inclement weather.

7.3 Sports & Recreation Officer – Robyn Presley

SPORTS REPORT- NOVEMBER 2015

Things are winding down towards the end of the school year and everyone is so very tired. I went and watched our girls play AFL the other Sunday morning and they are pretty awesome. I want to try and get to see another game before the holiday break and see if I can make it to a Friday night game for one of the boys.

The school holiday program will include a camping trip to Lake Bennett for a few nights, water park visit, play group days at Cloppenburg Park and various other things depending on the weather.

MONDAY	Sew- 2/11 3	9-Nov	16-Nov	Sew- 23/11 2	Sew 30/11 3
TUESDAY	No activies	L	L	Tennis 3	
WEDNESDAY	Ukulele 5	E	E	No activies	
THURSDAY	Great race 4	A	A	Tennis, darts 4	
FRIDAY	Cooking 9	V	V	Cooking 6	
SATURDAY Littlies Movie	2 14	E	E	0	
SUNDAY					

SPORTS REPORT- DECEMBER 2015

Things may be quiet over the holiday break with a lot of children travelling away but for those of us still around, there will be a full program with some different activities during January. Please find attached program.

MON 1-Dec	7/12- sew & craft- 2	14/12 sew 6	21/12 sew & movie 4	28-Dec
TUES Tennis Basketball 2	Basket ball 5	table tennis 2	skipping 3	L
WED Ukulele 5	Ukulele 5	sewing 3	trip to town 2	E
THUR Table Tennis 3	tennis 4	darts/ hula 3	storm warn 0	A
FRI Cooking 8	No activities	cooking 4	Leave	V
SAT Secret Santa and Movie 40			Leave	E

WSC SCHOOL HOLIDAY PROGRAM-JAN 2016

	WEEK 1	WEEK 2	WEEK 3	WEEK 4
MON	Jan-04 Sewing	Jan-11 Leanyer Water Park	Jan-18 Photography	Jan-25 BACK TO SCHOOL
TUES	Jan-05 AM- Playgroup PM-Trivia	Jan-12 AM-Playgroup PM-Sports	Jan-19 AM-Playgroup PM-Sports	Jan-26 Aust. Day
WED	Jan-06 Trip to town	Jan-13 Cook lunch Movie Matinee	Jan-20 Cook lunch Games & puzzles	Jan-27
THUR	Jan-07 Lake Bennett	Jan-14 Sports	Jan-21 Sports	Jan-28
FRI	Jan-08 Return from L. Bennett	Jan-15 AM-Playgroup PM-Trip to town	Jan-22 AM-Playgroup PM-Trip to town	Jan-29
SAT	Jan-09 AM-Skipping PM-Movie Night	Jan-16 Skipping	Jan-23 Skipping Toad Busting	Jan-30
			Sun Jan 24 Cooking for Aust Day	

Resolution No. 2016/.....
That the Officer's reports' for the month of November/December 2015 be received and accepted.
Moved:
Seconded:
Vote:

8.0 FINANCIAL REPORT

WAGAIT SHIRE COUNCIL - Cash Income & Expenditure Report - 31 October 2015							
	Month to Date			Year to Date			Full Year
	Actual \$	Budget \$	Variance \$	Actual \$	Budget \$	Variance \$	Budget \$
INCOME							
Rates and charges	\$5,339	\$16,985	-\$11,646	\$176,932	\$84,923.50	\$92,009	\$203,816
Outstanding Rates		\$950	-\$950	\$2,630	\$4,750.00	-\$2,120	\$11,400
Grants	\$7,812	\$23,194	-\$15,382	\$119,105	\$115,968.75	\$3,136	\$278,325
Grant - Sports & Recreation		\$2,000	-\$2,000		\$10,000.00	-\$10,000	\$24,000
Grant - Sports Ground - Carried Over		\$1,000	-\$1,000		\$5,000.00	-\$5,000	\$12,000
Contract Income	\$10,051	\$10,786	-\$735	\$56,317	\$53,930.00	\$2,387	\$129,433
Rental		\$834	-\$834	\$1,100	\$4,170.75	-\$3,071	\$10,010
Interest Received	\$972	\$1,000	-\$28	\$4,652	\$5,000.00	-\$348	\$12,000
Professional Assistance for CEO		\$667	-\$667		\$3,333.30	-\$3,333	\$8,000
Other Income			\$0	\$530	\$0.00	\$530	
TOTAL INCOME	\$24,173	\$57,415	-\$33,242	\$361,266	\$287,076	\$74,190	\$688,984
OPERATING EXPENDITURE							
Administration	\$8,505	\$5,338	\$3,168	\$59,807	\$26,687.50	\$33,120	\$64,050
Employment	\$26,746	\$32,800	-\$6,054	\$140,472	\$164,000.00	-\$23,528	\$393,600
Roads		\$9,444	-\$9,444	\$3,104	\$47,217.50	-\$44,114	\$113,322
Contracts & materials	\$11,480	\$1,125	\$10,355	\$12,841	\$5,625.00	\$7,216	\$13,500
R&M Town Assets	\$1,549	\$1,809	-\$260	\$12,627	\$9,046.83	\$3,580	\$21,712
Veh & Plant Exp	\$853	\$1,750	-\$897	\$7,575	\$8,750.00	-\$1,175	\$21,000
Grant Exp	\$20,194	\$1,258	\$18,936	\$33,454	\$6,291.67	\$27,162	\$15,100
Other Operational Exp		\$1,133	-\$1,133	\$2,191	\$5,666.67	-\$3,475	\$13,600
Services	\$606	\$1,592	-\$986	\$9,290	\$7,958.33	\$1,331	\$19,100
capital purchases		\$1,166	-\$1,166	\$399	\$5,830	\$5,431	\$14,000
TOTAL OPERATING EXPENDITURE	\$69,933	\$56,249	\$13,684	\$281,760	\$281,244	\$118	\$688,984
OPERATING SURPLUS / (DEFICIT)	-\$45,760	\$1,167	-\$46,926	\$79,506	\$5,833	\$74,072	\$0

WAGAIT SHIRE COUNCIL

Financial Report for period ending 30 November 2015

Cash at Bank & on hand					Total
Petty cash					\$332.40
Westpac Operational Account					\$30,648.96
Westpac Cash Management Account					\$896,511.20
Total Cash at Bank & on Hand					\$927,492.56
Debtors	Current	over 30 days	over 60 days	over 90 days	
Trade	\$4,803.00				
Rates				\$18,649.43	
Total Debtors	\$-	\$-	\$-	\$18,649.43	\$18,649.43
Creditors	Current	over 30 days	Over 60 days	Over 90 days	
Trade	\$305.83				
Total Creditors	\$305.83	\$-	\$-	\$-	\$305.83

Rate Payers on Quarterly Instalments

No. of rate payers on instalments – 74

No. of rate payers overdue – 18

No. of rate payers in the Small Claims Court - 2

ASSET LIST

JULY – CEO Samsung Tablet \$399.00

DECEMBER - Drinking water fountain for workshop \$539.70

8.3 Supplier Payment History

Wagait Shire Council

PMB 10
Darwin NT 0801

Supplier Payment History

1/11/2015 To 30/11/2015

10/12/2015 11:28:17 AM Page 1

Cheque #	Chq Date	PO #	Date	Supplier's Inv.#	Purchase Total Amt	Amount Applied
Area 9						
eft	30/11/2015	00254380	20/11/2015	SIN36430	\$3,080.00	\$3,080.00
Total for Payment eft:						\$3,080.00
Arno's Tyre Service						
eft	13/11/2015	00000679	3/11/2015	147439	\$66.00	\$66.00
Total for Payment eft:						\$66.00
Barry Demasson						
eft	13/11/2015	00000683	2/11/2015	51	\$407.67	\$407.67
eft	13/11/2015	00000671	10/11/2015	52	\$760.00	\$760.00
Total for Payment eft:						\$1,167.67
Bunnings						
eft	13/11/2015	00000683	5/11/2015	2315/01172616	\$362.56	\$362.56
Total for Payment eft:						\$362.56
Caltex Berry Springs						
c/c	17/11/2015	D Allen	17/11/2015	c/c	\$49.39	\$49.39
Total for Payment c/c:						\$49.39
City of Darwin						
p/cash	24/11/2015	p/cash	23/11/2015	P. Wanrooy	\$4.00	\$4.00
Total for Payment p/cash:						\$4.00
Comuni'co						
b/pay	13/11/2015	b/pay	31/10/2015	21581335	\$112.73	\$112.73
b/pay	13/11/2015	21576210	5/11/2015	2157620	\$112.20	\$112.20
Total for Payment b/pay:						\$224.93
Darwin Crash Repairs						
eft	30/11/2015	00000077	23/11/2015	37391	\$500.00	\$500.00
Total for Payment eft:						\$500.00
Darwin Fibreglass						
eft	13/11/2015	00000679	5/11/2015	282	\$175.00	\$175.00
Total for Payment eft:						\$175.00
Darwin Human Resource & Computer Academy						
c/c	12/11/2015	D. Allen	12/11/2015	27404	\$433.50	\$433.50
c/c	12/11/2015	D. Allen	12/11/2015	27406	\$484.50	\$484.50
Total for Payment c/c:						\$918.00
Dulux Trade Centre						
c/c	5/11/2015	G. Zikan	5/11/2015	SC20-0267690	\$1,072.50	\$1,072.50
Total for Payment c/c:						\$1,072.50
GHD						
eft	30/11/2015	00000076	27/11/2015	4311699	\$11,000.00	\$11,000.00

Wagait Shire Council

Supplier Payment History

1/11/2015 To 30/11/2015

10/12/2015
11:28:18 AM

Page 2

Cheque #	Chq Date	PO #	Date	Supplier's Inv.#	Purchase Total Amt	Amount Applied
GHD						
Total for Payment eft:						\$11,000.00
M Kiem & D Harry						
eft	13/11/2015	00000678	2/11/2015	G68	\$420.00	\$420.00
eft	30/11/2015	G75	26/11/2015	560.00	\$560.00	\$560.00
Total for Payment eft:						\$980.00
Marks Rural Services						
eft	13/11/2015	00000674	13/11/2015	11	\$130.00	\$130.00
Total for Payment eft:						\$130.00
Merrilyn Robb FIPA						
12366	13/11/2015	00000677	5/11/2015	213	\$4,455.00	\$4,455.00
Total for Payment 12366:						\$4,455.00
Motor Vehicle Registry						
b/pay	13/11/2015	00000684	3/11/2015	29080607	\$113.70	\$113.70
Total for Payment b/pay:						\$113.70
Nationwide News - NT Division						
c/c	22/11/2015	D. Allen	22/11/2015	4635886	\$291.60	\$291.60
Total for Payment c/c:						\$291.60
NT News						
p/cash	2/11/2015	p/cash	2/11/2015	R. Presley	\$32.50	\$32.50
Total for Payment p/cash:						\$32.50
NTFS						
eft	13/11/2015	00000681	28/10/2015	430162	\$4,050.15	\$4,050.15
Total for Payment eft:						\$4,050.15
Power Water						
b/pay	13/11/2015	00000672	11/11/2015	63504152	\$106.50	\$106.50
Total for Payment b/pay:						\$106.50
Sealink						
c/c	30/11/2015	D. Allen	11/11/2015		\$99.47	\$99.47
Total for Payment c/c:						\$99.47
p/cash	24/11/2015	p/cash	23/11/2015	P. Wanrooy	\$26.00	\$26.00
Total for Payment p/cash:						\$26.00
Telstra Corporation						
b/pay	13/11/2015	00000675	11/11/2015	4763960300	\$428.08	\$428.08
Total for Payment b/pay:						\$428.08
Territory Materials Handling						
eft	13/11/2015	00000670	21/10/2015	44017	\$30.80	\$30.80

Wagait Shire Council

Supplier Payment History

1/11/2015 To 30/11/2015

10/12/2015
11:28:18 AM

Page 3

Cheque #	Chq Date	PO #	Date	Supplier's Inv.#	Purchase Total Amt	Amount Applied
Territory Materials Handling						
Total for Payment eft:						\$30.80
Trident Plastics						
eft	13/11/2015	00000676	27/10/2015	270821	\$15,400.00	\$15,400.00
Total for Payment eft:						\$15,400.00
Veolia Environmental Services						
eft	30/11/2015	00254381	20/11/2015		\$2,587.93	\$2,587.92
Total for Payment eft:						\$2,587.92
Wagait Beach Supermarket						
eft	13/11/2015	00248775	17/10/2015	9451	\$10.10	\$10.10
eft	13/11/2015	00248776	20/10/2015	166252	\$62.50	\$62.50
eft	13/11/2015	00249631	21/10/2015	9470	\$89.14	\$89.14
eft	13/11/2015	00166558	24/10/2015	9477	\$10.10	\$10.10
eft	13/11/2015	00166739	26/10/2015	9487	\$54.00	\$54.00
eft	13/11/2015	00166810	27/10/2015	9493	\$17.98	\$17.98
eft	13/11/2015	00251621	31/10/2015		\$10.10	\$10.10
eft	30/11/2015	00167395	3/11/2015	9526	\$13.85	\$13.85
eft	30/11/2015	00167799	8/11/2015	9541	\$10.10	\$10.10
eft	30/11/2015	00167862	9/11/2015	9546	\$19.00	\$19.00
eft	30/11/2015	00253690	10/11/2015	9561	\$20.91	\$20.91
eft	30/11/2015	00254378	14/11/2015	9576	\$10.10	\$10.10
Total for Payment eft:						\$327.88
Woolworths						
P/Cash	16/11/2015	p/cash	15/11/2015	P. Wanrooy	\$14.00	\$14.00
Total for Payment P/Cash:						\$14.00
p/cash	24/11/2015	p/cash	23/11/2015	A. Adams	\$23.60	\$23.60
Total for Payment p/cash:						\$23.60
Yacca Gold						
eft	30/11/2015	00254379	17/11/2015	SA00127457	\$40.92	\$40.92
Total for Payment eft:						\$40.92

Resolution No. 2016/.....

That the financials for the month of November 2015 be received and accepted.

Moved:

Seconded:

Vote:

9.0 BUSINESS ARISING FROM PREVIOUS MINUTES

- 9.1 Power Point presentation– Financial reporting system
- 9.2 Firies Shed – Lease to be provided and update from Firies
- 9.3 Overdue Rates – this is ongoing.
- 9.4 Asset Write-Off – CEO to obtain another quote.
- 9.5 Cyclone Shelter Group Checklist – Septic system volume and when last pumped.
- 9.6 Unimproved Capital Value of Lands – CEO awaiting reply from Valuer General’s office.
- 9.7 Roads 2 Recovery – ongoing.
- 9.8 Mandorah Ferry Service – ongoing.

- 9.9 Animal Management – By-Laws – ongoing.
- 9.10 Boundary Reform –Minutes and Agenda’s will be made available on council website. Ongoing.
- 9.11 Remediation Project – Waste Management – ongoing.
- 9.12 Darwin Duchess – ongoing.

10.0 AGENDA ITEMS

- 10.1 Voting for New Vice-President – As per resolution No. 2015/202 “That the deputy Vice-President position be filled for a period of 6 months from today’s date” dated 21 July 2015.

Resolution No. 2016/.....
That Cr..... be nominated for the position of Vice-President for a period of 6 months from today’s date.
Moved:
Seconded:
Vote:

- 10.2 Media Release – New Oil and Gas guidelines exclude Watarrka and Coomalie from exploration
- 10.3 Note: Notice of Consent
- 10.4 Review of Draft Waste Transfer Station Design
- 10.5 Chief Minister’s Department - Regional Economic Development Fund – grant

Resolution No. 2016/.....
That a grant application be submitted to the Chief Minister’s Department - Regional Economic Development Fund, to obtain \$50,000 funding for the purpose of repairing the access track to the B24 Liberator Bomber Milady wreckage heritage site
Moved:
Seconded:
Vote:

- 10.6 Tourism NT - Tourism Infrastructure Development Fund - grant

Resolution No. 2016/.....
That a grant application be submitted to Tourism NT’s Tourism Infrastructure Development Fund for the purpose of refurbishing the “Darwin Duchess”. Amount TBA.
Moved:
Seconded:
Vote:

11.0 UPCOMING EVENTS

- 11.1 Australia Day – 26 January 2016
- 11.2 Pink Stumps Day – 20 February 2016
- 11.3 Easter Weekend – 25/28 March 2016
- 11.4 ANZAC Day – 25 April 2016

12.0 LATE ITEMS AND GENERAL BUSINESS

13.0 IN-CAMERA ITEMS

Nil

14.0 DATE OF NEXT MEETING

The next Council Meeting is to be held on Tuesday 16 February 2015 in the Council Chambers, 64 Wagait Tower Road, Wagait Beach.

15.0 CLOSE OF MEETING

The Chair declared the meeting closed at pm.