

# Washington State Dental Hygiene Drug and Law Exam

---



**Dental Assisting National Board, Inc.**

*Measuring Dental Assisting Excellence®*

This exam application packet includes the application for the:

- Washington State Dental Hygiene Drug and Law (WSJ) Exam

DANB accepts 2021 applications through Dec. 31, 2021.

# Washington State Dental Hygiene Drug and Law Exam

---

## Washington State Dental Hygiene Drug and Law Exam Information

This application packet provides information concerning the Washington State Dental Hygiene Drug and Law (WSJ) exam required for Dental Hygienist licensure in the state of Washington.

The WSJ Exam is administered by the Dental Assisting National Board, Inc. (DANB) under an agreement with the Washington State Department of Health (WSDOH). This exam consists of 20 items covering the Washington State Dental Hygiene Practice Act, Dental Regulations for the State of Washington and legend (Prescription) drugs.

Exams are administered in a computerized format at any of the national test centers contracted by DANB. Candidates are given 45 minutes to complete the 20-item exam. Pertinent sections of the act, regulations, and prescription drug references appear on the computer screen adjacent to each test question.

The following links to Washington state websites are included as reference points for candidates who wish to prepare for the Washington State Dental Hygiene Drug and Law exam:

- Dental Hygiene Law in the state of Washington: <http://apps.leg.wa.gov/RCW/default.aspx?cite=18.29>
- Administrative Procedures and Requirements for credentialed health care providers in the state of Washington: <http://apps.leg.wa.gov/wac/default.aspx?cite=246-12>
- Dental Hygiene Rules in the state of Washington: <http://apps.leg.wa.gov/WAC/default.aspx?cite=246-815>
- Dental Rules in the state of Washington: <http://apps.leg.wa.gov/wac/default.aspx?cite=246-817>
- Washington State Department of Health: <http://www.doh.wa.gov/>

© 2021 Dental Assisting National Board, Inc. The DANB logo is a registered trademark of the Dental Assisting National Board, Inc. (DANB). NELDA®, CDA®, COA®, CRFDA®, CPFDA®, CDPMA®, COMSA®, DANB®, and Dental Assisting National Board® are registered certification marks of DANB. RHS®, ICE®, and MeasuringDentalAssisting Excellence® are registered service marks of DANB. CERTIFIED DENTAL ASSISTANT™ is a certification mark of DANB. Mark of Dental Assisting Excellence™ is a service mark of DANB. Use of these marks is strictly prohibited, except as provided in the *Usage Guidelines for DANB Trademarks*, without the express written permission of DANB.

## APPLYING FOR AN EXAM

### Submitting an Application

When applying for a DANB exam or certificate, candidates agree to abide by all applicable DANB policies as well as those of DANB's testing provider, Pearson VUE.

DANB communicates by email. Providing a valid and **unique email address on all applications is required**. If a valid and unique email address is not provided, the application is considered incomplete.

Exam/certificate applications may be submitted online at [www.danb.org](http://www.danb.org), by mail or fax.

**Signing and dating the application is required.** By signing and dating the application, the candidate affirms that the application and documentation are accurate and that the candidate agrees to abide by all applicable DANB policies described in this handbook and the application packet. This includes understanding that any stated application fees are not refundable under any circumstances. The signature allows DANB to release exam results and certificate status to state regulatory agencies.

### Payment Information

DANB accepts payment by check, money order or credit card (Visa, MasterCard, American Express or Discover) for mailed applications. Check or money order payments must be payable to DANB in U.S. dollars, must be written in English, must include the candidate name and must be mailed with the exam application.

Online applications require payment by credit card (Visa, MasterCard, American Express or Discover).

All applications incur a \$75 nonrefundable application fee once submitted. The application is a contract to test, and the check or credit card authorization is the contract between DANB and the payer to pay.

### Duplicate Applications

If more than one application is submitted for the same exam/certificate, all completed applications will be processed, and duplicate payments will be refunded, minus any stated nonrefundable fees.

### Returned Checks

If a check is returned by the bank for any reason (including but not limited to nonsufficient funds, stop payment, closed account or refer to maker), DANB will notify the candidate and assess a \$25 nonsufficient funds (NSF) fee to the account. The candidate will not be allowed to take the exam until a cashier's check or money order for the exam fee plus the NSF fee has been received. If full payment has not been received within 30 days, the application will be null and void and the candidate's account will remain on finance hold. The candidate must pay the NSF and any nonrefundable application fees before DANB will remove the finance hold and process any application. No new business will be allowed for the candidate until the finance hold has been resolved.

### Incomplete Applications

It is the responsibility of the candidate to ensure the application is complete. If an application is considered incomplete, the candidate will be notified by email. DANB will refund payment, minus the \$75 nonrefundable application fee and/or any nonrefundable certificate fees, to the payer.

# Washington State Dental Hygiene Drug and Law Exam

---

An application is considered incomplete for reasons including but not limited to:

- Missing information (e.g., candidate and/or payment information, background information questions)
- Failure to provide appropriate documentation
- No date or signature on paper applications
- Insufficient payment
- Expired application
- Failure to provide a valid personal email address that is unique to the candidate; DANB does not allow candidates to share email addresses

## Group Testing

Groups of seven or more candidates may request to take any DANB-administered exam on the same day, at the same test center. Download the *Group Testing Form* from <https://www.danb.org/About-DANB/Forms-Used-on-This-Site.aspx>.

## Retaking a Passed Exam

DANB certificants/candidates may take and pass DANB exams only once unless directed to retake the exam by DANB staff to reinstate a certification(s) or to meet state regulatory agency requirements.

Any candidate who otherwise applies to take a DANB exam and has previously passed that exam will be in violation of this policy and will have their application denied and refunded minus the \$75 nonrefundable application fee.

## Retaking a Failed Exam

There is no waiting period to reapply or limit on how many times a candidate may retake a failed exam. State laws may require additional education after failed attempts. Please contact your state board or go to [www.danb.org/Meet-State-Requirements.aspx](http://www.danb.org/Meet-State-Requirements.aspx) for more information.

If a candidate takes more than one component exam in a single sitting at a test center but does not pass all the component exams, the candidate only needs to reapply for and retake the failed component exam(s) with a new application, required documentation and fees.

## DANB's Nondiscrimination Policy

DANB does not discriminate in application, exam or certification activities on the basis of age, sex, gender identity, marital status, race, color, religion, national origin, sexual orientation or disability.

## Reasonable Accommodations for Candidates with Documented Disabilities

DANB exams are designed to provide an equal opportunity for each candidate to demonstrate their knowledge-based competence. The exam will be administered to best ensure that it accurately reflects a candidate's aptitude or achievement levels intended to be measured, rather than reflecting a candidate's impaired sensory, manual or speaking skills except where those skills are factors the exam purports to measure.

DANB adheres to the provisions outlined in the Americans with Disabilities Act. In accordance with this act, DANB will make every reasonable effort to offer the exams in a manner that is accessible to people with documented disabilities.

DANB reserves the right to authorize the use of auxiliary aids or modifications in such a way as to maintain exam

# Washington State Dental Hygiene Drug and Law Exam

---

integrity and security. DANB exams are administered only in the English language. Modifications will not be approved for a candidate who requests accommodations because English is a second language.

For candidates who provide documentation of a disability, DANB offers time extension, a private room, and/or a reader. DANB will attempt to provide the necessary provisions, unless providing such would fundamentally alter the measurement of knowledge the exam is intended to test, would result in undue burden, or would provide an unfair advantage to a candidate with disabilities.

## SCHEDULING A DANB EXAM

### Receiving Authorization to Test

Upon application and documentation (if required) approval, the candidate will receive an email with a link to schedule the exam appointment within their 60-day testing window (also available in the candidate's online DANB account).

The candidate should check their online DANB account for any errors and report them to DANB immediately at [danbmail@danb.org](mailto:danbmail@danb.org) or 1-800-367-3262. For example:

- Exam name is incorrect
- Candidate's name is spelled incorrectly
- Candidate's ID reflects a different name (e.g., married, maiden, hyphenated, mother's lastname)

The candidate will not be allowed to take the exam if the name on the ID does not match the registered name exactly, and the candidate would need to reapply. See the DANB ID Policy section for complete identification requirements, and see the Missed Exam Appointment section for details on reapplying.

### 60-Day Testing Window

Once an application has been approved, the candidate will be given a 60-day testing window in which they must schedule and take the exam. The window will start immediately upon application approval.

### Scheduling an Exam Appointment

The candidate should schedule the exam appointment as soon as they receive an email from DANB, as appointments may be limited within their 60-day testing window. Instructions are provided by email and within the candidate's online DANB account to schedule the exam appointment. Specific test center locations, dates or times cannot be guaranteed; changes to test center locations and/or hours may occur without notice.

### Exam Appointment Confirmation

After the exam appointment is scheduled, Pearson VUE will email an appointment confirmation by email. The candidate must read all correspondence from Pearson VUE, as it will contain critical exam appointment information. Contact Pearson VUE to request a duplicate confirmation email.

### Rescheduling an Exam Appointment

To reschedule a test center exam appointment within the 60-day testing window, the candidate must log in to their account at [www.danb.org](http://www.danb.org). The appointment may be rescheduled up to 24 hours before the scheduled appointment. Only the candidate may reschedule an exam appointment.

# Washington State Dental Hygiene Drug and Law Exam

---

## Requesting a New Testing Window

If a candidate cannot schedule or reschedule an exam appointment before the end of their original 60-day testing window, they may request a new 60-day testing window one time. If the candidate does not take the exam within the new testing window, the candidate must submit a new current exam application with any required documentation and full fees. Any testing window received at a reduced fee is not eligible for a refund.

To request a new testing window, the candidate must complete the following steps:

1. Access their exam application within their online DANB account and click on the name of the exam to be rescheduled, **AND**
2. Cancel existing exam appointment at least 24 hours before the scheduled exam start time, **AND**
3. Submit request and fee for a new 60-day testing window (the new testing window will start immediately upon successful submission of the request) within 60 days after the end of the original testing window

Failure to cancel an exam appointment will result in forfeiture of the full exam fee, and the application is null and void.

A candidate may request a new testing window only one time. After the first request for a new testing window, the candidate must submit a new current exam application with any required documentation and full fees.

## Canceling a Testing Window for a Partial Refund

If a candidate does not wish to take the DANB exam for which they applied and would like to request a partial refund; the candidate must complete the following steps:

1. If any appointment has been made, access their online DANB account and click on the name of the exam to be canceled, **AND**
2. Cancel existing exam appointment at least 24 hours before the scheduled exam start time, **AND**
3. Submit a request to cancel the testing window before the end of the 60-day testing window.

Once approved, DANB will issue a refund minus the \$75 nonrefundable application fee and \$40 cancellation fee (\$115 total retained by DANB). Visit [danb.org/About-DANB/Forms-Used-on-This-Site.aspx](http://danb.org/About-DANB/Forms-Used-on-This-Site.aspx) for the *Cancel a Testing Window* form. All refunds will be issued to the payer.

## Missed Exam Appointment

If the candidate arrives more than 15 minutes after an exam appointment start time, the candidate will be accommodated at the discretion of the test center administrator. If the administrator is unable to accommodate the candidate, or if the candidate does not take a scheduled exam because the candidate missed the appointment (for any reason except a valid, documented emergency) or the candidate was denied entry, the candidate may reapply for the exam at a reduced fee.

To request a new testing window due to a missed exam appointment, the candidate must complete the following steps:

1. Access their exam application within their online DANB account and click on the name of the missed exam, **AND**
2. Submit request and reduced fee for a new 60-day testing window (the new testing window will start immediately upon successful submission of the request) within 60 days of the missed appointment date

After 60 days, the candidate must reapply for the exam with a new application, any required documentation and the full fee.

# Washington State Dental Hygiene Drug and Law Exam

---

If another appointment is missed (for any reason except a valid emergency) or the exam is not taken within the new testing window, a current exam application with full fee must be submitted; a candidate may request a new testing window due to a missed exam appointment one time. Visit [www.danb.org/About-DANB/Forms-Used-on-This-Site.aspx](http://www.danb.org/About-DANB/Forms-Used-on-This-Site.aspx) for the Request a New Testing Window form.

## Missed Exam Appointment Due to Emergency

If an exam appointment is missed due to a documented DANB-accepted emergency, the candidate must:

1. Access their exam application within their online DANB account and click on the name of the missed exam, **AND**
2. Submit request and documentation for a new 60-day testing window (the new testing window will start immediately upon approval of the request) within 60 days of the missed appointment date

Approved requests will receive a new 60-day testing window at no additional fee.

If the emergency request is denied, the candidate will receive an email with instructions on how to reschedule their testing window at a reduced rate (only available up to 60 days after the missed exam appointment).

Call 1-800-367-3262 or email [danbmail@danb.org](mailto:danbmail@danb.org) with any questions about what constitutes an emergency and appropriate supporting documentation.

## Canceling an Exam

You may request a partial refund if you cancel an exam appointment at least 24 hours prior to your scheduled exam time. You must then request to cancel the testing window before the end of your 60-day testing window to receive a partial refund. DANB retains the \$75 application fee and \$40 cancellation fee (\$115 total). Visit [danb.org/About-DANB/Forms-Used-on-This-Site.aspx](http://danb.org/About-DANB/Forms-Used-on-This-Site.aspx) for the *Cancel a Testing Window* form.

## Pearson VUE Cancelled Exam Appointment

In the event of weather or other emergency, Pearson VUE will attempt to notify candidates by phone of an exam appointment cancellation and will reschedule the exam appointment at no additional fee.

---

## TAKING A DANB EXAM

### What to Bring to the Test Center

Candidates must bring one form of **DANB-accepted ID** to the test center. See the DANB ID Policy section for complete ID requirements.

Test centers may use an electronic fingerprinting, palm vein and/or photographic security system for identification purposes only. Test centers may use a video/audio recording system to enhance exam security. The candidate must not bring any reference materials or notes into any test center area. A locker will be provided at the test center to store any personal items. The candidate will be provided with an erasable note board and marker to use during the exam. No visitors or unauthorized individuals will be permitted in any test center area or building during testing sessions.

### Test Center Environment

The candidate will receive a tutorial before the exam to help the candidate navigate the exam. **The tutorial is not a practice test.** The candidate will be given 5 minutes to complete the tutorial, which will not count against the time to take the exam.

There are no breaks during the exam. Candidates may be excused to visit the restroom, one at a time. Candidates are not allowed to leave the building during test time. During the absence, the exam time clock will continue to run. No additional time will be provided.

### Candidate Behavior Before, During and After an Exam Appointment

**The behavior of each candidate taking the exam will be monitored.** Improper behavior is not acceptable before, during or after an exam appointment. DANB seeks to ensure a fair and equitable testing experience for all individuals and to ensure the security and reliability of the process. *DANB's Disciplinary Policy & Procedures* document, which is available at [www.danb.org](http://www.danb.org), contains examples of improper behavior.

### Exam Security

**The exam is confidential.** Any individual who removes or attempts to remove testing-related materials from the test center, or who attempts to memorize, distribute or otherwise misuse an exam, in whole or in part, in any form or by any means, verbal or written, electronic or mechanical, for any purpose, without the prior express written permission of DANB, will be subject to legal action. Any candidate or certificant who engages in improper behavior also will be subject to disciplinary action by DANB, which may include denial or revocation of certification or recertification. The test center administrator will notify DANB of anyone who talks during the exam, gives or receives assistance, or otherwise engages or appears to engage in dishonest or improper behavior before, during or after the exam. Those candidates may be required to cease taking the exam and leave the test center.

After reviewing a reported incident, DANB will determine whether there is reason to believe that a candidate has engaged in cheating or other improper behavior or has otherwise violated the security of the exam. DANB may, at its discretion, pursuant to the procedures set forth in *DANB's Disciplinary Policy & Procedures*, take disciplinary actions, including but not limited to the following:

- Order the candidate to retake the exam at a time and place to be determined by DANB
- Rescind or refuse to release the candidate's exam results
- Deny the candidate's current application for exam or certification
- Require the candidate to wait a specified period before reapplying to take the exam



# Washington State Dental Hygiene Drug and Law Exam

---

- Temporarily or permanently revoke the candidate's eligibility to take future exams
- Take a combination of any of the above actions or such other action that may be deemed appropriate

If an exam proctor allows a candidate to take an exam that the candidate is not registered for, those exam results will not be valid.

## Exam Integrity

To ensure a consistently high-quality testing program, each exam is routinely reviewed for reliability and validity. Each exam question is statistically analyzed and evaluated for performance. A small number of pretest questions appear on each DANB national exam. Pretest questions are new test items that DANB includes on each exam to ensure they are accurate measures of candidate knowledge. Pretest questions are randomly distributed throughout the exam and are not counted in the final exam results. Since candidates will not know which items are pretest questions and which are not, candidates should answer all exam questions to the best of their ability.

DANB's Board establishes passing standards (the exam pass point) using standard psychometric procedures for criterion-referenced exams. A candidate must perform at or above the Board-established standard to pass each exam.

## AFTER THE EXAM

### Name Changes

To change the name on record, the candidate must submit the *Name Change Request* form (available at [www.danb.org](http://www.danb.org)) and required documentation.

### Address or Phone Number Changes

To notify DANB of email or mailing address or phone number changes, you may log in to your online DANB account to update this information or email [danbmail@danb.org](mailto:danbmail@danb.org)

### DANB Communications

All communications sent to and from DANB are DANB's property. DANB cannot guarantee that communications will remain confidential; clients have no expectation of privacy with respect to items sent or received. DANB may disclose communications as necessary to comply with legal processes. DANB responds to phone and email messages within two business days.

### Hand Scoring

DANB will hand score an exam on request. The candidate must submit a *Request for Hand Scoring of Exam Results* form and a \$75 hand scoring fee to DANB within 7 calendar days after preliminary exam results are released to the candidate. Requests for hand scored exams are completed and provided to the candidate within 10 days of receipt. If the pass/fail status is reversed as a result of the hand scoring, the \$75 fee will be refunded.

### Official Exam Results

WSJ candidates will receive an official exam result upon leaving the test center. The official exam results received at the test center should be retained for the candidate's records. Each week, DANB will submit official candidate results to the WSDOH on behalf of the candidate. The candidate will not be required to submit WSJ exam results to the WSDOH. However, it is recommended that the candidate notify the WSDOH when they have successfully completed the WSJ exam so their passing result can be added to their pending licensing application.

### Release of Exam Results

Exam pass/fail results will not be released to employers or any individuals other than the candidate, except on written request of the candidate. DANB releases official exam results or credential verifications to some state regulatory agencies. DANB also releases aggregate results to program directors for candidates who are graduates from or students in the program director's dental assisting programs.

### Verification of Credentials

DANB will verify DANB certification, certificates of knowledge-based competence, DANB-issued state-specific certificates and the effective date(s) over the phone to anyone on request, since these items are matters of public record and may be disclosed. The *Candidate/Certificant Request for Credential Verification* form is available at [www.danb.org](http://www.danb.org). Only a candidate, certificant or employer may request written credential verification. DANB offers verification on its website. See the *Application Statements* in the exam/certificate application packet for more details.

# Washington State Dental Hygiene Drug and Law Exam

---

## Appealing a Decision

To appeal a DANB decision regarding eligibility, administrative or exam content issues, a candidate may submit a *Request for Reconsideration (Level 1)* form and a \$50 appeal fee to DANB's Executive Director within 30 calendar days of the date on the DANB correspondence that prompts the candidate to appeal (e.g., date on the letter indicating the candidate's application was incomplete, date on candidate's exam results). The policy and form governing appeals are available at [www.danb.org](http://www.danb.org).

# Washington State Dental Hygiene Drug and Law Exam

## Application Statements

Please read the following Application Statements carefully. These statements apply to all DANB state exams.

Candidate's signature on the application indicates understanding and agreement to be legally bound by these statements.

1. I hereby apply to the Dental Assisting National Board, Inc. (DANB) for examination and certification by DANB and issuance of my exam results to the Washington State Department of Health (WSDOH), in accordance with and subject to the procedures and regulations of DANB and the WSDOH. Under penalty of perjury, I declare that the information provided on my application is true. I have read and agree to the requirements and conditions set forth in the DANB application packet covering eligibility for and the administration of certification exams, the certification process, and DANB policies, including but not limited to the DANB Code of Professional Conduct. I agree to disqualification from the exam, to denial of certification, and to forfeiture and return to DANB of any certificate granted me by the WSDOH based on DANB exam results, in the event that any of the answers or statements made by me in this application are false, or in the event that I violate any DANB rules or regulations. I authorize DANB to make whatever inquiries and investigations it deems necessary to verify my credentials or professional standing.
2. I hereby release DANB, its directors, officers, examiners and agents from any and all liability arising out of or in connection with any action or omission by any of them in connection with this application, the certification process, any exam given by DANB, any scoring relating thereto, the failure to issue me a certificate, or any demand for forfeiture or return of such certificate, and I agree to indemnify DANB and said persons and hold them harmless from any lawsuit, complaint, claim, loss, damage, cost or expense, including attorneys' fees, arising out of or in connection with said certification activities. I UNDERSTAND THAT THE DECISION AS TO WHETHER I QUALIFY FOR A NATIONAL CERTIFICATION OR CERTIFICATE OF KNOWLEDGE-BASED COMPETENCE RESTS SOLELY AND EXCLUSIVELY WITH DANB AND THAT THE DECISION OF DANB IS FINAL. Notwithstanding the above, should I file suit against DANB, I agree that any such action shall be governed by and construed under the laws of the State of Illinois without regard to conflicts of law. I further agree that any such action shall be brought in the Circuit Court of Cook County in the State of Illinois, or the United States District Court for the Northern District of Illinois; I consent to the jurisdiction of such state and federal courts; and I agree that the venue of such courts is proper. I further agree that should I not prevail in any such action, DANB shall be entitled to all costs, including reasonable attorneys' fees, incurred in connection with the litigation.
3. I understand that except as provided below, this application and any information or material received or generated by DANB in connection with this application or the exam process will be kept confidential and will not be released unless I have authorized such release or the release is required by law. I understand that DANB will verify receipt of any DANB exam application and the date received, on request. I further understand and agree that DANB may also provide verification to anyone by phone, by mail or on DANB's website regarding whether I hold any DANB certifications, any DANB certificates of knowledge-based competence, and any state-specific certificates administered by DANB on behalf of a state regulatory body. Phone and mail verification will be provided to anyone upon request and will consist of oral or written confirmation of whether I hold any of the DANB-administered credentials listed above and the effective dates for each credential. Online verification through DANB's website may consist of online display of my name, the DANB-administered credentials I hold and dates earned, current DANB certification status, and my city and state of residence. My full address will not be posted online by DANB. I further understand and agree that DANB may, from time to time, provide my name, address and phone number to third parties (including but not limited to official DANB affiliates, potential employers; dental conference sponsors; federal, national or state organizations; or legislative committees or task forces proposing or informing stakeholders of legislation). I further understand that this consent will remain in effect unless and until I submit a written request to have this information omitted from release. I understand that if I do not want DANB to display my city and state of residence as part of the online verification process, then I must submit a written request for omission of this information to the following address: DANB Communications Department, 444 N. Michigan Ave., Suite 900, Chicago, IL 60611. (I understand that my name, credentials held [issued by DANB as described above] and current DANB certification status will be displayed for everyone; opting out of display of information is only possible for an individual's city and state.)
4. I understand that by providing my email address on the application form, I am consenting to receive email messages from DANB and its official affiliates related to their products and services or news affecting the dental assisting profession. I understand that DANB agrees not to provide my email address to any other third party without my consent, and that I can request removal from DANB's email distribution list by following the directions contained in the Privacy Policy section of DANB's Terms and Conditions of Use of DANB.org, located at [www.danb.org](http://www.danb.org).
5. I authorize DANB to release my exam results to state regulatory agencies. Individuals cannot opt out of DANB release of exam results to state regulatory agencies. I also authorize DANB to use information from my application and exam(s) for statistical analysis, providing that any personal identification is deleted.
6. I understand that I can be disqualified from taking or continuing to sit for an exam, from receiving exam results and from obtaining certification if DANB determines through proctor observation, statistical analysis or any other means that I was engaged in collaborative, disruptive or other unacceptable behavior during the administration of or following the exam.
7. I understand that the content of all DANB exams is proprietary and strictly confidential information. I hereby agree that I will not disclose, either directly or indirectly, any question or any part of any question from the exam to any person or entity. I understand that the unauthorized receipt, retention, possession, copying or disclosure of any DANB exam materials, including but not limited to the content of any exam question, before, during or after the exam may subject me to legal action. Such legal action may result in monetary damages and/or disciplinary action including rescinding exam results and denying or revoking certification.
8. I understand that for each application submitted, DANB will process the appropriate payment. If I fail to show up for an exam for which I have applied, and there is no documented DANB-accepted emergency, and I failed to comply with DANB cancellation policies, I am still obligated to pay the full exam fee. I further understand that taking the exam and then revoking payment constitutes the wrongful use of DANB products and services and I may be subjected to legal action. I am obligated to pay for the exam whether I pass or fail. I agree not to dispute the exam fee. Exam results will be rescinded if the exam fee is not paid in full.

# Washington State Dental Hygiene Drug and Law Exam

## 2021 WSJ Exam Application

This application will be accepted through Dec. 31, 2021.

1. Candidate must sign, date and submit all required documentation and fees to DANB.  
**Incomplete applications will be denied and a refund, minus the \$75 nonrefundable processing fee, will be issued.**
2. Mail or fax completed application and supporting documentation to DANB. Full payment is required at the time of application.

### Section A: Signature and Date (Please sign and date with a pen.)

*I hereby affirm that my answers to all questions are true and correct, I have met all eligibility requirements, and I will comply with all DANB policies and procedures. I further affirm that I have read and understood the Application Statements contained in this packet, and I intend to be legally bound by them. I understand that the application fee is not refundable under any circumstances. I hereby apply in accordance with the rules and regulations governing the exam; and I herewith enclose the fee. I hereby agree that prior or subsequent to examination, the WSDOH or DANB may investigate my eligibility and may refuse to issue the exam results and such refusal may not and shall not be questioned by me in any court of law or equity or other tribunal, nor shall I have any claim in the event of such refusal to a return of the fee accompanying the application.*

Signature  Date

### Section B: Candidate Information (Please type or print with a pen.)

Last Four SSN  Date of Birth

Name (must match current ID exactly):

Last  First  MiddleName/Initial

Prior Name (if applicable)  Email (required)

Home Address  City  State  Zip

Phone Numbers:

Office  Home  Cell

### Section C: Work Experience Information

I work in a:  general dental office  specialty dental practice  other (please specify) \_\_\_\_\_

### Section D: Payment (Please type or print with a pen.)

Check/Money Order payable to DANB (must include candidate's name and be in U.S. dollars)

Credit Card Authorization (VISA, MasterCard, Discover & American Express accepted): Amount **\$150.00**

WSJ  
3935

Credit Card Number  CW  Expiration  /

Cardholder's Name

Cardholder's Billing Address  City

State  Zip  Daytime Phone Number

Cardholder's Signature

By signing, the cardholder acknowledges intent to register for the aforementioned DANB exam in the amount of the total shown hereon and agrees to perform the obligations set forth in the cardholder's agreement with the issuer. Furthermore, the cardholder understands that the signature obtained at the exam administration shall be used to indicate receipt of purchase. A candidate who fails to show up for the exam for which they registered and has not canceled the exam as described in this packet is still required to pay for the exam. (See the Application Statements for further requirements.)

DANB • 444 N. Michigan Ave., Suite 900 • Chicago, IL 60611

Fax: 312-642-8507

Questions? 800-367-3262 or danbmail@danb.org Do not submit twice or you will be charged twice.

# Washington State Dental Hygiene Drug and Law Exam

---

## Application Checklist

### Have you:

- Read the instructions and information in this application packet?
- Read and agreed to be bound by Washington and DANB rules, regulations, policies and procedures as noted in this application packet?  
(See *Application Statements*, p. 12)
- Filled out the exam application in its entirety?
- Signed and dated the exam application?
- Enclosed the application and exam fee or provided credit card information?
- Enclosed the *Reasonable Accommodations Request* forms, if needed?  
Note: These forms can be found at [www.danb.org](http://www.danb.org).
- Made a copy of your entire application packet for your records?
- Addressed your envelope OR prepared your information to be faxed?

### *Mail to:*

Dental Assisting National Board, Inc. (DANB)  
444 N. Michigan Ave., Suite 900  
Chicago, IL 60611

### *Fax credit card payments only to:*

DANB  
1-312-642-8507

### If you have not:

- completed the application in full,
- signed, dated and enclosed your application, and
- provided payment (check, money order, cashier's check) or payment information (credit card)

*your application will be considered incomplete and will not be processed.*

**Incomplete applications will be denied and a refund, minus the \$75 nonrefundable application fee, will be issued.**