

Westminster Crier

Important HOA news

2021 Budget

In November of 2020, the Westminster Board of Directors accepted the Finance Committee's 2021 Westminster budget.

The Board will be voting to adopt the 2021 Budget at the December 15, 2020 Board Meeting. Anyone wishing to be heard on the Budget can do so at the December 15, 2020 meeting (make sure to add your name to the sign-up sheet).

The Budget is available on the Westminster website ([Budget Link](#)); pre-printed at the Association office; or by email request (office@westminstercommunity.com).

New Visitor Management System Coming Soon

We are pleased to announce in the coming weeks Securitas, our Security Contractor, will be installing a new and advanced Visitor Management System for Westminster called DwellingLive.

DwellingLive offers many features that allow residents to manage their personal information. Residents can add or delete entries on their guest list and update automobile and other personal information direct from within their account anywhere you have internet access. You can also use the DwellingLive app on your mobile device. You will be able to instantly control the access to your home; change your profile; add guests, vendors, vehicles, and even have "party" access lists for when you have gatherings at your home.

For information on DwellingLive go to our website under Visitor Management System ([CLICK HERE](#))

New Quarterly HOA Fee for 2021

The Board of Directors has approved a \$342.00 quarterly fee for 2021. This is a 3.3% increase over the 2020 quarterly fee of \$331.00.

The first quarterly payment is due January 1, 2021. It is the homeowner's responsibility to make timely payments.

As in 2020, there are three ways to pay:

1. Create an ACH -
 1. Complete the attached Form

2. Send a voided check
2. Pay by check -
 1. Mail to Westminster Community Association
 2. C/O Spires & Associates
 3. PO Box 63484
 4. Phoenix, AZ 85082
3. Pay through your personal via bill pay or other transfer -
 1. Westminster Community Association
 2. C/O Spires & Associates
 3. PO Box 63484
 4. Phoenix, AZ 85082

Coupon books for 2021 have been ordered and will be mailed late next week to the address provided to the Office and/or Spires.

To create your account and/or verify/update your address:

Log on to https://caliber.cloud/CaliberWeb2_SpiresAssoc

Note: Have your account number available

The form and instructions can be found on the Westminster website at the following location.
https://www.westminstercommunity.com/images/docs/Finance/Web_Spires_Accounting_Form.pdf and below

WESTMINSTER COMMUNITY ASSOCIATION HOA Payment Instructions

- 1) Mail your check with the Coupon to the Address indicated on your coupon
- 2) Make payments through the Portal
 - A) Create Login and Follow Prompts
 - B) Your Associations Portal Website address: https://caliber.cloud/CaliberWeb2_SpiresAssoc
(We do need a current email address on file to access the Portal)
 - C) This will give you access to your account to make payments, address changes, view account history, etc.
 - D) FEES APPLY for Credit Card payments

3) On-line banking through your personal bank

- A) Make check payable to your Association
- B) Note your full coupon account number on the "MEMO" line on the face of your check
- C) Remit payments to the address on your coupon

4) Direct Debit from a US bank checking account

A) Complete the authorization form below for processing to begin the following due date Pre-Authorized Electronic Payment Authorization Form

Please print in BLACK ink - FORM MUST BE SIGNED AND DATED ABOVE TO BEGIN THIS PROCESS

Association Name: WESTMINSTER COMMUNITY ASSOCIATION, INC. Property Address:

Account Number from coupon: _____ Due Date to Start

ACH: _____

Mailing Address (if different from above): _____

Name: _____

Phone: _____

Email: _____

ACH REQUEST WILL BE PROCESSED AROUND THE 7th DAY OF THE MONTH THEY ARE DUE AND WILL POST TO YOUR ACCOUNT. For ACH setup: RETURN THIS SIGNED FORM & A "VOID" CHECK by Fax, US Mail or E-mail: US Mail: SPIRES & ASSOCIATES PA. 2734 KENWOOD LN 25, FORT MYERS FL 33907-5639 FAX: 239 936-4941 EMAIL: karenh@spiresassociates.com;

renee@spiresassociates.com; julia@spiresassociates.com FOR QUESTIONS PLEASE CALL THE SPIRES OFFICE AT (239) 936-4336 _____

Steve McKinnon

Treasurer

Westminster Community

Pickleball update, We have received our Land Development Order from the county. We are in the process of working with an engineer to provide a final drawing to be able to give to our contractor so he will be able to apply for his construction. We are pushing as hard as we can but with COVID the county is closed and with most people working from home things are taking longer than normal (which was already too long), but we are staying on top of it.

Friendly reminders

ARC requests must be approved before work can start on roofs or houses painted, fines are applicable for non compliance.

Remember to check your roofs for cleanliness, sidewalks should be cleaned, mulch freshened up. If you get a letter from the HOA please take corrective action and notify the property manager to avoid penalties.

ARC is looking for new members. Contact the office if interested.

The Community Center has been decorated. The tree is up and all residents who have not put an ornament on the tree are invited to do so. The ornament should have the individual or families names, address and the date they became residents. Bring your ornament to the Community Center and find a spot on the tree for it.

Next Board Meeting

Tuesday December 15 at 7 pm at the Community Center

Holiday Train Exhibit

2105 Oxford Ridge Circle

Thanksgiving through New Years Eve

Thursday, Friday, Saturday, and Sunday evenings

6 pm to 9 pm

Christmas for the Guards

Let's show our guards how much we appreciate them. Drop off your donation in the office by December 18.

The Annual Golf Cart Christmas parade

The parade will be held on Dec. 12th. Meet behind the club house at 4:30. We will not be stopping to sing at any residences this year. There will be no driveways to serve refreshments. BUT After parade, the club will be open. \$5.00 per person for munchies. Cash bar.

Club Corner

Christmas celebration at the Club. (reservations only) Saturday, December 19th. You can make a reservation at the Club for \$20 per person. Happy hour is at 5 and dinner is at 6. There will be a DJ for music.

Reminder- there are dinner specials each Wednesday and Friday evenings at the Club.

Lee County Sheriff's Office Message

It is hard to believe the holidays are just around the corner, but 'tis the season to start practicing your shopping safety skills. Whether you plan to browse online or visit a local shopping center, prepare yourself ahead of time by familiarizing yourself with these common sense security tips:

SHOPPING ONLINE

- **Never use your debit card when shopping online.** Your bank account could be wiped out in seconds should your number fall into the wrong hands. Instead, use a credit card to avoid this potential disaster.
- **Be on the lookout for fake websites selling fraudulent products made to look like the real deal.** Before making your purchase, do your research to ensure the site and the products are legitimate. Read reviews and check the sites security status by making sure the browser's address bar displays a green padlock icon to the left of the websites URL. You can click on the padlock icon to verify the details of the website.
- **Avoid public Wi-Fi** when logging into a website, checking your bank account, or entering your personal information or credit card number. Transactions on an unsecured Wi-Fi network can lead to identity theft or the interception of your credit card number.

SHOPPING IN STORE

- **Be aware of your surroundings** while entering and exiting stores, particularly during the evening. Stay off your cell phone, scan the area with your eyes, and look confident.
- **Avoid a smash and grab.** Do not leave anything in plain view in your car. Nothing. Nada. Zero. Period.
- **Do not flash your cash** as this attracts unwanted attention (as do, many shopping bags).
- **Prepare a safety plan** for you and those shopping with you. Determine a specific meeting place should an emergency arise. If you hear or see something suspicious, leave the premises immediately.