



**WG Sales Order**  
**Using Deposit Feature**

The Deposit Feature can be used on a WG Sales Order to record a Deposit of Funds from a Customer:

1. A Deposit can be taken on the WG Sales Order, which automatically creates and settles a WG Invoice for the funds. The settlement of the WG invoice will apply the funds just as a regular WG Invoice does. The Deposit is credited into the Sales Order Deposit liability account.
2. The WG Sales Order will show the amount of the Original Deposit, Deposit Applied and the Unused Deposit.
3. When the Customer purchases the item(s) on the WG Sales Order, the order is converted to an Invoice and is settled as usual. The amount of the Unused Deposit is automatically applied to the settlement pop-up and will be used to settle the purchase (can be used with other payment methods if necessary). The Deposit is debited into the Sales Order Deposit liability account.
4. If there is an "Unused Deposit" amount on a WG Sales Order, the remaining deposit amount can be "Returned" to the Customer using the "Return Deposit" button on the WG Sales Order.

See example screen shots below.

File View Company CRM Suppliers Employees Banking Fixed Assets Inventory Service Wholegoods Rental PM Core Tracking Reports Web Links Windows Help

RIMSS WinNetStar New Wholegood Sales Order

Save Save and Close Save and New Print Void Capture Signature

General Attachments

Document Type: Sales Order Document #: 0 Invoice #: 0 Document Date: 1/7/2011

Status: Open Customer PO#: Salesman: Chris Coleman CC Auth. #:

Memo:

Customer Name and Address Shipping Information

Name: Derek Clow  
 Address 1: 109 Jackson Hill Lanerrrr  
 Address 2:  
 City: Boerne  
 State: TX Zip Code: 78001  
 Primary Contact: Clow, Derek (321) 332-8800

Shipping Information  
 Ship To Shipping Method:  
 Shipment Date: 1/7/2011  
 Address 1: 1313 Mockingbird Laner NEW  
 Address 2: This is NEW  
 City: San Antonio  
 State: TX Zip Code: 78258

Hide Customer Information (F9)

Item Number (Ctrl-N): F2-Find Customer F3-Add Misc. Chrgs F4-Item Search F6-Add Wholegood F7-Add Trade-In F10-Apply Discount

| A... | P... | Type      | Item Number  | Description      | Quantity | Price       | Amount      | Discount | Subtotal    | Tax Group | Sales Tax | Total       | Back Order | BO/DS Subtotal | BO/DS Tax | BO/DS Total |
|------|------|-----------|--------------|------------------|----------|-------------|-------------|----------|-------------|-----------|-----------|-------------|------------|----------------|-----------|-------------|
|      |      | Wholegood | (446) TRAV10 | TRUCK(456456456) | 1.0      | \$15,000.00 | \$15,000.00 | 0.00 %   | \$15,000.00 | ST GROUP2 | \$0.00    | \$15,000.00 | 0.0        | \$0.00         | \$0.00    | \$0.00      |

|              | Available Items and Drop Ships |             |                    | Back Orders |          |               | Total   |             |                    |
|--------------|--------------------------------|-------------|--------------------|-------------|----------|---------------|---------|-------------|--------------------|
|              | Taxable                        | Non-Tax.    | Total              | Taxable     | Non-Tax. | Total         | Taxable | Non-Tax.    | Total              |
| Sub Total    | \$0.00                         | \$15,000.00 | \$15,000.00        | \$0.00      | \$0.00   | \$0.00        | \$0.00  | \$15,000.00 | \$15,000.00        |
| Tax          | \$0.00                         |             | \$0.00             | \$0.00      |          | \$0.00        | \$0.00  |             | \$0.00             |
| <b>Total</b> | \$0.00                         | \$15,000.00 | <b>\$15,000.00</b> | \$0.00      | \$0.00   | <b>\$0.00</b> | \$0.00  | \$15,000.00 | <b>\$15,000.00</b> |

Tax Group: ST GROUP2 Rate: 0.000 % SubTotal

**Customer Deposit**

|                  |        |
|------------------|--------|
| Original Deposit | \$0.00 |
| Deposit Applied  | \$0.00 |
| Unused Deposit   | \$0.00 |

Create Deposit Return Deposit

A Wholegood Sales Order with 1 WG unit for \$15,000.00 non-taxable. You can use the "Create Deposit" feature to capture a Deposit.

File View Company CRM Suppliers Employees Banking Fixed Assets Inventory Service Wholegoods Rental PM Core Tracking Reports Web Links Windows Help

RIMSS WinNetStar New Wholegood Sales Order

Save Save and Close Save and New Print Void Capture Signature

General Attachments

Document Type: Sales Order Document #: 0 Invoice #: 0 Document Date: 1/7/2011

Status: Open Customer PO#: Salesman: Chris Coleman CC Auth. #:

Memo:

Customer Name and Address Shipping Information

Name: Derek Clow Address 1: 109 Jackson Hill Lanerrrr Address 2: City: Boerne State: TX Zip Code: 78001 Primary Contact: Clow, Derek (321) 332-8800

Shipping Information:  Ship To Shipping Method: Shipment Date: 1/7/2011 Address 1: 1713 Mockingbird Lane, NEW Address 2: City: State:

Hide Customer Information (F9)

Item Number (Ctrl-N): F2-Find Customer F3-Add Misc. Chrgs F4-Item Search F10-Apply Discount

| A... | P... | Type      | Item Number  | Description       | Quantity | Price       | Amount      | Discount | Subtotal    | Tax Group | Sales Tax | Total       | Back Order | BO/DS Subtotal | BO/DS Tax | BO/DS Total |
|------|------|-----------|--------------|-------------------|----------|-------------|-------------|----------|-------------|-----------|-----------|-------------|------------|----------------|-----------|-------------|
|      |      | Wholegood | (446) TRAV10 | TRUCK(456+56+456) | 1.0      | \$15,000.00 | \$15,000.00 | 0.00 %   | \$15,000.00 | ST GROUP2 | \$0.00    | \$15,000.00 | 0.0        | \$0.00         | \$0.00    | \$0.00      |

Available Items and Drop Ships Back Orders Total

|              | Taxable | Non-Tax.    | Total              | Taxable | Non-Tax. | Total         | Taxable | Non-Tax.    | Total              |
|--------------|---------|-------------|--------------------|---------|----------|---------------|---------|-------------|--------------------|
| Sub Total    | \$0.00  | \$15,000.00 | \$15,000.00        | \$0.00  | \$0.00   | \$0.00        | \$0.00  | \$15,000.00 | \$15,000.00        |
| Tax          | \$0.00  |             | \$0.00             | \$0.00  |          | \$0.00        | \$0.00  |             | \$0.00             |
| <b>Total</b> | \$0.00  | \$15,000.00 | <b>\$15,000.00</b> | \$0.00  | \$0.00   | <b>\$0.00</b> | \$0.00  | \$15,000.00 | <b>\$15,000.00</b> |

Tax Group: ST GROUP2 Rate: 0.000 % SubTotal

Customer Deposit

|                  |        |
|------------------|--------|
| Original Deposit | \$0.00 |
| Deposit Applied  | \$0.00 |
| Unused Deposit   | \$0.00 |

Create Deposit Return Deposit

Create Deposit

Deposit Amount: \$10,000.00

OK Cancel

When you select the Create Deposit button, a pop-up allows you to record the Deposit amount. Select OK after you add the amount or Cancel to not create a deposit.

File View Company CRM Suppliers Employees Banking Fixed Assets Inventory Service Wholegoods Rental PM Core Tracking Reports Web Links Windows Help

RIMSS WinNetStar New Wholegood Sales Order

Save Save and Close Save and New Print Void Capture Signature

General Attachments

Document Type: Sales Order Document #: 0

Status: Open Customer PO#:

Memo:

Customer Name and Address

Name: Derek Clow

Address 1: 109 Jackson Hill Lanerrrr

Address 2:

City: Boerne

State: TX Zip Code: 78001

Primary Contact: Clow, Derek (321) 332-8800

Hide Customer Information (F9)

Item Number (Ctrl-N): F2-Find Customer F3-Add Misc. C

| A... | Type      | Item Number   | Description      | Quant |
|------|-----------|---------------|------------------|-------|
| ▶    | Wholegood | (446) TRAV 10 | TRUCK(456456456) |       |

Available Items and Drop Ships

|                  | Taxable | Non-Tax.    | Total              | Taxable |
|------------------|---------|-------------|--------------------|---------|
| <b>Sub Total</b> | \$0.00  | \$15,000.00 | \$15,000.00        | \$0.00  |
| <b>Tax</b>       | \$0.00  |             | \$0.00             | \$0.00  |
| <b>Total</b>     | \$0.00  | \$15,000.00 | <b>\$15,000.00</b> | \$0.00  |

Tax Group ST GROUP2 Rate 0.000 % SubTotal

Back Order BO/DS Subtotal BO/DS Tax BO/DS Total

|             |     |        |        |        |
|-------------|-----|--------|--------|--------|
| \$15,000.00 | 0.0 | \$0.00 | \$0.00 | \$0.00 |
|-------------|-----|--------|--------|--------|

Customer Deposit

|                  |        |
|------------------|--------|
| Original Deposit | \$0.00 |
| Deposit Applied  | \$0.00 |
| Unused Deposit   | \$0.00 |

Create Deposit Return Deposit

Settlement

|                 | Taxable | Non-Tax.    | Total       |
|-----------------|---------|-------------|-------------|
| <b>SubTotal</b> | \$0.00  | \$10,000.00 | \$10,000.00 |
| <b>Tax</b>      | \$0.00  |             | \$0.00      |
| <b>Total</b>    | \$0.00  | \$10,000.00 | \$10,000.00 |

Cash

Check  Check #

Credit Card  CC Type

Customer Account

Contract in Transit  Reference

Sales Order Deposit

Other  Reference

Mfg Credit  Type

Total

Change Due

F8 - Save and Print Receipt

F9 - Cancel

F10 - Capture Electronic Signature

Once you hit OK on the Deposit pop-up, a Settlement box will appear where you can settle the Deposit amount to a WG Invoice document. Add the amount being deposited to the appropriate payment method and select F8-Save and Print Receipt to settle. Hit Cancel to cancel the Deposit transaction.

File View Company CRM Suppliers Employees Banking Fixed Assets Inventory Service Wholegoods Rental PM Core Tracking Reports Web Links Windows Help

RIMSS WinNetStar New Wholegood Sales Order

Save Save and Close Save and New Print Void Capture Signature

General Attachments

Document Type: Sales Order Document #: 0  
 Status: Open Customer PO#:   
 Memo:

Customer Name and Address  
 Name: Derek Clow  
 Address 1: 109 Jackson Hill Lanerrrr  
 Address 2:  
 City: Boerne  
 State: TX Zip Code: 78001  
 Primary Contact: Clow, Derek (321) 332-8800

Hide Customer Information (F9)

Item Number (Ctrl-N): F2-Find Customer F3-Misc. C

| A... | Type      | Item Number  | Description      | Quant |
|------|-----------|--------------|------------------|-------|
| ▶    | Wholegood | (496) TRAV10 | TRUCK(496456456) |       |

Available Items and Drop Ships

|                  | Taxable | Non-Tax.    | Total       | Taxable |
|------------------|---------|-------------|-------------|---------|
| <b>Sub Total</b> | \$0.00  | \$15,000.00 | \$15,000.00 | \$0.00  |
| <b>Tax</b>       | \$0.00  |             | \$0.00      | \$0.00  |
| <b>Total</b>     | \$0.00  | \$15,000.00 | \$15,000.00 | \$0.00  |

Tax Group ST GROUP2 Rate 0.000 % SubTotal

Back Order BO/DS Subtotal BO/DS Tax BO/DS Total  
 \$15,000.00 0.0 \$0.00 \$0.00 \$0.00

Customer Deposit  
 Original Deposit \$0.00  
 Deposit Applied \$0.00  
 Unused Deposit \$0.00  
 Create Deposit Return Deposit

**Settlement**

|                 | Taxable | Non-Tax.    | Total       |
|-----------------|---------|-------------|-------------|
| <b>SubTotal</b> | \$0.00  | \$10,000.00 | \$10,000.00 |
| <b>Tax</b>      | \$0.00  |             | \$0.00      |
| <b>Total</b>    | \$0.00  | \$10,000.00 | \$10,000.00 |

Cash \$0.00  
 Check \$10,000.00 **Check #** 1234567  
 Credit Card \$0.00 **CC Type**   
 Customer Account \$0.00  
 Contract in Transit \$0.00 **Reference**   
 Sales Order Deposit \$0.00  
 Other \$0.00 **Reference**   
 Mfg Credit \$0.00 **Type**   
**Total** \$10,000.00  
**Change Due** \$0.00

F8 - Save and Print Receipt  
 F9 - Cancel  
 F10 - Capture Electronic Signature

Here the Deposit is being tendered by check 1234567. Hit F8-Save and Print Receipt to continue.



File View Company CRM Suppliers

RIMSS WinNetStar New Wholegood Sale

Save Save and Close Save and New

Easy Navigator

General Attachments

Document Type: Sales Order

Status: Open

Memo:

Customer Name and Address

Name: Derek Clow

Address 1: 109 Jackson Hill Laner

Address 2:

City: Boerne

State: TX Zip Code:

Primary Contact: Clow, Derek (321) 332

Hide Customer Information (F9)

Item Number (Ctrl-N):

| A... | Type      | Item Number  |
|------|-----------|--------------|
| ▶    | Wholegood | (446) TRAV10 |

Available Items and

|                  | Taxable | Non-Tax   |
|------------------|---------|-----------|
| <b>Sub Total</b> | \$0.00  | \$15,000. |
| <b>Tax</b>       | \$0.00  |           |
| <b>Total</b>     | \$0.00  | \$15,000. |

Tax Group: ST GROUP2

Boerne TX 78001

Contact: Clow, Derek (321) 332-8800

| Item Number         | Description | Qty  | Price       | Amount      | Disc  | Subtotal    | Sales Tax | Extended Amount | Back Order | Drop Ship |
|---------------------|-------------|------|-------------|-------------|-------|-------------|-----------|-----------------|------------|-----------|
| Sales Order Deposit |             |      |             |             |       |             |           |                 |            |           |
| Sales Order 152     |             | 1.00 | \$10,000.00 | \$10,000.00 | 0.00% | \$10,000.00 | \$0.00    | \$10,000.00     | 0          | 0         |

| Cash   | Check       | Check#  | CC     | CC Type | On Acct. | Mfg Credit | CIT    | Deposit | Other  |
|--------|-------------|---------|--------|---------|----------|------------|--------|---------|--------|
| \$0.00 | \$10,000.00 | 1234567 | \$0.00 |         | \$0.00   | \$0.00     | \$0.00 | \$0.00  | \$0.00 |

| Summary of Charges |                 |
|--------------------|-----------------|
| \$0.00             | Taxable         |
| \$10,000.00        | Non-Taxable     |
| \$10,000.00        | Subtotal        |
| \$0.00             | Sales Tax       |
| \$10,000.00        | Total           |
| \$10,000.00        | Amount Tendered |
| \$0.00             | Change Due      |

| OS Tax | BO/OS Total |
|--------|-------------|
| \$0.00 | \$0.00      |

Customer Deposit

|         |        |
|---------|--------|
| Deposit | \$0.00 |
| Applied | \$0.00 |
| Deposit | \$0.00 |

Deposit Return Deposit

Here is the WG Invoice printout for the Deposit amount.

Save Save and Close Save and New Print Void Convert to Invoice Capture Signature View Accounting Entries

General Attachments

Document Type: Sales Order Document #: 152 Invoice #: 0 Document Date: 1/7/2011  
 Status: Open Customer PO#: Salesman: Chris Coleman CC Auth. #: Memo:

**Customer Name and Address**  
 Name: Derek Clow  
 Address 1: 109 Jackson Hill Lanerrrr  
 Address 2:  
 City: Boerne  
 State: TX Zip Code: 78001  
 Primary Contact: Clow, Derek (321) 332-8800

**Shipping Information**  
 Ship To Shipping Method:  
 Shipment Date: 1/7/2011  
 Address 1: 1313 Mockingbird Laner NEW  
 Address 2: This is NEW  
 City: San Antonio  
 State: TX Zip Code: 78258

Hide Customer Information (F9)

Item Number (Ctrl-N): F2-Find Customer F3-Add Misc. Chrgs F4-Item Search F6-Add Wholegood F7-Add Trade-In F10-Apply Discount

| A... | P... | Type      | Item Number  | Description      | Quantity | Price       | Amount      | Discount | Subtotal    | Tax Group | Sales Tax | Total       | Back Order | BO/DS Subtotal | BO/DS Tax | BO/DS Total |
|------|------|-----------|--------------|------------------|----------|-------------|-------------|----------|-------------|-----------|-----------|-------------|------------|----------------|-----------|-------------|
|      |      | Wholegood | (446) TRAV10 | TRUCK(456456456) | 1.0      | \$15,000.00 | \$15,000.00 | 0.00 %   | \$15,000.00 | ST GROUP2 | \$0.00    | \$15,000.00 | 0.0        | \$0.00         | \$0.00    | \$0.00      |

< ||

|                  | Available Items and Drop Ships |             |                    | Back Orders |          |               | Total   |             |                    |
|------------------|--------------------------------|-------------|--------------------|-------------|----------|---------------|---------|-------------|--------------------|
|                  | Taxable                        | Non-Tax.    | Total              | Taxable     | Non-Tax. | Total         | Taxable | Non-Tax.    | Total              |
| <b>Sub Total</b> | \$0.00                         | \$15,000.00 | \$15,000.00        | \$0.00      | \$0.00   | \$0.00        | \$0.00  | \$15,000.00 | \$15,000.00        |
| <b>Tax</b>       | \$0.00                         |             | \$0.00             | \$0.00      |          | \$0.00        | \$0.00  |             | \$0.00             |
| <b>Total</b>     | \$0.00                         | \$15,000.00 | <b>\$15,000.00</b> | \$0.00      | \$0.00   | <b>\$0.00</b> | \$0.00  | \$15,000.00 | <b>\$15,000.00</b> |

Tax Group: ST GROUP2 Rate: 0.000 % SubTotal

**Customer Deposit**

|                         |             |
|-------------------------|-------------|
| <b>Original Deposit</b> | \$10,000.00 |
| <b>Deposit Applied</b>  | \$0.00      |
| <b>Unused Deposit</b>   | \$10,000.00 |

Once the WG Invoice for the Deposit is finalized, the "Unused Deposit" amount will populate with the Deposited amount.



File View Company CRM Suppliers Employees Banking Fixed Assets Inventory Service Wholegoods Rental PM Core Tracking Reports Web Links Windows Help

RIMSS WinNetStar Chart of Accounts SALES ORDER DEPOSITS 111-2-31001-01 UNDEPOSITED FUNDS 111-1-12000-01 Wholegood POS Document - 158 Wholegood POS Document - 153

Save Save and Close Save and New Print Void View Accounting Entries

General Attachments

Document Type: Invoice Document #: 153 Invoice #: 115 Document Date: 1/7/2011

Status: Paid Customer PO#: Salesman: Chris Coleman CC Auth. #:

Memo:

Customer Name and Address Shipping Information

Name: Derek Clow Ship To:  Shipping Method: Shipment Date: 1/7/2011

Address 1: 109 Jackson Hill Lanerrrr Address 1: 1313 Mockingbird Laner NEW

Address 2: City: Boerne Address 2: This is NEW

City: State: TX Zip Code: 78001 City: San Antonio

State: TX Zip Code: 78258

Primary Contact: Clow, Derek (321) 332-8800

Hide Customer Information (F9)

Item Number (Ctrl-N): F2-Find Customer F3-Add Misc. Chrgs F4-Item Search F5-Apply Core Crdts F6-Add Wholegood F7-Add Trade-In F8-Settle Invoice F10-Apply Discount

| A... | Type  | Item Number         | Description     | Quantity | Price       | Amount      | Discount | Subtotal    | Tax Group | Sales Tax | Total       | Back Order | BO/DS Subtotal | BO/DS Tax | BO/DS Total |
|------|-------|---------------------|-----------------|----------|-------------|-------------|----------|-------------|-----------|-----------|-------------|------------|----------------|-----------|-------------|
|      | Misc. | Sales Order Deposit | Sales Order 152 | 1.0      | \$10,000.00 | \$10,000.00 | 0.00 %   | \$10,000.00 | ST GROUP2 | \$0.00    | \$10,000.00 | 0.0        | \$0.00         | \$0.00    | \$0.00      |

|                  | Available Items and Drop Ships |             |                    | Back Orders |          |               | Total   |             |                    |
|------------------|--------------------------------|-------------|--------------------|-------------|----------|---------------|---------|-------------|--------------------|
|                  | Taxable                        | Non-Tax.    | Total              | Taxable     | Non-Tax. | Total         | Taxable | Non-Tax.    | Total              |
| <b>Sub Total</b> | \$0.00                         | \$10,000.00 | \$10,000.00        | \$0.00      | \$0.00   | \$0.00        | \$0.00  | \$10,000.00 | \$10,000.00        |
| <b>Tax</b>       | \$0.00                         |             | \$0.00             | \$0.00      |          | \$0.00        | \$0.00  |             | \$0.00             |
| <b>Total</b>     | \$0.00                         | \$10,000.00 | <b>\$10,000.00</b> | \$0.00      | \$0.00   | <b>\$0.00</b> | \$0.00  | \$10,000.00 | <b>\$10,000.00</b> |

Tax Group: ST GROUP2 Rate: 0.000 % SubTotal View Settlement

| Customer Deposit |             |
|------------------|-------------|
| Original Deposit | \$10,000.00 |
| Deposit Applied  | \$10,000.00 |
| Unused Deposit   | \$0.00      |

Here is a copy of the WG Invoice that was created for the Deposit amount. The description references back to the original Sales Order number.

Refresh Print Restore Layout

**Period** **Custom Date Range**  
 Today  From: 1/7/2011  To: 1/7/2011

Drag a column header here to group by that column

| Date     | Type                   | Document No. | Check # | Amount        | Location | Balance       | Reference          | Header Memo | Detail Memo | Reconciled |
|----------|------------------------|--------------|---------|---------------|----------|---------------|--------------------|-------------|-------------|------------|
| 1/7/2011 | Wholegood POS Document | 153          |         | (\$10,000.00) | 111      | (\$10,774.05) | Derek Clow (37799) |             |             | False      |

Here is the Sales Order Deposit liability account showing the Deposit amount.

| File View Company CRM Suppliers Employees Banking Fixed Assets Inventory Service Wholegoods Rental PM Core Tracking Reports Web Links Windows Help                |                   |              |         |                   |          |              |                 |             |             |            |
|---|-------------------|--------------|---------|-------------------|----------|--------------|-----------------|-------------|-------------|------------|
| RIMSS WinNetStar Wholegood POS Document - 152 Chart of Accounts SALES ORDER DEPOSITS 111-2-31001-01 Wholegood POS Document - 153 UNDEPOSITED FUNDS 111-1-12000-01 |                   |              |         |                   |          |              |                 |             |             |            |
| Refresh Print Restore Layout  |                   |              |         |                   |          |              |                 |             |             |            |
| Period  |                   |              |         | Custom Date Range |          |              |                 |             |             |            |
| Today   |                   |              |         | From: 1/7/2011    |          | To: 1/7/2011 |                 | Fetch       |             |            |
| Drag a column header here to group by that column   |                   |              |         |                   |          |              |                 |             |             |            |
| Date  | Type              | Document No. | Check # | Amount            | Location | Balance      | Reference       | Header Memo | Detail Memo | Reconciled |
| 1/7/2011  | Wholegood POS ... | 153          |         | \$10,000.00       | 111      | \$96,814.62  | Check (1234567) |             |             | False      |

Here is the Undeposited Funds register where you can see the Settled WG Invoice Deposit amount (note: Checks are settled to Undeposited Funds in this Company example).

RIMSS WinNetStar New Wholegood Invoice

Save Save and Close Save and New Print Void View Accounting Entries

General Attachments

Document Type: Invoice Document #: 0 Invoice #: 0 Document Date: 1/7/2011

Status: Open Customer PO#: Salesman: Chris Coleman CC Auth. #:

Memo:

Customer Name and Address Shipping Information

Name: Derek Clow Address 1: 109 Jackson Hill Lanerrrr Address 2: City: Boerne State: TX Zip Code: 78001 Primary Contact: Clow, Derek (321) 332-8800

Shipping Information

Ship To Shipping Method: Shipment Date: 1/7/2011 Address 1: 1313 Mockingbird Laner NEW Address 2: This is NEW City: San Antonio State: TX Zip Code: 78258

Hide Customer Information (F9)

Item Number (Ctrl-N): F2-Find Customer F3-Add Mac. Chrgs F4-Item Search F5-Apply Core Crdts F6-Add Wholegood F7-Add Trade-In F8-Settle Invoice F10-Apply Discount

| A... P... | Type      | Item Number  | Description      | Quantity | Price       | Amount      | Discount | Subtotal    | Tax Group | Sales Tax | Total       | Back Order | BO/DS Subtotal | BO/DS Tax | BO/DS Total |
|-----------|-----------|--------------|------------------|----------|-------------|-------------|----------|-------------|-----------|-----------|-------------|------------|----------------|-----------|-------------|
|           | Wholegood | (446) TRAV10 | TRUCK(456456456) | 1.0      | \$15,000.00 | \$15,000.00 | 0.00 %   | \$15,000.00 | ST GROUP2 | \$0.00    | \$15,000.00 | 0.0        | \$0.00         | \$0.00    | \$0.00      |

|                  | Available Items and Drop Ships |             |                    | Back Orders |          |               | Total   |             |                    |
|------------------|--------------------------------|-------------|--------------------|-------------|----------|---------------|---------|-------------|--------------------|
|                  | Taxable                        | Non-Tax.    | Total              | Taxable     | Non-Tax. | Total         | Taxable | Non-Tax.    | Total              |
| <b>Sub Total</b> | \$0.00                         | \$15,000.00 | \$15,000.00        | \$0.00      | \$0.00   | \$0.00        | \$0.00  | \$15,000.00 | \$15,000.00        |
| <b>Tax</b>       | \$0.00                         | \$0.00      | \$0.00             | \$0.00      | \$0.00   | \$0.00        | \$0.00  | \$0.00      | \$0.00             |
| <b>Total</b>     | \$0.00                         | \$15,000.00 | <b>\$15,000.00</b> | \$0.00      | \$0.00   | <b>\$0.00</b> | \$0.00  | \$15,000.00 | <b>\$15,000.00</b> |

Tax Group ST GROUP2 Rate 0.000 % SubTotal

**Customer Deposit**

Original Deposit \$10,000.00

Deposit Applied \$0.00

Unused Deposit \$10,000.00

Here we have converted the WG Sales Order to a WG Invoice to actually record the Customers purchase. The Deposit details are available on the WG Invoice in the Customer Deposit block.

File View Company CRM Suppliers Employees Banking Fixed Assets Inventory Service Wholegoods Rental PM Core Tracking Reports Web Links Windows Help

RIMSS WinNetStar New Wholegood Invoice

Save Save and Close Save and New Print Void View Account

General Attachments

Document Type: Invoice Document #: 0

Status: Open Customer PO#:

Memo:

Customer Name and Address

Name: Derek Clow

Address 1: 109 Jackson Hill Lanerrrr

Address 2:

City: Boerne

State: TX Zip Code: 78001

Primary Contact: Clow, Derek (321) 332-8800

Hide Customer Information (F9)

Item Number (Ctrl-N): F2-Find Customer F3-Misc. C

| A...<br>P... | Type      | Item Number  | Description      | Quant |
|--------------|-----------|--------------|------------------|-------|
| W            | Wholegood | (446) TRAV10 | TRUCK(456456456) |       |

Available Items and Drop Ships

|                  | Taxable | Non-Tax.    | Total              | Taxable |
|------------------|---------|-------------|--------------------|---------|
| <b>Sub Total</b> | \$0.00  | \$15,000.00 | \$15,000.00        | \$0.00  |
| <b>Tax</b>       | \$0.00  |             | \$0.00             | \$0.00  |
| <b>Total</b>     | \$0.00  | \$15,000.00 | <b>\$15,000.00</b> | \$0.00  |

Tax Group ST GROUP2 Rate 0.000 % SubTotal

Back Order BO/DS Subtotal BO/DS Tax BO/DS Total

|             |     |        |        |        |
|-------------|-----|--------|--------|--------|
| \$15,000.00 | 0.0 | \$0.00 | \$0.00 | \$0.00 |
|-------------|-----|--------|--------|--------|

Customer Deposit

|                  |             |
|------------------|-------------|
| Original Deposit | \$10,000.00 |
| Deposit Applied  | \$0.00      |
| Unused Deposit   | \$10,000.00 |

Settlement

|                 | Taxable | Non-Tax.    | Total       |
|-----------------|---------|-------------|-------------|
| <b>SubTotal</b> | \$0.00  | \$15,000.00 | \$15,000.00 |
| <b>Tax</b>      | \$0.00  |             | \$0.00      |
| <b>Total</b>    | \$0.00  | \$15,000.00 | \$15,000.00 |

Cash \$0.00

Check \$0.00 Check #

Credit Card \$0.00 CC Type

Customer Account \$0.00

Contract in Transit \$0.00 Reference

Sales Order Deposit \$10,000.00 Reference

Other \$0.00 Reference

Hfg Credit \$0.00 Type

**Total** \$10,000.00

**Change Due** (\$5,000.00)

F8 - Save and Print Receipt

F9 - Cancel

F10 - Capture Electronic Signature

When we settle the WG Invoice, the Unused Deposit amount is automatically populated in the Sales Order Deposit field. You can apply less than the Unused Deposit amount but not more (if you apply less than the full Unused Deposit amount, then an Unused Deposit amount will remain). To fully Settle the Invoice, you may need to add additional tender amounts to Cash, Check, Credit Card, etc.



File View Company CRM Suppliers Employees Banking Fixed Assets Inventory Service Wholegoods Rental PM Core Tracking Reports Web Links Windows Help

RIMSS WinNetStar New Wholegood Invoice

Save Save and Close Save and New Print Void View Accounts

General Attachments

Document Type: Invoice Document #: 0  
 Status: Open Customer PO#:   
 Memo:

Customer Name and Address  
 Name: Derek Clow  
 Address 1: 109 Jackson Hill Lanerrrr  
 Address 2:  
 City: Boerne  
 State: TX Zip Code: 78001  
 Primary Contact: Clow, Derek (321) 332-8800

Hide Customer Information (F9)

Item Number (Ctrl+N): F2-Find Customer F3-A Misc. C

| A... | Type      | Item Number  | Description      | Quant |
|------|-----------|--------------|------------------|-------|
| ▶    | Wholegood | (446) TRAV10 | TRUCK(456456456) |       |

Available Items and Drop Ships

|           | Taxable | Non-Tax.    | Total       | Taxable |
|-----------|---------|-------------|-------------|---------|
| Sub Total | \$0.00  | \$15,000.00 | \$15,000.00 | \$0.00  |
| Tax       | \$0.00  |             | \$0.00      | \$0.00  |
| Total     | \$0.00  | \$15,000.00 | \$15,000.00 | \$0.00  |

Tax Group ST GROUP2 Rate 0.000 % SubTotal

Settlement

|          | Taxable | Non-Tax.    | Total       |
|----------|---------|-------------|-------------|
| SubTotal | \$0.00  | \$15,000.00 | \$15,000.00 |
| Tax      | \$0.00  |             | \$0.00      |
| Total    | \$0.00  | \$15,000.00 | \$15,000.00 |

Cash \$0.00  
 Check \$5,000.00 Check # 1234568  
 Credit Card \$0.00 CC Type  
 Customer Account \$0.00  
 Contract in Transit \$0.00 Reference  
 Sales Order Deposit \$10,000.00  
 Other \$0.00 Reference  
 Mfg Credit \$0.00 Type

Total \$15,000.00  
 Change Due \$0.00

F8 - Save and Print Receipt  
 F9 - Cancel  
 F10 - Capture Electronic Signature

|  | Back Order  | BO/DS Subtotal | BO/DS Tax | BO/DS Total |
|--|-------------|----------------|-----------|-------------|
|  | \$15,000.00 | 0.0            | \$0.00    | \$0.00      |

Customer Deposit

|                  |             |
|------------------|-------------|
| Original Deposit | \$10,000.00 |
| Deposit Applied  | \$0.00      |
| Unused Deposit   | \$10,000.00 |

In this example, a check was accepted for \$5,000.00 to fully settle the WG Invoice amount and the full Unused Deposit of \$10,000.00 was also used. Hit F8-Save and Print Receipt to settle the WG Invoice.



File View Company CRM Suppliers

RIMSS WinNetStar New Wholegood Invoice

Save Save and Close Save and New

General Attachments

Document Type: Invoice

Status: Open

Memo:

Customer Name and Address

Name: Derek Clow

Address 1: 109 Jackson Hill Laner

Address 2:

City: Boerne

State: TX Zip Code:

Primary Contact: Clow, Derek (321) 332

Hide Customer Information (F9)

Item Number (Ctrl-N):

| A... | Type      | Item Number  |
|------|-----------|--------------|
| P... | Wholegood | (446) TRAV10 |

Available Items and

|                  | Taxable | Non-Tax     |
|------------------|---------|-------------|
| <b>Sub Total</b> | \$0.00  | \$15,000.00 |
| <b>Tax</b>       | \$0.00  |             |
| <b>Total</b>     | \$0.00  | \$15,000.00 |

Tax Group: ST GROUP2

Current Page: none Total Pages: 0 Zoom Factor: 100%

### Wholegood Invoice

| Description      | Qty  | Price       | Amount      | Disc  | Subtotal    | Tax    | Amount      | Order | Ship |
|------------------|------|-------------|-------------|-------|-------------|--------|-------------|-------|------|
| (446) TRAV10     |      |             |             |       |             |        |             |       |      |
| TRUCK(456456456) | 1.00 | \$15,000.00 | \$15,000.00 | 0.00% | \$15,000.00 | \$0.00 | \$15,000.00 | 0     | 0    |

| Cash   | Check      | Check # | CC     | CC Type | On Acct. | Mfg Credit | CIT    | Deposit     | Other  |
|--------|------------|---------|--------|---------|----------|------------|--------|-------------|--------|
| \$0.00 | \$5,000.00 | 1234568 | \$0.00 |         | \$0.00   | \$0.00     | \$0.00 | \$10,000.00 | \$0.00 |

| Summary of Charges |                 |
|--------------------|-----------------|
| \$0.00             | Taxable         |
| \$15,000.00        | Non-Taxable     |
| \$15,000.00        | Subtotal        |
| \$0.00             | Sales Tax       |
| \$15,000.00        | Total           |
| \$15,000.00        | Amount Tendered |
| \$0.00             | Change Due      |

| BO/DS Subtotal | BO/DS Tax | BO/DS Total |
|----------------|-----------|-------------|
| \$0.00         | \$0.00    | \$0.00      |

| Customer Deposit |             |
|------------------|-------------|
| Original Deposit | \$10,000.00 |
| Deposit Applied  | \$0.00      |
| Unused Deposit   | \$10,000.00 |

Here is the WG Invoice print out showing payment by Check and Deposit.

File View Company CRM Suppliers Employees Banking Fixed Assets Inventory Service Wholegoods Rental PM Core Tracking Reports Web Links Windows Help

RIMSS WinNetStar Chart of Accounts SALES ORDER DEPOSITS 111-2-31001-01

Refresh Print Restore Layout

Period Today From: 1/7/2011 To: 1/7/2011 Fetch Custom Date Range

Drag a column header here to group by that column

| Date     | Type              | Document No. | Check # | Amount        | Location | Balance       | Reference          | Header Memo | Detail Memo | Reconciled |
|----------|-------------------|--------------|---------|---------------|----------|---------------|--------------------|-------------|-------------|------------|
| 1/7/2011 | Wholegood POS ... | 153          |         | (\$10,000.00) | 111      | (\$10,774.05) | Derek Clow (37799) |             |             | False      |
| 1/7/2011 | Wholegood POS ... | 154          |         | \$10,000.00   | 111      | (\$774.05)    | Derek Clow (37799) |             |             | False      |

Here is the Sales Order Deposit liability account again showing the original Deposit credit amount and the Deposit debit amount (from the final settled WG Invoice).

File View Company CRM Suppliers Employees Banking Fixed Assets Inventory Service Wholegoods Rental PM Core Tracking Reports Web Links Windows Help

RIMSS WinNetStar Chart of Accounts SALES ORDER DEPOSITS 111-2-31001-01 UNDEPOSITED FUNDS 111-1-12000-01

Refresh Print Restore Layout

Period Custom Date Range

Today From: 1/7/2011 To: 1/7/2011 Fetch

Drag a column header here to group by that column

| Date     | Type              | Document No. | Check # | Amount      | Location | Balance      | Reference       | Header Memo | Detail Memo | Reconciled |
|----------|-------------------|--------------|---------|-------------|----------|--------------|-----------------|-------------|-------------|------------|
| 1/7/2011 | Wholegood POS ... | 153          |         | \$10,000.00 | 111      | \$96,814.62  | Check (1234567) |             |             | False      |
| 1/7/2011 | Wholegood POS ... | 154          |         | \$5,000.00  | 111      | \$101,814.62 | Check (1234568) |             |             | False      |

Here is the Undeposited Funds register again where you can see the initial WG Invoice Deposit amount and the final WG Invoice amount (note: Checks are settled to Undeposited Funds in this Company example).

**\*\* End \*\***