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What's going on, edition 79-6 (October 29, 1979)

American Institute of Certified Public Accountants

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What's Going On

Edition 79-6

October 29, 1979

Board of Directors Authorizes Additions to Staff Benefits Program

- **Institute Contribution to Employee Family Health Coverage Increased to 50% of Cost**
- **State Society Dues Now Reimbursed**
- **Recognition to be Given to Staff Members Who Pass Uniform CPA Examination**

Additional fringe benefits were added to the Staff's benefits program by action of the Institute's Board of Directors at their September 20-21 meeting.

Some of the questions raised during the Q&A session of the last annual Staff meeting led to a survey of some of the major public accounting firms to determine what their policies are in regard to employee benefits.

The results of the survey prompted a recommendation to the Institute's Board of Directors that the Staff's benefits program be augmented by: (1) increased contribution by the Institute to the cost of employee family health coverage, (2) reimbursement of State Society dues, and (3) recognizing Staff members who pass the CPA Exam. The Board approved all three recommendations.

Passing the CPA Exam

Any member of the Staff who passes the Uniform CPA Examination while an employee of the Institute will receive a catalog of gifts in the \$200 (wholesale) range from which to choose an appropriate memento of the happy occasion.

State Society Dues Reimbursement

Effective October 1, the Institute will reimburse CPA Staff members the cost of membership dues in a State Society which is either the Society of office (D.C. or N.Y.) or of residence.

Family Health Coverage

At the present time, an employee pays \$46.36 a month towards the cost of dependent health coverage and the Institute contributes \$11.11 or approximately 19%. As of November 1, the Institute will increase its contribution to \$28.73 per month—50% of the cost of dependent coverage.

George Taylor Retires November 1

On October 31, George Taylor, AICPA's Senior Controller, will close the Institute's books and ledgers over which he's kept an eagle eye for the past eighteen and a half years; he will bequeath the worries of reopening those financial records, preparing forecasts and having to live within budgets to his successors; and, exchanging the streets of New York for the fairways of Tennessee, he will retire from the Institute Staff.

Only 16 of the present 476-member Staff were already working for the Institute when, on



April 10, 1961, George arrived at the scene as the new Assistant Controller. At that time, the Staff numbered 152.

In those less complicated days, the Accounting Department had a staff of four; Circulation had grown to eleven—plus four in Key Punch, and Order & Membership Records (one department) had a grand total of eight employees. Today, there are over 80 Staff members in those same groups.

The increase in Staff over the past eighteen years reflects the growth of the membership—from 41,000 in 1961 to 151,000 today.

(please turn to page 3)

September Newcomers



Deborah Gordon
*Centrex Operator,
Office Services*
Formerly a Teacher's Assistant
with the Brownstone School.



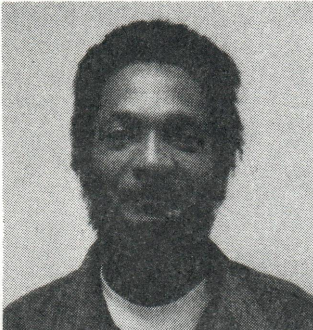
Ronald Gatewood
*Shipping Clerk,
CPE Collating*
Previously worked with
Scott Realty.



Barbara Masciangelo
*Production Associate,
Publications*
Formerly an Assistant Editor
with Stone & Webster



Curtis Bales
*Clerk,
CPE Collating*
Most recently worked as a Clerk
for Office Temporaries, Inc.



Harold Hemming
*Offset Press Operator,
Reproduction*
Formerly a Pressman for
the Ministry of Youth Sports
in Jamaica, W.I.



Kathy Kattenberg
*Production Assistant,
CPE Production*
Most recently Assistant to
the Editor-in-Chief of
Adult Division, Dial Press.



Juliet Sabitri
*Clerk-Typist,
General Accounting*
Previously worked as a Typist
for David Crystal, Inc.



Fern Samuels
*Typist,
Special Services*
Recently completed Basic
Office Practices course at
Washington Business Inst.

Q&A

Questions, comments and suggestions from Staff members concerning the Institute's operations are invited.

Questions submitted since the last issue of *WGO* are reproduced below together with answers reflecting Institute policy.

Send your questions, comments or suggestions to:
Editor, *WGO*, % Personnel.

*From Irene Yablon, Correspondent,
Circulation:*

"I understand that the Institute has an unwritten policy that we are not allowed to attach anything to the walls or partitions.

"I feel that this is unfair when memos, folders, etc., are put there to facilitate the work.

"Please explain this policy. When replying please bear in mind that without the memos, folders, etc., on the walls or partitions it will take longer to complete the work.

Thank you."

Answer: You understand correctly; we do have an unwritten policy that limits what can be hung on walls and partitions to prints and art reproductions selected for their decorative qualities and compatibility to enhance the clean, attractive, colorful and business-like atmosphere we have enjoyed since moving here, to 1211, five years ago. Schedules, lists, memos, folders and other miscellaneous aids stuck up on the wall may speed up your work; however, they could probably be organized just as easily into a reference manual and used that way at no great loss in efficiency and with the result of a much more attractive office. Try it—like they used to say about chicken soup—it couldn't hurt.

From two unidentified sources, the following combination of questions, comments and suggestions:

"I would appreciate if the situation stated below could be rectified:

"In our canteen, the prices of cakes vary, depending on who is cashiering. I am suggesting that a price list be posted behind the cashier so that there be no reason for discussing the price, for which they get very annoyed. It does no good because one has to pay what they

Q&A continued

ask. Incidentally, their prices are outrageous, especially on bagels and bialys. Would be happy to see a price list of the cakes posted there soon.

"Thank you!"

"Why not put a price list on the wall behind the counter in the cafeteria? It should be as legible as the one that has the daily specials. It seems to me that for a subsidised company canteen, rolls, bagels, danish, cakes, etc., are way over priced. I paid 49¢ for a danish and the next day someone paid 33¢. Please see if something can be done to alleviate price discrepancies—a list in the right place would benefit both employees and canteen workers."

Answer: Both of the above memos were brought to the attention of John Lannig, Director of our Office Services Division and the link between the AICPA and Canteen Corp., at the time we received them with the result that very shortly thereafter, a price list was put up. That should take care of any questions about price discrepancies.

With respect to prices, if you think they're outrageous, try the outside world and if you can do better, tell the Cafeteria Manager and tell John Lannig—but bring proof—and who knows, you just might win your case.

An anonymous employee asks the following:

"I think its nice that you close the Institute at 3:00 on certain holidays and even nicer that you let us know in advance. My only question is: Why can't employees who normally begin their work day earlier than 9:00 leave earlier than 3:00?"

Answer: The key to this question is that the Staff is not being informed that we're only going to work 5 or however-many hours on a given day, but that the offices are going to close at such-and-such a time.

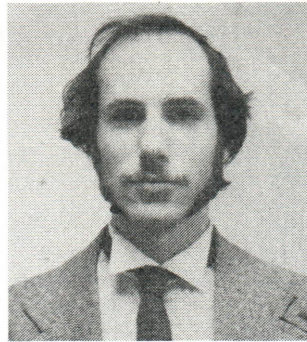
Note: Other questions will be answered in later editions of WGO.

George Taylor Retires

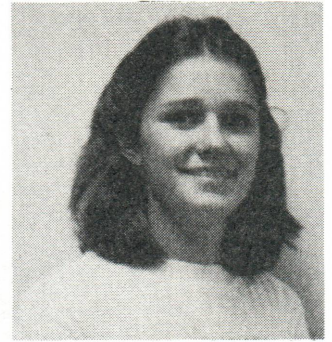
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The numbers of dollars involved in George's years as Controller have also grown: from a total income in the 1961-62 budget of \$1,806,000 to a projected income in the current 1979-80 budget of \$33,370,000.

Born, raised and educated in North Carolina, George and his wife, Mary Leslie, known as "Les" to her many friends, will return to their beloved Southland when, on November 1, they move into their new home in Columbia, Tennessee.



Brian Kintish
Assistant Editor,
Publications
Previously a Production Editor with Radio & TV Reports, Inc.



Kerry O'Rourke
Order Clerk,
Order Department
Before joining the AICPA she was a student at the College of Mount Saint Vincent.



Kim Kaye
Order Clerk,
Order Department
A recent graduate of Saint Nicholas of Tolentine High School.



Linda Vaglio
Order Clerk,
Order Department
Recently graduated from Cardinal Spellman High School.



Elsie Herbello
Secretary,
CPE Technical
Previously a Teacher at the St. Louis State School and Hospital.



Margaret Stevens
Clerk,
Office Services
Formerly a Telephone Information Clerk for Madison Square Garden.

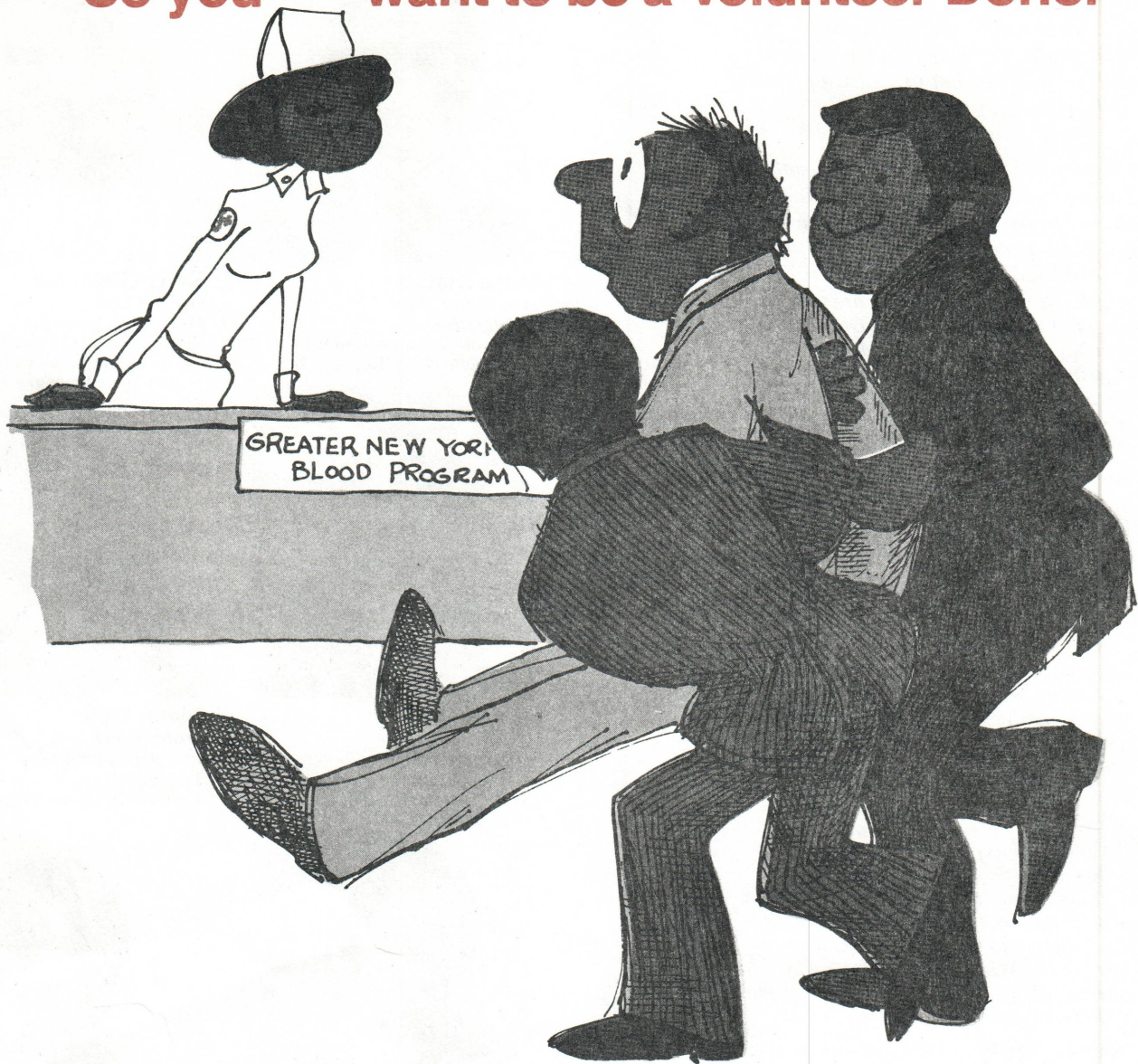


Maria Merolla
Correspondent,
Circulation
Recently worked as Clerk-Typist for Volt Technical.



Sheila McElhatton
Clerk-Typist,
Library
A recent graduate of Sacred Heart High School.

“So you want to be a Volunteer Donor”



Once again, the Institute will be taking part in a Blood Program to assure employees and their families unlimited blood replacement. We would like 100 volunteer donors to help contribute to our community's need.

There is a provision for blood transfusions in the staff's group insurance program which would cover the cost of blood in any emergency; however, it is important to realize that such coverage does not guarantee the availability of blood when it is needed. Only membership in a Blood Program can give you a sufficient blood supply in time of need.

The Blood Program administrators have agreed to provide us with a mobile unit which will be located in the Committee Members Dining Room (6th Floor) on Tuesday, Nov. 6. We hope that the convenience of an in-house mobile unit will boost this year's donation to a new high. **WE NEED YOUR SUPPORT.** Please give.