# **About Canadian Natural**



# Who is Canadian Natural?

Canadian Natural Resources Limited (Canadian Natural) is one of the largest independent crude oil and natural gas producers in Canada. Canadian Natural is a publicly traded company on the TSX and NYSE as CNQ.

## What is Canadian Natural's mission statement and what are the company's core values?

Canadian Natural strives to live through our mission statement, "To develop people to work together to create value for the Company's shareholders by doing it right with fun and integrity".

We are committed to operating safely and responsibly. Safety is a core value at Canadian Natural and is paramount in all of our activities. Our ultimate goal is no harm to people and no safety incidents. We conduct all of our operations in a way that identifies, avoids and mitigates harm to the health and safety of employees, contractors, the public and the environment.

Our approach to energy development values environmental performance and stewardship. We strive to ensure that our operations comply with and exceed industry standards, government regulations and regulatory guidelines concerning the protection of the environment and the public.

# What does Canadian Natural do to help the environment?

At Canadian Natural, we are committed to operating responsibly and ensuring that the way we conduct our business demonstrates our mission of "doing it right". We strive to ensure that our operations comply with and exceed industry standards, government regulations and regulatory guidelines concerning the protection of the environment and the public.

#### How do I follow Canadian Natural on social media?

Follow us on LinkedIn and Twitter

# Working at Canadian Natural

# What is Canadian Natural's recruitment process?

Applying on our online career postings is the quickest and best way/route to get your resume reviewed by a Recruiter. After you have submitted your application, all resumes are screened and only suitable candidates are contacted for an interview(s). Once a successful candidate has been selected, an offer of employment is extended. Time frames may vary depending on factors such as nature of the position and volume of applications.

# I received a rejection letter for a position I had applied for. What can I do to be considered for employment in the future?

We thank you for your interest in employment at Canadian Natural. New positions are posted daily on our career page, and we encourage our applicants to visit our <u>website</u> and apply to new opportunities that match your professional skills and experience.

# What are the compensation and benefits offered to employees at Canadian Natural?

Canadian Natural strives to share company success with all employees. We offer:

- Competitive salary
- Stock options
- Stock saving plans
- Benefits
  - $\circ \quad \text{Vision care} \quad$
  - o Dental Insurance
  - Extended health wellness program
  - Employee and family assistance program
  - o Basic & dependent life insurance
  - Annual vacation

The company operates in many different locations and offers additional premiums to those working at these locations. For some locations, the company provides the following:

- Company sponsored location premiums
- Fly-In/Fly-Out allowance
- Site Accommodations

#### Is travel required?

Depending on the position, you may be presented with the opportunity to work at various site locations. If extensive travel is required for a role, this will be stated in the job posting and will be discussed in the interview process.

# Does Canadian Natural encourage employee development?

Yes, Canadian Natural encourages employee development. Our mission statement is, "To develop people to work together to create value for the Company's shareholders by doing it right with fun and integrity."

# **Online Application Process at Canadian Natural**

I am a first time user interested in a job at Canadian Natural. What should I do?

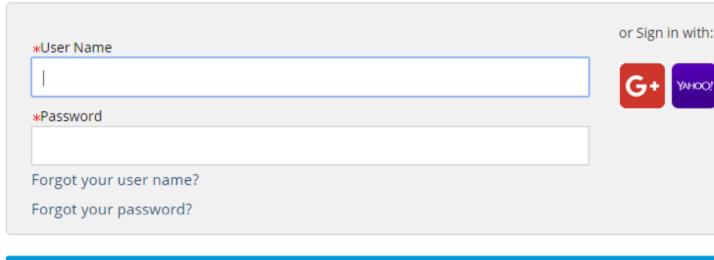
To submit an application to a specific position:

1) Click on the 'Apply Online' button (found at the top and bottom of the page) for the position/posting you wish to apply for.

Canadian Natural	
JOB SEARCH MY JOBPAGE	
Basic Search	
Return to the home page	
	Apply Online
	Add to My Job Cart
🖸 SHARE 🔣 🎔 🖂	

You will be prompted to login as a candidate, click on 'New User' to create a profile.

Mandatory fields are marked with an asterisk.

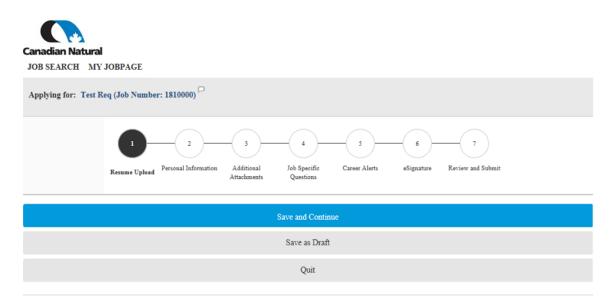


Login
New User

It will then redirect you to the Application page where you will have to complete an application form by uploading your resume or LinkedIn Profile.

# Please note: Uploading any of these options will allow you to save a significant amount of time and is the best way to complete an application.

This option auto-completes many fields in the application form. Please note that any fields marked with an asterisk are required to successfully complete the application process.



Resume Upload

#### Profile Upload

You can submit personal and professional information by uploading a resume or by importing a profile from a third-party service. The system will automatically extract the relevant information from the profile or the resume and fill out part of the online submission. You can review the extracted information and make the appropriate changes in the next steps.

If you do not upload a profile or a resume, you will need to fill out the online submission manually.

Import profile data



Or upload a resume



Note: Once the process is completed, please verify the fields containing values automatically extracted from the resum

fill out some of them.

2) Once you ensure that all fields marked with an asterisk (\*) are completed, click on the 'Submit' button to complete your job application.

Remember to record your password. Using this password along with your e-mail address, you are now able to login as a previous applicant to the careers site anytime to apply to other opportunities and update your contact information or resume.

#### I am a returning user interested in a job at Canadian Natural. What should I do?

To submit an application to a specific position:

1) If you have already registered for an account and are a returning user, simply input your username and password, then click the 'Login' button.

*User Name  Password  Forgot your user name?  Forgot your password?	or Sign in with:
	ogin
Save an	d Continue
Save	as Draft
	Quit

Mandatory fields are marked with an asterisk.

2) You will then be re-directed to the Application pages where you will complete all the required fields marked with a red asterisk. Once you ensure that all fields are completed, you will be able to review and submit your job application.

## Can I send a resume via fax or email?

If you wish to apply for a position, please do so through our online application system. Applying or registering online through our online application system is the fastest and best way to get your resume reviewed by a Recruiter. The online system also allows us to communicate with you throughout the application process.

#### Can I apply for multiple positions?

Yes, you can apply for multiple jobs. We encourage you to apply for any positions that are suited to your professional experience and skills.

#### What are the acceptable formats for resume submission within your system?

The following formats are accepted when a candidate is uploading their resume: DOC, DOCX, RTF, PDF, and TXT.

#### I am having problems uploading my resume. What should I do?

If you are experiencing technical difficulties such as not being able to upload your resume, it may be due to your internet browser settings. Try the following helpful hints to resolve the problem:

### **Change Compatibility View**

If you are using Internet Explorer, follow these steps:

- 1. In the menu bar, click on 'Tools'
- 2. Select 'Compatibility View'

This will correct compatibility problems between the browser and website and may help solve the problem of not being able to upload your resume.

# **Clearing Your Cookies**

If you are using Internet Explorer, follow these steps:

- 1. In the menu bar, click on 'Tools', then select 'Internet Options'
- 2. Once the 'Internet Options' window appears, select the 'General' tab
- 3. In the 'Browsing History' section, click on the 'Delete' button
- 4. Once the 'Delete Browsing History' window appears, check the 'Cookies' box
- 5. Click the 'Delete' button

#### Start a brand new browsing session

Try starting a new browser session by exiting the browser you currently have opened and then reopening a new browser window.

#### I am having problems resetting my password. What should I do?

If you are experiencing technical difficulties such as not being able to reset your password, it may be due to your internet browser settings. Try the following helpful hints to resolve the problem:

## **Change Compatibility View**

If you are using Internet Explorer, follow these steps:

- 1. In the menu bar, click on 'Tools'
- 2. Select 'Compatibility View'

This will correct compatibility problems between the browser and website and may help solve the problem of not being able to reset your password.

# **Clearing Your Cookies**

If you are using Internet Explorer, follow these steps:

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### Start a brand new browsing session

Try starting a new browser session by exiting the browser you currently have open and then reopening a new browser window.

#### I cannot apply to multiple positions. What should I do?

If you are experiencing technical difficulties such as not being able to apply to multiple positions, it may be due to your internet browser settings. Try the following helpful hints to resolve the problem:

# Change Compatibility View

If you are using Internet Explorer, follow these steps:

- 1. In the menu bar, click on 'Tools'
- 2. Select 'Compatibility View'

This will correct compatibility problems between the browser and website and may help solve the problem of not being able to submit your application for more than one position.

#### How do I know if Canadian Natural received my application?

Applicants who submit an online application are notified by e-mail with a confirmation of successful application.

# Fraudulent Employment Offers from Third Party Groups

# How do I know if I have received a fraudulent employment offer from a third party group and what should I do if I have received such an offer?

Please contact our Corporate Security group at Corporate.Security@cnrl.com if you have questions or need more information regarding a potentially fraudulent job offer.