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October 21, 2020

**RECREATION AND PARKS  
ADVISORY COMMITTEE  
MEETING  
AGENDA**

**6:00 PM**

[www.JohnsCreekGA.gov](http://www.JohnsCreekGA.gov)

As set forth in the Americans with Disabilities Act of 1990, the City of Johns Creek will assist citizens with special needs given proper notice (7 working days) to participate in any open meetings of the City of Johns Creek. Please contact the City Clerk's Office via telephone (678-512-3212) or email at [joan.jones@johnscreekga.gov](mailto:joan.jones@johnscreekga.gov) should you need assistance.

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1. **Call to Order**
2. **Roll Call**
3. **Public Comment**
4. **Reports and Presentations**
  - . 4a. Park Association Reports
    - 2. [October 2020 RPAC Division Update.pdf](#)
  - . 4b. Division Update
    - 2a. [October 2020 RPAC Report.pdf](#)
5. **Old Business**
6. **New Business**
  - . Review of Parks without Borders Agreement
    - 3. [11.02.20 - Memo - Parks without Borders - Renewal of MOU with Alpharetta.pdf](#)
    - 3a. [11.02.20 - Attachment - Parks Without Borders MOU\\_redline.pdf](#)
  - . Consideration of Meeting Minutes
    - 4. [2020-02-19 RPAC Minutes\\_Draft.pdf](#)
    - 4a. [2020-07-22 SCM RPAC Minutes\\_Draft.pdf](#)
    - 4b. [2020-09-02 SCM RPAC Minutes\\_Draft.pdf](#)
    - 4c. [2020-09-23 SCM RPAC Minutes\\_Draft.pdf](#)
7. **Other Business**
8. **Adjournment**

CITY OF JOHNS CREEK  
 RECREATION & PARKS ADVISORY COMMITTEE UPDATE  
RECREATION PROGRAMS & EVENTS UPDATE

**Fall Coed Adult Softball**

- 4 teams – Tuesday nights at Ocee Field 4
- Games started August 18

**North Fulton Special Needs**

Currently on hold

**Park Place Active Adult Center**

- Holding some programs/activities at the Mark Bulkhalter Amphitheater
- Park Place facility currently used for Early Voting.

Upcoming Programs/Events

- Friday, October 23 – Outdoor Movie at Newtown Park – The Addams Family
- Saturday, October 24 – **JC Symphony String Quartet “Pop Up” Performance** – 10:30am – 12:30pm  
Mark Bulkhalter Amphitheater
- Wednesday, November 11 – **Veteran’s Day** – JC Symphony Brass Quintet “Pop Up” Performance 11am  
– 1m - Johns Creek Veterans Memorial Walk
- Saturday, December 5 – Santa Firetruck Tour of Johns Creek
- Saturday, December 12 – Santa Zoom Calls

**\*\*Upcoming Special Event Permits**

<b>JOHNS CREEK Private Event Schedule</b>			
OPAA Baseball Tourney	Sun. October 18	Ocee Fields 1-4	9am – 8:30pm
Leadership JC – Amphitheater Rental	Tue. October 27	Newtown Park Amphitheater	4:30pm – 8:30pm
PCR5 5K	Sun. November 8	Newtown Park	10am – 12pm

**September 2020 Facility Rentals**

- Baseball/Grass Fields 12
- Turf Fields 14
- Newtown Clubhouse 0 (Facility closed to the public)
- Park Pavilions 15
- Tennis Courts 2
- Cricket Batting Cages 16
- Cricket Turf Pitch Field 28
- Newtown Amphitheater 0

PARKS & PROJECTS UPDATE

Park Refresh Projects				
Project	JC PM	Contractor	Completion Date	Risk/Issues
Shakerag Park Upper Restroom Renovation	Robby	K Team	Nov 2020	Demo complete. Tile installed; painting and electrical
Newtown E-Kiosk	Kirk	Blue Square	Oct 2020	Install in progress Hardware issues
Shakerag Park Track Re-Pave	Tracy	TBD	TBD	Will include in FY 21 Neighborhood Paving

Park Projects Under Construction					
Project	JC PM	Contractor	Bond	Completion Date	Risk/Issues
Cauley Creek Trail	Robby	Archimetrix	Y	Spring 2021	Pre con held on 10/6; Ground breaking event on Thursday/Oct 15
Rogers Bridge	Chris	Astra	Y		Awaiting some construction proposals from Astra
State Bridge Park	Robby		Y	Sept 2020	Preliminary trail laid out; Will begin to finalize this week
Morton Road Park	Robby	PRO Building Systems	Y	Oct 2020	Concrete to conclude this week; landscape continues; bathroom continues; basketball court underway
Cricket Cage Ext	Tracy	Barber Sports	Y	Nov 2020	Pre Con held for 10/8; awaiting schedule
Cricket Cages	Tracy	Barber Sports	Y	Nov 2020	To begin this week
Cricket Pitch	Robby	Field Turf	Y	Dec 2020	Awaiting contract; should begin by end of month
Wall That Heals Phase 3	Robby	Nestors Landscape Electrical	N	Oct 2020	Lighting on the memorial is complete

Park Projects Under Design					
Project	JC PM	Consultant	Next Milestone	Date	Council Action
Cauley Creek	Robby	Barge Design	Project Update this week; MRPA	Spring 2021	May 2021
Linear Park	Robby	N/A	Towne Center planning		TBD

Newtown Park Perimeter Trail	Robby	CHA	Awaiting finalization of design task order	Fall 2020	
Autrey Mill Program Barn Bathroom	Robby	TBD	Awaiting proposal	Oct 2020	TBD
Ocee Park Pavilion	Robby	TBD	Awaiting proposal	Oct 2020	TBD
Autrey Mill New Bathroom	Robby	TBD	Awaiting proposal; survey ordered	Oct 2020	TBD
Autrey Mill Pavilion	Robby	TBD	Awaiting proposal; survey ordered	Oct 2020	TBD
Ocee Park Soft Trail	Tracy	TBD	Field site conducted: working on concept drawing	TBD	TBD
Newtown Park Soft Trail	Tracy	TBD	Concept phase	TBD	TBD



a non-profit youth athletic association of Johns Creek

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RPAC Report- October 2020

Newtown Recreation is wrapping up our Fall season in a couple weeks we're registering for our Winter season currently.

We're only offering flag football this winter.

Currently we have a smaller than usual fall season (like most places)- 156 kids in soccer, 133 in lacrosse, 123 in baseball, 78 in tennis and 11 in tots. We're down about 45% from a year ago.

Our first games will begin on December 5<sup>th</sup> and we're run until early February.



# AGENDA REPORT

To: Recreation & Parks Advisory Committee

From: Kirk Franz, Recreation Manager

Date: November 2, 2020 – Work Session

Item: **Renewal of MOU with Alpharetta to Continue the “Parks without Borders” Program**

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## Item Summary

Staff recommends renewal of the **“Parks without Borders”** program with the City of Alpharetta (set to expire at the end of 2020). After careful review, neither the City of Alpharetta nor the staff of the City of Johns Creek recommend any changes to the current program.

## Background

Both Alpharetta and Johns Creek have a non-resident fee policy that charges an additional 50% - 75% fee to participants that registers for a recreational program offered by a City in which they do not reside. Prior to 2016, both cities received numerous citizen complaints regarding the non-resident fee, particularly from citizens who live close to a Johns Creek or Alpharetta park that is not within their own City limits.

The **“Parks without Borders”** program between Johns Creek and Alpharetta began in 2016 as a one-year pilot program waiving non-resident fees for youth softball. Both City Councils approved the Memorandum of Understanding to memorialize the program. In 2017, Council concurred with the recommendation from the Alpharetta and Johns Creek staff to expand the program to include youth baseball and youth lacrosse and extend the arrangement for another year. On October 22, 2018, Council extended the program for another two years.

Since the adoption of the original MOU, neither City has had to turn away its respective residents to participate in the associated programs. Between the two cities, Johns Creek has become the main provider for youth lacrosse and Alpharetta has become the main provider for youth softball.

## Update

With the current Memorandum of Understanding expiring at the end of the year, staff has met with Alpharetta to review the current agreement, review youth sports participation numbers, and discuss any changes. Staff also discussed with our athletic associations. Newtown Recreation and Ocee Park Athletic Association are both in favor of continuing the existing program with Alpharetta.

Staff also reached out to Roswell to ascertain if they had any interest in exploring a similar program. Roswell declined, stating that their partnerships will focus on other areas.

#### Recommendation

The City of Alpharetta and the Johns Creek staff request continuation of the current Parks without Borders Program and renewal of the Memorandum of Understanding by extending the term for an additional two years with no other changes.

#### Recreation and Park Advisory Committee Recommendation

RPAC will review and discuss the item at their October 21 meeting.

#### Next Steps

If Council approves the renewal of the MOU with Alpharetta it will allow for seamless continuation of the program and ensure residents of both cities are not charged non-resident fees for youth softball, baseball, and lacrosse for the next two years.

**MEMORANDUM OF UNDERSTANDING  
BETWEEN THE CITY OF ALPHARETTA AND THE CITY OF JOHNS CREEK**

THIS MEMORANDUM OF UNDERSTANDING (“MOU”) is entered into by and between the City of Alpharetta (“Alpharetta”), a municipal corporation of the State of Georgia, and the City of Johns Creek (“Johns Creek”).

WHEREAS, the Cities of Alpharetta and Johns Creek are adjoining communities in North Fulton County; and

WHEREAS, each City maintains and provides staff for its respective department within each City for the purpose of providing recreation and parks services; and

WHEREAS, the Cities have determined that it is to their best interest and mutual advantage to share certain programs and facilities;

NOW, THEREFORE, for and in consideration of the mutual covenants contained herein, and for good and valuable consideration, the parties agree as follows:

**1. GENERAL PURPOSE OF MOU.**

The purpose of this MOU is to take another step to continue to foster a long-term mutually beneficial relationship between Alpharetta and Johns Creek as it relates to parks and recreation programs and services as a way to better serve the Cities’ respective citizens, offer a wider variety of recreational services, and grow the relationship between the Cities such that similar opportunities can be developed over time.

**2. GENERAL RESPONSIBILITIES OF PARTIES.**

(a) Alpharetta shall waive non-resident fees for Johns Creek residents who participate in Alpharetta’s recreational youth softball, baseball, and lacrosse programs, provided space is available.

(b) Johns Creek shall waive non-resident fees for Alpharetta residents who participate in Johns Creek’s recreational youth softball, baseball, and lacrosse programs, provided space is available.

(c) Travel/select softball, baseball and lacrosse programs are not included in this MOU.

(d) Residents of each City shall have first priority to register for their City’s recreation programs (at least two (2) weeks before open registration). Residents of the other City shall have second priority to register for the recreational youth softball, baseball, and lacrosse programs (at least one (1) week before open registration). The open registration period for non-Alpharetta and non-Johns Creek residents shall begin after the priority registration ends.

(e) Full time employees of each partner City and their immediate family members living in the same household will be considered residents of the City in which they are employed. As



residents of the partner City, eligible employees/family members may register for recreational youth softball, baseball, and lacrosse programs during the partner City's resident registration period and will pay resident registration fees. Each partner City will waive non-resident fees for the full time employees and their immediate family members of the other City. To receive the non-resident fee waiver, an employee must provide proof of employment with the partner City when registering for the program. These guidelines are not applicable for part-time and seasonal employees, contracted vendors, and volunteers.

(f) The MOU shall become effective with registration for the Spring 2021 recreational youth softball, baseball, and lacrosse seasons and shall continue through registration for the Fall 2021 recreational youth softball, baseball, and lacrosse seasons.

Thereafter, this MOU shall be renewed automatically with registration for the Spring 2022 recreational youth softball, baseball, and lacrosse seasons and shall continue through the registration for the Fall 2022 recreational youth softball, baseball and lacrosse seasons unless either City delivers written notice of non-renewal to the other City at least ninety (90) days prior to the expiration of the term. If written notice of nonrenewal is given, this MOU will terminate upon the expiration of the existing term. Nothing stated herein shall obligate either City to extend this MOU beyond the term or any renewal term.

(g) At the conclusion of each Spring season, Alpharetta and Johns Creek officials (to include the Mayors and City Manager/Administrator, or their designees), shall evaluate the effectiveness of the MOU in meeting established goals. Officials shall evaluate participation in recreational youth softball, baseball, and lacrosse, and the other terms of the MOU to ensure they are fair and just for both parties. The parties shall exercise their best efforts to resolve any issues.

(h) Termination. Both parties shall have the ability to terminate the MOU without cause with six (6) months prior written notice to the other party. The termination shall be effective at the end of the six (6) month period.

### **3. ADMINISTRATION.**

(a) The parties place high value on regular, timely and full communications between themselves, and commit themselves to ensuring strong communication links through their actions.

(b) Each party will designate a single point of contact to coordinate all activities between the parties involved.

(c) Communication between the two parties at the highest level (Mayors, any Administrator/City Manager) will take place if judged necessary by the respective Recreation & Parks Director or Recreation Manager of each City.

(d) More specific delineations of roles, responsibilities, resources and commitments concerning particular matters may be addressed in written guidelines approved by the Alpharetta

Recreation & Parks Director and the Johns Creek Recreation Manager, if such guidelines are consistent with the general purposes of this MOU.

(e) Unless otherwise provided for herein, this MOU does not impose specific program, resources, or budgetary obligations on either party.

#### **4. OTHER PROVISIONS.**

(a) Indemnity. Each City shall indemnify, defend, and hold the other City, its officers, officials, employees, agents and volunteers harmless from any and all claims, injuries, damages, losses or suits, including attorney's fees, arising out of the acts, errors, or omissions of the indemnifying City, its officers, officials, employees, agents, and volunteers in the performance of its obligations under this MOU, except to the extent the injuries were caused by the indemnified City, to the extent, if any, allowed by law.

(b) Insurance. Each City shall be responsible for obtaining and maintaining its own liability and property insurance against losses or liability related to this MOU.

(c) No Third Party Beneficiaries. There are no third party beneficiaries to this MOU. No person or entity other than a party to this MOU shall have any rights hereunder or any authority to enforce its provisions. Nothing in this MOU shall be deemed to waive either party's sovereign or other immunity.

(d) Duration – Termination. The term of the MOU shall be for a period of one year. This MOU shall take effect and be in full force on December 1, 2020. The MOU will automatically renew for a period of one year unless either City delivers written notice of non-renewal to the other City at least ninety (90) days prior to the expiration of the term. The MOU can be terminated pursuant to Section 2 (h) of this MOU.

(e) Relationship Between the Parties. In consideration of the mutual services provided herein, both parties agree that nothing contained herein is intended to be or should be construed in any manner as creating or establishing the relationship of partners or joint ventures between the parties hereto or as constituting an agency relationship in any manner whatsoever. The individual parties are and shall remain independent entities with respect to all services performed under this MOU. Each party represents that it has, or will secure all its expense, all personnel required in performing its service obligation under this MOU and that the acts of its employees performing the service under this MOU shall be the acts of employees of that entity alone. Each entity agrees that in the performance of this mutual service, its employees shall not require nor be entitled to any compensation, rights or benefits of any kind whatsoever from the other entity to this MOU, including, but not limited to, medical and hospital care, sick and vacation leave, disability, Worker's Compensation or Unemployment Compensation.

(f) Severability. In the event any part or provision of this MOU is held to be invalid, the remainder of this MOU shall not be affected thereby and shall continue in full force and effect.

(g) Applicable Law. This MOU shall be governed in all respects as to the validity, construction, capacity, performance, or otherwise by the laws of the State of Georgia.

IN WITNESS WHEREOF, the parties have hereunto set their hands and seals as of the day and year written below.

CITY OF ALPHARETTA, GEORGIA

Date: \_\_\_\_\_

By: \_\_\_\_\_ Jim Gilvin, Mayor

APPROVED AS TO FORM:

\_\_\_\_\_ C. Sam Thomas, P.C. City Attorney for the City of  
Alpharetta, Georgia

CITY OF JOHNS CREEK, GEORGIA

Date: \_\_\_\_\_

By: \_\_\_\_\_ Michael E. Bodker, Mayor

APPROVED AS TO FORM:

\_\_\_\_\_ Richard A. Carothers City Attorney for the  
City of Johns Creek, Georgia

**RECREATION AND PARKS ADVISORY COMMITTEE**  
**MEETING MINUTES**  
**February 19, 2020 @ 6:30pm**

The City of Johns Creek Recreation and Parks Advisory Committee held their monthly meeting on Wednesday, February 19, 2020 at 6:30pm. The meeting was held at Autrey Mill Nature Preserve; (Summerour House) located at 9770 Autrey Mill Road in Johns Creek 30097 and was open to the public. In attendance were the following board members: *(TC-Teleconference)*

Post A	Grace Zhang	Post H	Chandler Yount
Post B	Bill Rahm	Post I	Adam Cleary
Post C	Erica Billiot	Post J	Sameer Patharkar
Post D	Cathy Bernard	Post K	Shafiq Jadavji - TC
Post E	Dilip Tunki	Post L	Chris Jocham
Post F	Mary Justice	Post M	Chris Jackson
Post G	Jordan Stastny	Post N	Nancy Martin
		Post O	Christi Wynn

Staff: Kirk Franz, Robby Newton, Tracy Stephens, Allison Tarpley

Chairperson Jackson recognized new board member Dilip Tunki. Mr. Tunki introduced himself.

**Public Comment:** Pam Sutton commented on the Tobacco Policy.

**Reports and Presentations:**

AMNP Rep. Pam Sutton invited the board to the upcoming Wild about Autrey Mill annual fund raising event on May 2 and they are looking for sponsors. Kirk Franz reviewed the Division Update. Staff is prepping for upcoming event season. The NF Expo on Special Needs is Saturday 2/22; a series of community engagements will help determine the next steps. Things will pick-up closer to March/April and the 5K runs are gearing up. BM Jadavji commented on Special Needs Park in Hoover, Ala. BM Zhang commented she would send Kirk information as well.

Robby Newton reviewed the following parks projects:

Ocee Park Tennis Courts and Bathroom renovations; Wall that Heals Phase 1 ribbon cutting is scheduled for March 28<sup>th</sup>; Chapman House in Cauley Creek will be demolished, the garage will be used for storage, Wildlife Observation deck at Shakerag Park is complete, fishing pier construction to begin next month and the turf cricket pitch installation/construction scheduled for mid-March. Morton Road Park is in construction phase, a ribbon cutting is scheduled for late October.

K. Franz reported Park Refresh web page (park design phase information has been updated), he will send out to the board as this is an interactive map along with park bond projects. Mr. Newtown continued with his updates on Cauley Creek design (30%) will go to council soon, connects entrance to Rogers Bridge area with construction beginning in November. Status update on the Bell/Boles Rd, Linear Park and State Bridge provided. Completed park projects reviewed. Mr. Newton a complete report is included in the board's agenda packet.

**Old Business:** A proposed Tobacco Policy reviewed by Kirk Franz, he explained how this ordinance addresses the use of tobacco in the city parks. Council is looking for a recommendation from this board. He reviewed surrounding cities ordinances and if they address vaping as well as tobacco products. Discussion held on enforcement, signage would assist with this issue. Mr. Franz noted this has not been an issue at Newtown/Ocee but Autrey Mill is having issues. BM Rahm motioned, seconded by BM Wynn to recommend this policy to council to place a ban on all tobacco/vaping products in all city parks. The motion carried. Mr. Franz reviewed the next steps.

**New Business:** Mr. Franz reviewed history of rentals of the amphitheater in Newtown and the rental fees (low/high impact event). Board discussion held on rates, marketing such as a short video, staff attendance, what fees cover, actual costs, non-profits, residential/non-residential/commercial fee schedule and lowering the base cost to find the right group/right price to increase rentals. After much discussion, there was board consensus to lower the base rental rates for city residents and non-profits high impact events from 2K to 1K; the small group/low impact events for residents/for-profit/commercial from 1K to 500.00 and to lower the base rental rate high impact for residents for profit/commercial from 4K to 2k per events. BM Rahm motioned, seconded by BM Wynn to accept the numbers dollars amount just reviewed by Mr. Franz.

**Minutes:** BM motioned Wynn, seconded by BM Martin to approve the January 2020 RPAC Minutes as presented. There being no further discussion, the motion carried unanimously.

**Other Business:** Asst. Clerk Tarpley announced officers need to be appointed at the next meeting and there will be a demonstration of the new voting equipment next month, she will let them know dates/times. Mr. Franz reminded the Committee of the February 25<sup>th</sup> ribbon cutting at Morton Road Park, so please come and help celebrate. BM Jadavji noted Leadership JC meeting on Tuesday at 6pm at EMJCH to share feedback on a cricket survey they completed. Mr. Franz updated on an additional LJC project that will take place at Newtown Park. Chairman Jackson noted the next Committee meeting will be March 18, 2020. The Committee had discussion on the locations and noted Shakerag, Autrey Mill and Park Place as potential locations.

There being no further business, Chairman Jackson adjourned the meeting.

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Chris Jackson, Chair

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Allison Tarpley, Assistant City Clerk

**RECREATION AND PARKS ADVISORY COMMITTEE**  
**SPECIAL CALLED MEETING MINUTES**  
**July 22, 2020 @ 6:00pm**

The City of Johns Creek Recreation and Parks Advisory Committee held a Special Called Meeting via Zoom-teleconference on Wednesday, July 22, 2020 at 6:00pm. Clerk Jones announced this Special Called Meeting was noticed properly and members present acknowledged they were notified timely and recognized the purpose of this Special Called Meeting was to review and consider amending Recreational Fee Schedule for Cricket Cages and Pitch. In attendance were:

Post A	Grace Zhang- <b>Absent</b>	Post H	Chandler Yount – <b>Absent</b>
Post B	Bill Rahm	Post I	Adam Cleary - <b>Absent</b>
Post C	Erica Billiot	Post J	Sameer Patharkar - <b>Absent</b>
Post D	Cathy Bernard	Post K	Shafiq Jadavji – <b>Absent</b>
Post E	Dilip Tunki	Post L	Chris Jocham
Post F	Mary Justice- <b>Absent</b>	Post M	Chris Jackson
Post G	Jordan Stastny	Post N	Nancy Martin
		Post O	Christi Wynn
Staff:	Kirk Franz, Robby Newton, Tracy Stephens		

Chairperson Jackson presided.

**New Business:** Mr. Franz provided an overview of proposed amendment to the Recreation and Parks Fee Schedule to include rental cost for cricket cages and pitch at Shakerag Park. Staff recommends for Johns Creek residents’ \$20/hour for Cricket Cage; \$45/hour for Cricket Pitch and for non-residents \$30/hour for Cricket Cage; \$67.50/hour for Cricket Pitch. He outlined the reservation system, two week priority for city residents, length of play time and the opportunity for first-come/first serve to continue as only two cricket cages would be available for rent and the pitch would be available for rent at certain times.

Discussion held on current rentals in city parks, issues of overcrowding/long waits, popularity of the sport and partnering with an association to manage a program. Mr. Franz informed board an RFP was issued and cancelled as a policy has not been approved by council on future management or programs at this time. In addition, usage and revenues were considered and if more cages/pitch are needed. There was general consensus, if more are built they will be utilized. BM Jadavji and BM Tunki recused themselves from any decision/vote on this issue as they disclosed they are part of the Johns Creek Cricket Association who responded to the RFP. BM Rahm motioned, seconded by BM Wynn to approve the amendment to the Recreation Fee Schedule as presented by staff. The motion carried with BM Wynn, Martin, Jackson, Jocham, Barnard supporting the motion, BM Stastny opposing the motion. BM Tunki and Jadavji did not vote on this item.

There being no further business, BM Rahm motioned, seconded by BM Jocham to adjourn. The motion carried, meeting adjourned.

\_\_\_\_\_  
Chris Jackson, Chair

\_\_\_\_\_  
Joan C. Jones, City Clerk

**RECREATION AND PARKS ADVISORY COMMITTEE**  
**SPECIAL CALLED MEETING MINUTES**  
**September 2, 2020 @ 6:00pm**

The City of Johns Creek Recreation and Parks Advisory Committee held a Special Called Meeting via Zoom-teleconference on Wednesday, September 2, 2020 at 6:00pm. Kirk Franz thanked everyone for their time and noted the purpose of this Special Called Meeting was to review and consider recommendations to the Mayor and Council on embargoed Special Event Funds for October 2020. In zoom attendance were:

Post A	Grace Zhang	Post H	Chandler Yount – <b>Absent</b>
Post B	Bill Rahm	Post I	Adam Cleary - <b>Absent</b>
Post C	Erica Billiot- <b>Absent</b>	Post J	Sameer Patharkar - <b>Absent</b>
Post D	Cathy Bernard	Post K	Shafiq Jadavji
Post E	Dilip Tunki	Post L	Chris Jocham- <b>Absent</b>
Post F	Mary Justice- <b>Absent</b>	Post M	Chris Jackson
Post G	Jordan Stastny	Post N	Nancy Martin- <b>Absent</b>
		Post O	Christi Wynn
Staff:	Kirk Franz, Robby Newton		

Chairperson Jackson presided.

**New Business:** Mr. Franz updated the board on the Council’s recent discussion of the FY2021 Budget and their embargo of all Special Events Funds from October-March. The Budget is due for adoption at the next meeting and staff is recommending the release of \$18,250 of those embargoed funds to hold a JC Symphony Concert at the Mark Burkhalter Amphitheater on Saturday, October 3<sup>rd</sup>. Mr. Franz reviewed staff’s proposal on holding this event which includes, social distancing, (free) ticket distribution to limit crowd to 200, and live streaming this event and edit for use at a later date. Board discussion was held on how social distancing would occur, mask covering, overflow of attendees, orchestra set up and the opportunity of live streaming an event.

In addition to the concert, Mr. Franz reviewed staff recommendations to cancel the Trunk or Treat/Fall Festival event and the cancellation of the October Arts Festival by Splash Festivals, citing logistics, crowd size and the impact COVID might have on attendees. Board concurred with staff’s recommendations to not hold these two events.

Further board discussion was held on the concert such as lawn seating, opportunity to live stream all concerts, advertising to let people be aware of capacity limits, creating solid plan for overflow. BM Wynn motioned, seconded by BM Rahm to recommend to council to release \$18,250 of the embargoed funds to hold the JC Symphony Concert on October 3<sup>rd</sup>. The motion carried unanimously.

There being no further business, BM Jadavji motioned, seconded by BM Bernard to adjourn. The motion carried, Special Called Meeting was adjourned.

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Chris Jackson, Chair

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Joan C. Jones, City Clerk

## RECREATION AND PARKS ADVISORY COMMITTEE

### September 23, 2020 Meeting at 6:00pm

The City of Johns Creek Recreation and Parks Advisory Committee held their rescheduled September Meeting via Zoom-teleconference on Wednesday, September 23, 2020 at 6:00pm. (Technical issues at the beginning of zoom meeting.) Chairman Jackson thanked everyone for their flexibility and time. In zoom attendance were:

Post A	Grace Zhang	Post H	Chandler Yount
Post B	Bill Rahm	Post I	Adam Cleary - <b>Absent</b>
Post C	Erica Billiot- <b>Absent</b>	Post J	Sameer Patharkar - <b>Absent</b>
Post D	Cathy Bernard	Post K	Shafiq Jadavji
Post E	Dilip Tunki	Post L	Chris Jocham
Post F	Mary Justice	Post M	Chris Jackson
Post G	Jordan Stastny	Post N	Nancy Martin
		Post O	Christi Wynn
Staff:	Kirk Franz, Robby Newton		

Chairperson Jackson presided.

No Public Comment

**Reports:** Mr. Franz provided a review of council’s action regarding the October Symphony event. Mr. Newton not on the call at this time, so Mr. Franz continued with his report. He reported on the recent recognition by the Georgia Parks Association: at the State level JC received Agency of the Year and Volunteer of the Year for a team member at Newtown Park. On the District level (District 7) JC received Agency of the Year and Mr. Franz was nominated and recognized as Distinguished Professional Administrator of the Year. Chairman Jackson noted pictures he had sent regarding work at Morton Road Park. Mr. Franz noted staff is working on a time capsule to be buried at Morton Park.

Mr. Newton on the call now reported contract was awarded to Archimetric Design for the Cauley Creek Trail and the tentative groundbreaking is scheduled for the evening of October 15<sup>th</sup>. Mr. Newton continued his update on the work projects at Newtown Park, Shakerag Park, Autrey Mill Nature Preserve, and Ocee Park. In addition, Cauley Creek design is moving along, groundbreaking on the trail, work has started in the State Bridge Park. Progress has been on-going this summer and will continue this fall.

**New Business:** Mr. Franz apologized to the board on the tardiness of the agenda packet, explaining during Council’s September 21 meeting released the embargoed funds for special events so staff needed time to update their schedule and recommendations.

Mr. Franz reviewed the following alternate event updates:

*Outdoor Movie at Newtown Park* – November 7, reviewed plans on how staff will work within restrictions, designated seating pods, encourage mask wearing, no formal pre-movie festivities. The estimated cost is \$400 with estimated attendance of 300-500.

*Honoring our Veterans* on November 14 which is the Saturday after Veterans Day and would involve an “open-house” style event, staff would have Council pre-record a ribbon cutting along with welcome comments that would be played throughout the afternoon. Staff and volunteers



## RECREATION AND PARKS ADVISORY COMMITTEE

### September 23, 2020 Meeting at 6:00pm

would be on site to help answer visitor's questions. The estimated cost is \$4,000 with estimated attendance of 500.

*Christmas Tree Lighting & Dreidel Display* to kick off the holiday season would be December 3<sup>rd</sup> at Newtown Park. This would be a virtual event with a pre-recorded video of Council helping Santa countdown the tree lighting. The anticipated cost is \$2,750.00

*Breakfast with Santa and Adaptive Lunch* scheduled for December 12<sup>th</sup>. This would be pre-paid registered zoom call event. Santa would spend time via zoom with individual registrants during two different breakfasts. The virtual luncheon would be with families who have family members with disabilities. The estimated cost is \$650.00 with 20 children at each breakfast and the adaptive lunch. There was board discussion on having something mailed something special to the participants and possibly open a Santa email address for children to write Santa who would respond to their emails.

*Founders Day Parade* slated for December 5<sup>th</sup> alternative reviewed by Mr. Franz. Staff concerned on how to have a safe parade for participants and spectators. Staff recommends having Santa parade in a fire truck with a police escort, to strategize locations, citizens would be notified on Santa's location. Staff has been in contact with previous parade participants and it is 50/50 if they would like to participant in an event this year. The cost would be the same as having a full parade with an estimated cost of \$35,000 with only about 125 participants and only about 500 spectators. Discussion held on this event seems safer for the community and possibly have council follow Santa in individual cars, the high cost, community engagement, logistics on the number of neighborhood visits and the impact when some neighbors being missed. The cost reflects overtime pay for off duty public safety officers. It was suggested to have goodie bags wherever Santa makes a stop.

Discussion held on overall budget, cost effectiveness, anticipated push back on any event, CDC guidelines would be followed. Chairman Jackson asked board for their thoughts on traditional verse alternative events. There was consensus to go with the alternative events with any left over funding going to future events.

**Autrey Mill Facilities Use Agreement (FUA)** was reviewed by Mr. Franz. He clarified the updates that were agreed upon with AMNP and noted the two changes in the Scope of Use and Maintenance that still need to be considered. Mr. Franz explained how other FUA are handled with the other association. There was board discussion held on the Facility Use Agreement changes and the annual cost of appliance repairs. Ms. Pam Sutton, AMNP Representative explained AMNP is fine with the Scope of Use but just wanted a better understanding/clarity of the term "usufruct interest" and they consider major appliance maintenance the same as maintenance on the building, facilities. She explained these appliance are part of the building, i.e., like carpet, sink, etc. The council requested to keep the programing and facilities separate and this will not be resolved by staff and AMNP at this point.

Board asked for clarification on the term of the length of the agreement, this is same as in the other FUA agreements and is automatic renewals. Options of placing a cap on appliance expenses, to put a home warranty in place, AMNP is not expecting items to be replaced with same type of

**RECREATION AND PARKS ADVISORY COMMITTEE**

**September 23, 2020 Meeting at 6:00pm**

appliance. The age (approximate 14 years), use of the appliances were discussed and what AMNP currently has budgeted \$1,000 for building and grounds with any overages to come out of their reserves. Mr. Franz reviewed staff recommendations and AMNP is having a difference of opinion on this appliance issue and council will make the final decision. This may be a policy issue for council consideration, the challenge is having a different FUA for each program.

RPAC recommends accepting staff recommendations along with consideration of a maintenance policy and placing a cap on appliance expenditure.

Clerk Jones asked if the 3<sup>rd</sup> Wednesday still works for the meeting schedule for the 2021 Meeting Calendar. Chairman Jackson thanked staff for their work and he informed the board he and BM Tunki have been appointed to the Town Center Advisory Committee and is looking forward to getting started and how this will tie in with the Linear Park.

BM Wynn motioned, seconded by BM Jadavji to adjourn. The motion carried. September Meeting was adjourned.

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Chris Jackson, Chair

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Joan C. Jones, City Clerk