



Stewardship Opportunity Guide

2019–2020



*Pray gratefully.
Share responsibly.
Give generously.*



“People usually serve the choice wine first; then when the guests have been drinking awhile, a lesser vintage. What you have done is kept the choice wine until now.” (John 2:10)

Dear Parishioners,

The above passage comes from the Wedding Feast at Cana when the wine steward, unaware that Jesus had taken ordinary water and turned it into the best of wines, speaks to the groom because he is flustered over the disruption of proper protocol regarding hospitality. Typically, as the Scripture suggests and the rules of etiquette state, you serve the best first rather than save the best for last.

Unfortunately, this particular wedding party was in dire straits because they ran out of wine. That reality is a real party crasher. Fortunately, encouraged by His mother Mary, Jesus stepped onto the dance floor and saved the day by taking the ordinary (water) and made it extraordinary (wine). This just goes to show that the presence and power of Jesus has the ability to elevate all things to new heights, surpassing the expectations of those involved.

In many ways we could make a correlation between the Wedding Feast at Cana and the inner workings of the Church. In both settings the participants are all together enjoying the special occasion of a festive gathering whether that be in a worship experience or working together as a community. And, all of a sudden, we seem to run out of the essential elements that keep the celebration alive. Within the context of our faith communities, there is a danger of being prematurely shut down because we run out, not of free-flowing wine, but of fervent fellow workers who are willing to keep the party going.

I have heard too many times from too many people, “I have nothing extraordinary or special to offer to the church.” Or, (this one really bothers me) “If I can’t give one hundred percent to something, I won’t give anything at all.” Well, if that is the case, good luck raising a family and holding down a job at the same time. We all have something to offer in various degrees during the different times in our lives for the benefit of the church.

Perhaps we need to hear the command of Mary, as did the waiters at the wedding at Cana, to “Do whatever He tells you.” Jesus calls us, as he always does, to bring to him our “ordinariness” through our gifts of time, talent and treasure. And, as was the water in the large stone jars, Jesus calls us to do this not bit by bit but by the barrel loads. Trusting in Him, He will transform what we offer into the finest of copious wines for all to enjoy.

Take a look at this Stewardship Opportunity Guide and review these opportunities so that you might apply your “ordinary” gifts. Your willingness to give and serve will be compounded as well as rewarded. Remember the wine steward and his attentiveness to the protocol of hospitality. Serve the best of yourself first and don’t save the best for last. Together, let’s keep this party (this parish) going strong.

Sincerely,

Fr. Phil Gibbs, Pastor

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Pray Gratefully



31 Club

- Pray individually for an increase in vocations to the priesthood, diaconate, and religious life
- Each member chooses one date of the month that is easy to remember (ex. birthday, anniversary)

Prayer Chain

- Pray for intentions requested by parishioners
- Volunteers are contacted by phone or email as petitions are requested



Prayer Warrior

- Opportunity for those who are homebound, elderly, or ill to pray for the needs of the parish
- For those who sense a unique call from God to make prayer for others their special ministry

Eucharistic Adoration

- Tuesdays, 7:30 a.m.–5:00 p.m.
- Benediction at 5 p.m.
- Commitment: One hour or half-hour each Tuesday



Seven Sisters Apostolate

- Women commit to one Holy Hour in front of the Blessed Sacrament each week to pray for our pastor or associate pastor and his intentions
- Volunteers choose the day of the week in which they will pray

Mother's Prayers

- Mothers gather weekly after the 7 a.m. Mass on Wednesday to pray for their children and grandchildren using a special prayer booklet
- Participants find peace in entrusting their children and grandchildren to the Lord

Rosary Making

- Members join in short prayer and prepare bags of cord, beads, and crosses to make 10 rosaries.
- Rosaries are made at home and returned to the coordinator
- Volunteers become members of Our Lady's Rosary Makers Guild



Share Responsibly



Liturgical Assistants

Altar Server

- Assist Presider during Mass
- Mandatory training provided
- Daily Morning Mass: Grades 4–12
- Weekend Mass: Grades 5–12



Liturgical Environment

- Support the creation and assembly of decorating and adorning the sanctuary, altar, and other areas of the church for each particular liturgical season
- Help set up and take down, especially for the Christmas and Easter Seasons
- Attend any meetings or preparations

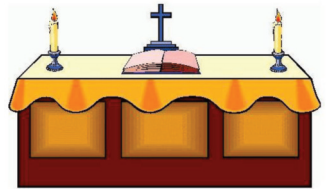


Sacristan

- Care for and prepare the sacristy, as well as the liturgical equipment and supplies necessary for the celebration of Mass
- Carry out expected duties both before and after the scheduled Mass (setting out vessels, ritual books, etc. and arriving 45 minutes before Mass)
- Communicate any necessary details to the celebrant, Eucharistic ministers, and altar servers
- There are sacristan opportunities for daily, weekend, and wedding Masses

Care of Altar Linens

- Cleaning, ironing, and caring for altar linens and other items used for liturgy
- 3–4 times/year: collect linens, launder at home, and do a light cleaning of the sacristy



Usher

- Provide a welcoming environment for those who attend the liturgy
- Attend to the needs of those requiring direction or special assistance
- Assist guests in search of adequate seating for the liturgy
- Be prepared for emergency situations (training is provided)
- Gather the collection during the liturgy
- Make bulletins available after the liturgy

Greeter

- Smile and greet all who enter as you would a guest to your home
- Assist any participants who need help entering the church
- Hand out bulletins and worship aids
- Straighten up pews after Mass
- There are Greeter opportunities for weekend, funeral, holy day, and special occasion Masses

Music Library Assistant

- File and organize music for the Music Director on a seasonal basis, in particular during Christmas, Lent, and Easter Seasons



Vacuum After Weddings

- Following a wedding, vacuum the sanctuary, aisles, Gathering Space, and Bride's Room, as needed
- Straighten up pews and any other areas used by wedding party

Water Plants/Flowers in Church

- Water 2–3 times/week during Christmas and Easter seasons

Liturgical Music

Adult Choir

- Sing at Mass every weekend (alternating 4 p.m., 9 a.m., and 11 a.m. Masses)
- 1½ to 2-hour rehearsal every Wednesday beginning at 6:30 p.m.
- Ability to read music is helpful, but not necessary
- Sings Christmas Eve, Triduum of Holy Week, and for Confirmation

Children's Choir—Grades 3–5

- Choir sings one Mass per month during the school year
- Rehearsals every Tuesday: 3:15–4:15 p.m.
- Students learn basic singing techniques and music reading skills

Bell Choir

- Plays at seasonal Masses
- Christmas Season: 5–6 Masses
- Easter Season: 6–7 Masses
- Rehearsals Monday evenings: 6:45–8:30 p.m.
- Reading music is necessary



Youth Hand Chime Choir—Grades 4–8

- Choir plays one Mass per month during the school year
- Rehearsals every Monday: 3:15–4:15 p.m.
- Ability to read music is helpful

Funeral Choir

- Leads singing at funerals: usually a familiar repertoire of hymns
- Rehearsals are 45 minutes before the funeral Mass

Cantor

- Leads the assembly in the sung prayers of the Mass
- Ability to read music is helpful
- Responsible for knowing music menu and schedule
- Rehearsals one hour prior to Mass

Instrumentalist

- Ability to play an instrument in collaboration with other musicians
- Ability to read music
- Responsible for knowing the music menu and schedule
- Rehearsals one hour prior to Mass
- Common instruments used at Mass: Piano, Guitar, Flute, Oboe, Violin, Trumpet, Bass

Accompanist

- Proficient in piano and/or organ
- Responsible for knowing the music menu & schedule
- Ability to both lead and follow the cantor and/or other musicians
- Rehearsals one hour prior to Mass

Care Center Mass Musician

- Musician (guitarist, instrumentalist, cantor) for 2:00 p.m. Mass at Luther Manor, Grand Meadows on the 3rd Thursday of the month

Liturgical Ministers

Extraordinary Minister of Communion

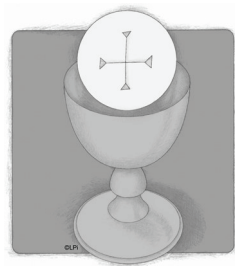
- Attend training session
- Be commissioned by a priest or deacon every three years
- Follow the Guidelines for Extraordinary Ministers of Communion
- Display a reverence for and faith in the Body and Blood of Christ
- There are Extraordinary Minister of Communion opportunities for daily, weekend, wedding, and funeral Masses

Homebound

- Take Communion weekly to parishioners living in their home who are unable to attend Mass

Care Centers

- Once a month lead the Rosary and distribute Communion for residents who reside in a care facility



Reader

- Attend training sessions and in-services as scheduled
- There are reader opportunities for daily, weekend, funeral, and care center Masses
- Care Center Masses:
 - ♦ Dubuque Specialty Care:
2:00 p.m. on 3rd Tuesday of the month
 - ♦ Luther Manor, Grand Meadows:
2:00 p.m. on 3rd Thursday of the month
 - ♦ Eagle Pointe Place:
10 a.m. on Thursdays
Readers are scheduled one time per month



Vacation Bible School (July 6–10, 2020)

Adult Station Leader

- Help plan and present faith-filled fun for children
- Work with children from 4 years old to 5th grade
- Lead Bible stories, crafts, songs, activities or help with snacks
- Must be college age or older

Youth Assistant

- Guide children from station to station
- Help to keep an orderly and safe environment
- Must be middle or high school age

Religious Education (K–8)

Wednesday Night Catechist Grades K–8

- Prepare weekly lessons from guided materials
- RE is 6:30–7:45 p.m. from September–April

Wednesday Night Aide

- Assist the catechist with duties as assigned
- Help to keep an orderly and safe environment
- RE is 6:30–7:45 p.m. from September–April

Summer Catechist Grades K–8

- Must be a certified teacher
- Prepare daily lessons from guided materials
- Meets 8:00 a.m.–12:00 p.m. June 15–18, 22–25, 2020

Sunday Catechist Grades K–6

- Prepare monthly lessons from guided materials
- Meets 10:05–10:45 a.m. one Sunday a month, September–April

Hall Monitor

- Sit by the locked door and let in those who are late
- Be sure no one is leaving without prior permission
- Help to keep an orderly and safe environment in the halls

Special Needs Catechist

- Prepare lessons for children with special needs
- Work with a child on an individual basis when necessary



Children's Liturgy of the Word (Saturdays at 4 p.m. and Sundays at 9 a.m.)

Adult Leader (18 or older)

- Lead the children in the Liturgy of the Word
- Prepare a short lesson from guided materials
- Work with children from 4 years old to 1st grade

Adult Assistant (18 or older)

- Help guide children from the Church to the Upper Room
- Watch the time and give the leader updates
- Help to keep an orderly and safe environment
- Hand out take-home bulletins to each child

Youth Assistant (6th–12th graders)

- Help guide children from the Church to the Upper Room
- Help to keep an orderly and safe environment

Youth Ministry & Confirmation

Opportunities for Youth

Middle School Youth Activities

- Monthly Wednesday evening EDGE youth group nights for *any* parish 7th or 8th grader
- Join an email list to be notified of additional youth ministry events
- Examples: Youth Rally, Fall Fun Night, Serve and Slide, Serve and Cinema, retreats, Totus Tuus

High School Youth Activities

- Join an email list to be notified of additional youth ministry events
- Examples: NCYC, service opportunities, canoe trip, Holy Thursday Pilgrimage, Totus Tuus, retreats, dinners, service trips

Youth Leadership Team (YLT)

- Apply to join a team of high school youth to participate in spiritual growth, stewardship, and social activities
- Serve as a youth leader in the parish to plan activities for middle school and high school students
- Monthly meetings, yearly retreat, help with retreat for confirmation candidates, service projects, social activities, Living Stations of the Cross, and more!



Opportunities for Adults

Donate Food for Events

- Provide snacks for youth events and confirmation large group activities
- Provide meals for Confirmation Retreat, YLT Retreat, lock-ins, etc.

Confirmation Leadership Team

- Adults to serve on the Confirmation Leadership Team and as small group leaders
- 10 small group sessions, a one-day retreat, one group service project, confirmation interviews



Adult Member of Youth Leadership Team (YLT)

- Serve Youth Leadership Team as an adult
- Mentor youth, help facilitate planning, guide discussions
- Monthly meetings; yearly retreat; social, spiritual, and stewardship activities

Middle School Ministry Core Team

- Volunteer to be an EDGE middle school ministry core team member and help facilitate middle school youth nights
- Open to high school students and adults

High School Ministry Core Team

- Volunteer to be a leader for large group youth ministry events for high school students
- Open to college students and older

Chaperone Youth Trips

- Help with supervision and faith formation on overnight youth group activities including service trips, retreats, lock-ins, NCYC, etc.

Adult Faith Formation

Rite of Christian Initiation of Adults (RCIA)

Team Member:

- Lead session and share faith with those choosing to become Catholic from another Christian church



Godparent or Sponsor for those wanting to become Catholic

- Meet with those who are seeking initiation in the Catholic Church
- Attendance at Mass and RCIA sessions with those wishing to be Catholic is a priority

Breaking Open the Word session leaders

- Meet with the Catechumens (non-baptized)
- Dismissed after homily to reflect on the Sunday Scriptures

Marriage Enrichment

- Couples support each other in keeping their marriages vibrant and faith-filled
- Content: prayer, followed by discussion of a book, DVD, or article about marriage, couple time, large group discussion
- Meets third Sunday of the month, 5–7 p.m., September–April

Scripture Sharing

- Discuss and pray about the upcoming Sunday Mass Scriptures
- Held in parish meeting rooms
- Men's group meets Thursdays at 6:30 a.m.
- Women's group meets Wednesdays at 9:15 a.m.
- Mixed group meets Friday at 7:30 a.m.



That Man Is You (TMIY)

- Join other men who want to grow as disciples of Jesus
- Support and encourage each other in living the Christian life, using Scripture, the wisdom of the Church, and modern social sciences as resources
- Two, 12-week sessions are scheduled throughout the year
- Meetings held Saturdays from 6:30–8:00 a.m. in the Church Social Space, with a hot breakfast provided

Ladies in Faith Together (LIFT)

- If you are an adult woman of the parish, you are already a member. Please sign up if you wish to be on our email (or regular mail) list to notify you of upcoming events
- Opportunities: monthly socials, small group studies, and outreach

Young Adult Ministry Core Team Member

- Join the core team to help start a Young Adult Ministry for persons age 21-30

Evangelization Core Team Member

- Join the core team to develop evangelization efforts to better communicate Christ to others



Parish Community Life

Set Up & Serve Coffee & Donuts for 9 a.m. Mass

- Before Mass: make coffee and set out supplies in Church Social Space
- After Mass: set out donuts, pour beverages, wipe down tables and counters, straighten tables and chairs
- Coordinator contacts and schedules volunteers as needed

Provide Food for Various Events

- Donate a food item for parish events such as retreats, socials, meetings, New Parishioner Brunch, etc.



Event Setup & Takedown

- Assist with setting up and taking down tables and chairs for a variety of events

Serve at New Parishioner Brunch

- Set up, serve food and beverages, and clean up for the New Parishioner Brunch
- Brunches are held two times per year following the 11 a.m. Mass

Welcome New Parishioners

- Accompany a new member or family to the New Parishioner Brunch
- Call the new parishioners assigned to you to invite them to the brunch, meet them before Mass, and sit with them at the brunch

Childcare at Parish Events

- Assist with caring for children whose parents are attending parish events

Work Parish Events

- Assist in organizing and/or working various events as requested

Scrip



Purchase Scrip

- Buy gift cards and earn tuition credit towards Religious Education programs, Holy Family Catholic Schools, and/or Holy Family Early Childhood Programs
- Credit may be earned for your own family or any other family involved in the Scrip program
- Resurrection Parish also benefits from Scrip purchases, plus, if you don't need tuition credits, 100% of the benefit will go to Resurrection

Pick up Scrip from local vendors

- Every other Tuesday or Wednesday (twice a month), drive your own car to local vendors that have been grouped by location
- Must go inside the business for pick ups
- Set your own schedule as long as you go during business hours
- Time commitment: one hour, twice a month

Sort Scrip

- Every other Thursday (twice a month) assist with fulfilling orders
- Volunteers start about 8:30 a.m. and are finished by 10:30 a.m.
- Time commitment: 1½–2 hours, twice a month. (if you cannot commit to every Scrip week, you can volunteer as your schedule permits)

Health Ministry

Visit Elderly & Homebound

- Visit once a month with parishioners who are homebound or live in a care facility
- Write a brief report of the visit, and email, mail, or hand deliver to the Parish Nurse
- Confer with the Parish Nurse as needed about any questions or concerns



BeFriender Ministry

- Ministry of being a friend to those in need
- Required three-session training, approximately 2 hours per session
- Confidential one-on-one visits are more pastoral than social
- Meet monthly with the BeFriender Ministers

Blood Drive

- Coordinate refreshments
- Watch small children during parent donation
- Assist with registering donors following a weekend Mass
- Serve refreshments to donors
- Donate blood

Caregiver Respite

- Substitute for a caregiver in his/her home as requested, or during Care for the Caregiver meetings held at the parish, as needed
- Training is provided

Prayer Shawl Ministry

- Love of knitting or crocheting and compassion combine into a prayer ministry creating shawls for those in need of comfort and solace
- Many blessings are prayed into every shawl as they are created
- Meets the 1st Thursday evening of each month



Parish Festival

Festival Assistant Co-chair (2-year commitment)

- Attend monthly planning meetings
- Learn roles & responsibilities of Festival Co-chairs
- Be well-organized with good communication skills
- Be willing to assist with festival planning throughout the year
- Serve as Festival Co-chair the following year

Festival General Volunteer

- Volunteer at our annual Parish Festival the third Sunday in August
- Beginning in June, volunteer by signing up in the back of church or by filling out a Festival volunteer form
- Help is also needed prior to the Festival for weekend raffle ticket sales at area retail locations



Funeral Assistance

Funeral Sacristan

- Care for and prepare the sacristy, as well as the liturgical supplies necessary for the celebration of a funeral Mass
- Carry out expected duties both before and after scheduled funeral Mass
- Arrive one hour before funeral
- Assist family, altar servers, and clergy through funeral Mass

Funeral Dinner Crew Leader or Assistant

- Lead a funeral dinner crew for dinners held at the church or school
- Facilitate the setup, serving, and cleanup of the funeral dinner
- Crews serve on a rotating basis
- Volunteer callers coordinate workers and food donations for crew

Funeral Dinner Caller

- Call parishioners who have volunteered to bring food for the funeral
- Call parishioners who have volunteered to help serve funeral dinners
- Provide a list of volunteers to the funeral dinner leader

Funeral Dinner Worker

- Volunteer to be on one of the funeral dinner crews to help set up, serve, and clean up at funeral dinners
- You will be called 2–3 days in advance of the funeral dinner when workers are needed
- Volunteers assist based upon availability

Donate Food for Funeral Dinners

- Provide a salad or dessert for 10–12 people
- Drop off food donation to the church on the day of the funeral



General Parish Assistance

Monitor Parish Library

- Assist parishioners in checking out books and DVDs from parish library before/after weekend Masses as needed

Photography

- Take photos at parish events as requested



Videography

- Record video of parish events as requested

Secretarial Help

- Provide coverage for parish front office during vacations and staff meetings
- Answer phones and take messages
- Answer door/greet visitors

Mailings & Bulletin Inserts

- Fold and insert documents into envelopes
- Place labels on envelopes
- Place inserts into the Sunday bulletin
- Staple inserts into the bulletin

Social Justice

Parish Service Trips

- Participate in a trip to our Partner Parish, St. Ignatius, in Wanblee, South Dakota to do projects as assigned
- Participate in a trip to the Presentation & Franciscan Sisters Mission in Okolona, Mississippi, and help in their summer program for children, work in the second hand store, or do fix-up projects around Okolona



Partner Parish Activities

- Volunteer a few minutes on specified weekends to collect donations for our Partner Parish
- Help develop ideas on how we can best serve our Partner Parish
- Help support Partner Parish service trips—either by volunteering to go to Wanblee, South Dakota or by aiding those who do

Pro-Life Activities

- Support Mary's Inn, a local maternity home dedicated to the physical, emotional, and spiritual well-being of single pregnant mothers and their developing babies
- Support other pro-life issues and organizations

Green Team

- Help with environmental stewardship at our annual Parish Festival
- Help with our Parish Rain Garden
- Help educate parishioners on environmental stewardship issues
- Optional attendance at the Dubuque Chapter of the Iowa Interfaith Power and Light meetings



Habitat for Humanity

- Sponsored by Habitat for Humanity
- Assist with new construction, rehabilitation, or restoration of local houses and properties
- Work Saturdays as you are able when work is in progress
- Help prepare meals for Habitat workers



Mobile Food Pantry

- Help distribute food to families in need on Saturday mornings
- Help with setup on Friday evenings
- Pantry is held up to four times a year



Parish Committees

Faith Formation

- Set the goals which will address the faith formation and catechetical needs of the total parish community
- Evaluate how well the goals have been met
- Meetings are held quarterly



Liturgy

- Nourishes and gives direction to the liturgical and worship life of the parish
- Must have an interest in and desire to contribute to liturgical planning and spiritual growth
- Meetings are held on the second Monday evening of the month

Parish Community Life

- Engages the parishioners in various activities as a means of building community
- Responsibilities encompass programs and activities of the parish which strengthen or create community, foster family life, or improve communication and connections among parishioners
- Meetings are held on the first Monday evening of the month

Social Justice

- Learn more about the rich Social Teachings of the Catholic Church
- Help plan various outreach programs
- Help determine how Social Justice funds are allocated
- Represent the parish at Dubuque Area Congregations United, Habitat for Humanity, City-wide Social Justice Committee and with the Dubuque Rescue Mission
- Meetings are held on the third Monday evening of the month



St. Vincent de Paul Society

- This society offers temporary and emergency assistance to people in need by providing food, clothing, furniture, and utility and rent payments for individuals and families faced with financial hardship
- Sponsors “The Sharing Tree” at Christmas time, providing gifts for needy families in our parish area
- Provides baskets of food, household cleaning products, and paper products at Christmas and Thanksgiving
- Meetings are held on the third Thursday evening of each month



Vocations

- Promote vocations to the priesthood, diaconate, and religious life
- Support those from our archdiocese and parish currently discerning one of these vocations
- Meetings are usually held the first Thursday evening of the month



Maintenance Assistance

Carpentry

- Must have carpentry experience
- Help with carpentry projects of varying sizes
- Assist with drywall repair



Electrical

- Help with needed electrical work for the parish
- Must be a certified electrician

General Maintenance

- Clean carpets using carpet cleaning machine
- Clean walls in church gathering and social spaces
- Take care of the Baptismal Font (agility needed)
- Assistance needed weekdays during daytime or nighttime hours

Grounds Upkeep

- General gardening or special projects
- May include trimming shrubs & trees, leaf clean up, watering and planting, and pulling weeds



Mending & Sewing

- Repair altar linens, altar server albs, and priest vestments
- Sew baptismal gowns for RCIA
- Sew purificators

Painting

- Painting experience requested
- Prepare rooms for painting
- Paint rooms/areas in church, parish offices, rectory, etc.

Plumbing

- Plumbing experience requested
- Assist with small plumbing projects in the church or parish office
- Assist with plumbing for Resurrection Habitat for Humanity projects

STEWARDSHIP PRAYER

Almighty and ever-faithful Lord, gratefully acknowledging Your mercy and humbly admitting our need, we pledge our trust in You and each other.

Filled with desire, we respond to Your call for discipleship
by shaping our lives in imitation of Christ.

We profess that the call requires us to be stewards of Your gifts.

As stewards, we receive Your gifts gratefully,
cherish and tend them in a responsible manner,
share them in practice and love with others,
and return them with increase to the Lord.

We pledge to our ongoing formation as stewards
and our responsibility to call others to that same endeavor.
Almighty and ever-faithful God, it is our fervent hope and prayer
that You who have begun this good work in us
will bring it to fulfillment in Jesus Christ, our Lord. Amen.